

# Redesign for Virtual-Online

Checklist to get ready to teach during Fall Semester 2020

## Faculty Development

- ❑ Summer Training Series: <https://www.weber.edu/online/summerTraining.html>
  - ❑ [Kick-off](#) - watch recording of kick-off training
  - ❑ [Growing with Canvas](#) - self-paced online training for all skill levels
  - ❑ [Intro to E-Learning](#) - self-paced online training
  - ❑ Virtual Back to School Training Series:  
<https://www.weber.edu/online/training.html>
    - ❑ Canvas Basics Tues, Aug. 4th or Tuesday Aug. 11th
    - ❑ Canvas Advanced Tues. Aug. 12th
    - ❑ Instructional Design Wed. Aug. 19th
  - ❑ [Tuesday Teaching Tips](#) - stay current with your teaching and design skills
  - ❑ [Collaboration Station](#) - share your expertise and learn from faculty colleagues
  - ❑ [Best Practices Checklist](#) - use this checklist to help guide your course design
  - ❑ [Canvas Guides](#) - click the “Help?” link in Canvas

## Tools - <https://www.weber.edu/online/onlineTools.html>

- ❖ Web Conferencing - Zoom, Google Meet, Canvas Conferences (Big Blue Button)
  - Recommended: Zoom, Google Meet (for ‘live’ captioning)
- ❖ Video - Rec/Upload Media in Canvas, Kaltura (videos.weber.edu), Yuja
  - Recommended: Kaltura - for creating, sharing, publishing, and video quizzing
- ❖ Quizzes/Surveys in Canvas
  - Recommended: “New Quizzes” feature in Canvas for low-stakes assessment
- ❖ Student Groups and Peer Review in Canvas
- ❖ Collaborations in Canvas using Google Docs, Google Drive, Microsoft 365

## Instructional Design (ID) Support - <https://weber.edu/online>

- ❖ Course Consultations - send an email to [instructionaldesign@weber.edu](mailto:instructionaldesign@weber.edu)
- ❖ [Virtual ID Office Hours](#) - M/W - 1p to 2p, and T/R - 11a to Noon
- ❖ Online [instructional design webinars](#)
- ❖ Other Resources
  - [Syllabus template](#)
  - [How to improve accessibility in your Canvas course](#)
  - [How to crosslist courses in Canvas](#)

## Quick Contacts

- ❖ Teaching and Learning Forum 801-626-7667 [tforum@weber.edu](mailto:tforum@weber.edu)
- ❖ Computing support 801-626-7777 [csupport@weber.edu](mailto:csupport@weber.edu)
- ❖ Canvas support 801-626-6499 [wsuonline@weber.edu](mailto:wsuonline@weber.edu)

❖ Instructional Design 801-626-6499 [instructionaldesign@weber.edu](mailto:instructionaldesign@weber.edu)