

Davis Campus Student Programs & Services Programs Review - Action Plan				
	Recommendations for Administration	Action Plan	Timeline	Responsibility
1	Develop a short-range, written strategic plan for Student Affairs - organizational, budget, and facilities - which factors in the growth of Davis. (three to five years)	SAMC will discuss these issues at a fall planning retreat. Facility discussions are underway via the executive planning team for the new building project.	Fall 2011	Brett and SAMC
1-A	Use the opportunity of the new building at Davis to enhance and expand programs and services and meet compelling space needs, as well as foster collaboration among Student Affairs content experts in scope, programming, and design.	Meetings discussing these issues will begin fall 2011 and continue until final decisions are made concerning the new building. VPSA office will schedule meetings in small groups with participating departments to discuss how to provide service to students across both campuses (specifically Davis Campus).	Fall 2011 to Fall 2013	SAMC
1-B	Increase cross-functionality of services and programs areas across the university.	SAMC will meet in a retreat setting fall 2011 to clarify vision and strategic direction to improve cross functionality. VPSA office will schedule meetings in small groups with participating departments to discuss how to provide service to students across both campuses (specifically Davis Campus).	Fall 2011	Brett

1-C	Communicate expectations on what collaboration "looks like" between Davis and Ogden campuses in order to facilitate more collaboration.	SAMC will meet in a retreat setting to clarify vision and strategic direction to improve cross functionality. VPSA office will schedule meetings in small groups with participating departments to discuss how to provide service to students across both campuses (specifically Davis Campus).	Fall 2011	SAMC
1-D	Develop a meeting structure that allows for communication among functional service providers.	Explore a meeting structure that would facilitate greater communication among service providers.	Fall 2011	SAMC
1-E	Hold all all-Student Affairs leadership team retreat to address the challenges of serving all students in a multi-campus university.	Retreats of this type have been held for three years. The small group meetings will replace the joint meetings held previously. Hold an all-Student Affairs leadership meeting to disseminate information from the SAMC retreat and small group meetings.	Fall 2011 Spring 2012	Brett
Recommendations for Student Programs				
7	Leverage technology to complement programs and services, enhance communication, and reduce travel between campuses.	Erik Ashby will look into having convocation-type speakers videotaped and presented at the Davis Campus. The possibility of using Skype for staff meetings will be explored.	Spring 2012	Erik
8	Improve and enhance promotion of programs and services via website, Facebook, Twitter, Collegiate Link, and texting.	Jennifer is working now with Alan Livingston on the texting opt-in option to hear about events. The	Fall 2011 and Spring	Jennifer/Erik

		<p>process of adding applications for the Davis Campus is in process through IT and will be ready fall semester. All services, programs and events are posted on the website and the weekly e-mail. The Student Council posts events on Facebook. The Student Council is registered with Collegiate Link (CL), but is not actively using it. Student Programs will be more proactive with CL and also consider the value of using Twitter. Student Affairs Technology will be updating the website. (According to Dani McKean, it will be 4-6 months into the future before SP&S will have its website updated.)</p>	<p>2012 SA Tech website update will be assessed in 4-6 months – Fall 2012</p>	
9	<p>Ensure that appropriate Davis staff members have access to databases and information that will allow them to complete job duties and responsibilities.</p>	<p>Pending the outcome of the SAMC and small group meetings, if databases are needed for advising purposes, Student Programs administration will request access.</p>	<p>Fall 2011</p>	<p>Jennifer/Erik</p>
10	<p>Work with WSU Davis Student Council to encourage students to create registered student organizations.</p>	<p>Jennifer and Erik will encourage Student Council members to form clubs at the Davis Campus. Jennifer will provide information in the weekly e-mail announcements about forming student clubs/organizations. Jennifer will invite Tara Peris and the C&O VP to come to Davis to provide information to students about forming clubs.</p>	<p>Fall 2011 Spring 2012 Fall 2012</p>	<p>Jennifer/Erik</p>

11	Intentionally seek out faculty as partners in programming.	Jennifer will begin to identify faculty who would like to partner with SP&S. Jennifer will offer to provide programs that enhance faculty's curriculum. When appropriate, the SA VP's office will consider ways to fund these new programs. Once faculty partners are identified, consideration will be made to have student leaders direct these programs.	Spring 2012 Fall 2012 Spring 2013	Jennifer
12	Initiate a process that gives graduate students a governance voice at the university. Davis Campus should take the lead on this effort based on the high, overall percentage of graduate students enrolled in programs at Davis.	The Davis Campus senator has begun the process of bringing this issue to a vote in the senate. Jennifer is conferring with the MBA Enrollment Director to determine what graduate students are requesting.	Fall 2011 Spring 2012 Fall 2012	Jennifer
	Recommendations Already in Place	Action Plan	Timeline	
13	Continue the strong and positive relationship with NUAMES and include the principal of NUAMES in the programming and design of building to ensure their needs are considered.	Student Programs works closely with NUAMES to include students in events and activities. Davis Student Council invites NUAMES student body officers to a BBQ, has a NUAMES liaison attend student council meetings, and pairs each student council member with a NUAMES SBO officer. The NUAMES principal is being included in plans for the new building.	NA	Jennifer
	Recommendations for Student Services	Action Plan	Timeline	
14	Review the dual-track appeals process and consider simplifying it to better serve students.	Alan Dayley will team with the Davis Campus senator to propose,	Fall 2011	Alan

		through student government, that Financial Services inform students that assistance is available to help prepare appeals to the Hearing Office, resulting in parallel services by both Enrollment Services and Financial Services.		
15	Offer an evening Career Development course at Davis.	Alan Dayley will work with Career Services to offer this course for spring 2012 or fall 2013.	Spring 2012 or Fall 2013	Alan
16	Raise awareness of programs and services among staff and faculty.	Alan Dayley will coordinate the creation of a flyer for the four service providers to be distributed to staff and faculty. Services and programs will continue to be advertised on the weekly Davis Campus News e-mail announcement, on the website, and in the semester tabloid.	Fall 2011 and Spring 2012	Alan
17	Improve building signage for programs and services areas.	Building signage will be assessed and discussed with Davis Administration and Facilities Management.????	????	Alan Jennifer?