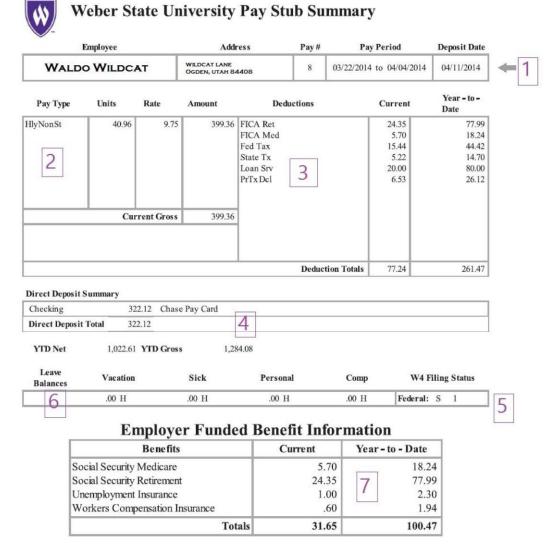
## How to Read My Pay Stub



## The numbers listed below correspond to the numbered boxes on the pay stub shown above.

- **1. Identification Box:** This box shows your name, address, pay period in which you are being paid from and the actual pay date.
- **2. Pay Type, Hours and Earnings:** This box shows your pay type, the number of hours worked in the pay period and the rate of pay. The gross (before taxes) amount of pay is also listed in this box.
- 3. Deductions: For specific deduction codes/description please click here: ATTACH EARN CODE AND DEDUCTION CODE LISTS
- **4. Direct Deposit Summary:** This box shows type of direct deposit account that funds are being distributed to.
- **5. Tax Data:** The marital status (married or single) and allowances claimed on the W4.
- 6. Available Leave Hours: This box shows hours of vacation, sick and personal, and comp hours.
- 7. Employer Funded Benefit Information: This box shows benefits Weber State University is paying on your behalf.

<sup>\*</sup>Please note this pay stub is from an hourly employee. Your pay stub may look different from the one shown here.