

# **Perkins V Local Application**

**Single Entity**

Fiscal Year 2027



## Cover Page

1. LEA/Institution name:

2. Budget Manager:

Name:

Title:

Phone Number:

Email:

3. Career & Technical Education Director:

Name:

Title:

Phone Number:

Email:

By submitting and signing this application, the eligible agency, through its representative(s), agree to the following:

- ☒ That this document serves as a continuation of the applicant's FY25 four year application.
- ☒ To the assurances, certifications, and other forms enclosed in the Local Application.
- ☒ That, to the best of my knowledge & belief, all information & data included in the Local Application submission is true and correct.
- ☒ The budget information and all expenditures proposed in this application are supported by the FY25 Local Application and FY27 revisions.

# CTE Programs and Activities

The Perkins Local Application follows a four year application cycle. The current cycle began in FY25 when the Comprehensive Local Needs Assessment (CLNA) Worksheets and four year application was approved by USBE CTE. Below is an excerpt from this applicant's FY25 Local Application, question 2a, on CTE programs and activities that will be provided using Perkins funds.

FY27 marks the half way point of the 4 year application cycle. For FY27, applicants will submit an updated annual budget and CTE Program and Activities revision that continue to align with the FY25 four year application and any updates supported through the CLNA review process conducted this year. Revisions should be carefully considered and must be strongly supported by the data review and gap analysis. This is not a completely new Local Application or CTE Program and Activities narrative. Applicants should only revise targeted portions of their 2a narrative with needs identified through the data review.

As you create your FY27 budget, please remember that all spending must be supported by the narrative. Perkins funds cannot be spent on programs or activities outside those described in this narrative. Please remember the revised 2a narrative will be used for your FY27 and FY28 Perkins Local Applications. Further revisions to 2a will not be allowed again until FY29 when the next CLNA is completed.

## **FY25 2a.**

Weber State University offers programs/programs of study that align with student interest and industry sector needs. Participation in WSU CTE programs result in credentials of value that include but are not limited to industry recognized certifications and/or licensures and academic awards. High quality educational standards continue to meet or exceed required governing body/regulatory/accreditation requirements and we will continue to do so.

WSU plans to use the Perkins funding on programs listed in the OCHE approved list of CTE programs.

Decisions regarding CTE programs/programs of study follow specific guidelines, for example, Board of Regents Rule R401, Approval of New Programs, Program Changes, Discontinued Programs, and Program Reports. Under this rule, institutions are guided in the development of CTE certificate and degree programs. Acting within the scope of their respective missions, institutions work through an institutionally defined curriculum review process, and then seek program approval from the institutional board of trustees. Notification is then provided to the State Board of Regents. For new degree programs, prior to board of trustee approval, programs undergo peer review by institutions throughout the state higher education system.

There are multiple activities that WSU is planning to fund through the use of Perkins funds; some of these include, but are not limited to; purchasing of new technologies in the classroom, professional development for faculty and/or staff, development of career resources to advisors working to transition students to WSU, salaries for faculty and/or staff to identify new and emerging industry(s), develop curriculum, and strengthen concurrent enrollment ties with local LEAs.

Summer Bridge, Parent Child Engineering Day, and CTE Outreach include students in 6th, 7th, 8th.

## CTE Programs and Activities

Describe below what revisions you are proposing to the 2a narrative:

- What data was used to guide these revisions and how does the data show the revision is necessary.
- If you have missed a performance indicator target for two consecutive years you are required to allocate Perkins funds to meet that target in the future.
- Remember, the goal is not to entirely re-write 2a, but rather to make targeted and specific changes informed by data analysis. You must submit a copy of any data referenced through MOVEit to support the revisions.

N/A

## CTE Programs and Activities

### FY27 2a revised narrative:

Provide information on the CTE course offerings and activities that will be provided with Perkins funds, which must include at least two state-approved pathways/programs of study, including the following:

- How the results of the CLNA informed the selection of the specific CTE programs and activities selected;
- A description of any new programs of study the LEA/institution will develop and submit to the State for approval;
- How students, including students who are members of special populations, will learn about their school's CTE course offerings and whether each course is a part of a CTE program of study.

These programs must be supported by the CLNA findings and Perkins funds cannot be spent on programs or activities outside of those described in this section.

Provide information on the CTE course offerings and activities that will be provided with Perkins funds, which must include at least two state-approved pathways/programs of study:

N/A

# Budget

## Sec. 135 Local Uses of Funds

- a) GENERAL AUTHORITY- Each eligible recipient that receives funds under this part shall use such funds to develop, coordinate, or improve career and technical education programs that meet the needs identified in the comprehensive needs assessment described in section 134(c).
- b) REQUIREMENTS FOR USES OF FUNDS – Funds made available to eligible recipients under this part shall be used to support career and technical education programs that are of sufficient size, scope, and quality to be effective.

**Instructions:** Enter the proposed budget in the pages below. For each budget category, the following must be taken into consideration:

1. All expenditures must align with the CLNA and the CTE programs and activities that were approved in the FY25 four year application and the FY27 revised 2a narrative.
2. If any funds have been allocated to a budget category, you must provide a narrative for that category. The narrative must include how the LEA/Institution plan to expend funds for each of the budget categories. Please include enough details and specifics in these narratives so it's clear how the funding will be spent.
3. Check the applicable box to confirm which CLNA worksheet element(s) supports these expenditures. Each budget item must be supported by a minimum of one CLNA element. The narrative should also describe how the budget item is supported by the CLNA element selected.
4. All expenses must fall under a "Required" or "Permissible" use of funds code as outlined in Perkins V Sec.124(b). For each budget category where funds are allocated, you must list any applicable required or permissible uses of funds coding. The "Required Uses of Funds" are represented as "R1,R2,P1, P2" etc. and a list of all required and permissible uses of funds can be found below on pages 6 and 7 of this application. Applicants are not required to spend funds in all use categories and some expenditures will support multiple uses of funds.
5. If applicable, describe how administrative funds (up to 5% of the total award including applicable indirect costs) will be used.
6. Include in the narrative any employee positions that are going to be funded using Perkins. Provide a detailed list of the positions using the "Proposed Salary/Benefits" page.
7. In the equipment category narrative, explain how the planned equipment purchases align with the CLNA. Provide a detailed list of capital equipment, any one item which exceeds \$10,000 to pre-authorize the purchase using the "Proposed Capital Equipment" page.
8. Actual dollar amounts budgeted will be submitted in the Utah Grants budget form only.

# Federal Grant Use of Funds Perkins V Uses of Funds: Sec.124(b)

## Required Uses of Funds:

**R1 – Non-Traditional Training:** To support preparation for non-traditional in current and emerging professions; programs for special populations and other activities that expose students, including special populations, to high-skill, high-wage, and in-demand occupations.

**R2 – State Institutions:** To support individuals in state institutions, such as state correctional institutions, including juvenile justice facilities, and educational institutions that serve individuals with disabilities.

**R3 – Teacher Recruitment, Preparation, and Retention:** To support recruiting, preparing, or retaining CTE teachers, faculty, specialized instructional support personnel or paraprofessionals, such as preservice, professional development or leadership development programs.

**R4 – Technical Assistance:** To support technical assistance for local recipients.

**R5 – Effectiveness of Funds:** To report on the effectiveness of use of funds in achieving the goals described in the state plan and the state-determined levels of performance and reducing the disparities or performance gaps between population subgroups identified in the state report.

## Permissible Uses of Funds:

**P1 – Programs of Study:** To develop statewide programs of study, which may include standards, curriculum and course development, and career exploration, guidance, and advisement activities and resources.

**P2 – Program Approval:** To approve locally developed programs of study.

**P3 – Articulation Agreements:** To establish statewide articulation agreements aligned to approved programs of study.

**P4 – Partnerships:** To establish statewide industry or sector partnerships among LEAS; institutions of higher education; adult education providers; Indian Tribes and Tribal organizations that may be present in the state; employers, including small businesses; and parents, as appropriate, to develop and implement program aligned to economic and education needs, facilitate opportunities for secondary students to complete coursework integrated with academic instruction and earn recognized post secondary credentials or credit toward credentials (such as through dual enrollment or early college high schools), and facilitate work-based learning opportunities (including internships, externships and simulated work environments).

**P5 – Professional Development:** To provide high-quality comprehensive professional development for teachers, faculty, specialized instructional support personnel and paraprofessionals providing CTE instruction, support services and specialized instructional support services, that is, to the extent practicable, grounded in evidence-based research (if available) that identifies the most effective educator professional development process and is coordinated and aligned with other professional development activities carried out by the state.

**P6 – Eliminating Inequalities:** To support local recipients in eliminating inequalities in student access to high-quality programs of study that provide skill development; and access to effective teachers, faculty, specialized instructional support personnel, and paraprofessionals.

## Permissible Uses of Funds Continued:

**P8 – Credential and Work-based Learnings:** To provide support for the adoption and integration of recognized postsecondary credentials and work-based learning into programs of study, and for increasing data collection associated with recognized postsecondary credentials and employment outcomes; or consultation and coordination with other state agencies for the identification and examination of licenses or certifications that pose an unwarranted barrier to entry into the workforce for CTE students, and do not protect the health, safety or welfare of consumers.

**P10 – Adults and Out-of-School Youth:** To support CTE programs for adults and out-of-school youth concurrent with their completion of their secondary school education in a school or other educational setting.

**P11 – Competency-Based Curricula:** To provide for the creation, evaluation, and support of competency-based curricula.

**P12 – POS in State of Emergency:** To support the development, implementation and expansion of programs of study or career pathways in areas declared to be in a state of emergency.

**P13 – Public-Private Partnerships:** To partner with qualified intermediaries to improve training, the development of public-private partnerships, systems development, capacity-building and scalability of the delivery of high-quality CTE.

**P14 – Career Guidance and Academic Counseling:** To improve career guidance and academic counseling programs that assist students in making informed academic and CTE decisions, including academic and financial aid counseling.

**P15 – Employability Skills:** To support the integration of employability skills into CTE programs and programs of study.

**P16 – STEM and Hands-On Learning:** To support programs and activities that increase access, student engagement and success in science, technology, engineering and mathematics fields (including computer science, coding, and architecture); support for the integration of arts and design skills; and support for hands-on learning, particularly for students who are members of groups underrepresented in such subject fields, such as female students, minority students and students who are members of special populations.

**P17 – CTSOs:** To support career and technical student organizations, especially with respect to efforts to increase the participation of students in non-traditional fields and students who are members of special populations.

**P18 – Work-Based Learning:** To support establishing and expanding work-based learning opportunities that are aligned to CTE programs and programs of study.

**P19 – Alignment:** To integrate and align programs of study and career pathways.

**P20 – Programs of Study (POS):** To support the use of CTE programs and programs of study aligned with state, regional, or local high-skill, high-wage, or in-demand industry sectors or occupations identified by the state workforce development board or local workforce development boards.

**P21 – Instructional Content:** To make all forms of instructional content widely available which may include use of open educational resources.

**P22 – Assessments and Competencies:** To develop valid and reliable assessments of competencies and technical skills and enhancing data systems to collect and analyze data on secondary and postsecondary academic and employment outcomes.

**P23 – Accelerated Learning:** Support for accelerated learning programs, as described in ESSA, in the case of any such program that is part of a CTE program of study.

# Budget Narrative

## Salaries (100)

Supported by CLNA Worksheet Element (check all that apply) :

List all of the Required or Permissible uses of funds that apply:

- ☒ 1: Evaluation of Student Performance
- ☒ 2: Evaluation of Equity and Access
- ☒ 3: Evaluation of Program Quality
- ☒ 4: Evaluation of Workforce Alignment
- ☒ 5: Evaluation of Implementing CTE Programs
- ☒ 6: Evaluation of Recruiting, Retaining, and Training CTE

P14, P15, R1, R3, R4,  
P5

Funds requested under the Perkins Grant will be used to support the salaries of personnel directly involved in the delivery, coordination, and enhancement of CTE programs. These positions are essential to ensuring that students receive the necessary skills that align with state-approved CTE programs.

Positions include:

- Recruiter/Outreach Coordinator Director for the College of Engineering, Applied Science and Technology
- CTE Advisor for the College of Engineering, Applied Science and Technology
- Career Advisor for the College of Engineering, Applied Science and Technology
- Recruiter/Advisor for Dumke College of Health Professions
- CTE Director
- Assistant Registrar II for Pathway Navigation/Perkins Budget Specialist

## Benefits (200)

Supported by CLNA Worksheet Element (check all that apply) :

List all of the Required or Permissible uses of funds that apply:

- ☒ 1: Evaluation of Student Performance
- ☒ 2: Evaluation of Equity and Access
- ☒ 3: Evaluation of Program Quality
- ☒ 4: Evaluation of Workforce Alignment
- ☒ 5: Evaluation of Implementing CTE Programs
- ☒ 6: Evaluation of Recruiting, Retaining, and Training CTE

P14, P15, R1, R3, R4,  
P5

The Perkins Grant will support the cost of employee benefits associated with salaries funded through the grant. These benefits are an essential component of the overall compensation package for staff directly engaged in the administration, instruction, and support of CTE programs.

Benefits include, but are not limited to health insurance, retirement contributions, social security, Medicare, life and disability insurance.

These benefits are calculated based on the percentage of each employee's salary charged to the Perkins grant and in accordance with Weber State University policies. All benefit costs are reasonable, necessary, and directly related to the operation and enhancement of CTE programs, and align with section 2a of Weber State University's Perkins application ensuring that programs align with student interest and the needs of industry for the Wasatch Front North Region.

Proper documentation and payroll records will be maintained to ensure compliance with federal requirements.

The positions listed in 100 (Salaries) are the positions that will be receiving benefit (see attached documentation).

### Purchased Professional & Tech Services (300)

Supported by CLNA Worksheet Element (check all that apply) :

- |                                                                          |                                                                                              |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1: Evaluation of Student Performance | <input checked="" type="checkbox"/> 4: Evaluation of Workforce Alignment                     |
| <input checked="" type="checkbox"/> 2: Evaluation of Equity and Access   | <input checked="" type="checkbox"/> 5: Evaluation of Implementing CTE Programs               |
| <input checked="" type="checkbox"/> 3: Evaluation of Program Quality     | <input checked="" type="checkbox"/> 6: Evaluation of Recruiting, Retaining, and Training CTE |

List all of the Required or Permissible uses of funds that apply:

P1

Perkins funds will be used to secure professional services that support the improvement, delivery, and expansion of high-quality CTE programs. These services are essential for providing expertise to the University and for meeting specific requirements outlined in section 2a of Weber State University CLNA.

Planned services include:

- K-12 Pathway Coordinator to strengthen secondary-postsecondary alignment. This coordinator works for Davis School District, and Weber State University is invoiced for her time and effort. This position supports all school districts and industry partners in the Wasatch Front North Region. The grant pays 25% of the overall salary and benefits.
- K-12 and Technical College Regional CTE Counselor Conference room and parking fee

All purchased services are directly tied to Perkins-allowable activities, with clear documentation of scope, deliverables, and impact. Contracts will follow Weber State University's policies and procedures to ensure compliance and cost-effectiveness.

### Other Purchased Services (500)

Supported by CLNA Worksheet Element (check all that apply) :

- |                                                                          |                                                                                              |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1: Evaluation of Student Performance | <input checked="" type="checkbox"/> 4: Evaluation of Workforce Alignment                     |
| <input checked="" type="checkbox"/> 2: Evaluation of Equity and Access   | <input checked="" type="checkbox"/> 5: Evaluation of Implementing CTE Programs               |
| <input checked="" type="checkbox"/> 3: Evaluation of Program Quality     | <input checked="" type="checkbox"/> 6: Evaluation of Recruiting, Retaining, and Training CTE |

List all of the Required or Permissible uses of funds that apply:

P1

Perkins funds will support other purchased services necessary to enhance and expand access to high-quality CTE programs. These services are directly aligned with Weber State University's priorities, including improving student equity and access, strengthening industry alignment, and supporting professional development as outlined in section 2a of the application (CLNA).

Expenses include, but are not limited to:

- Shipping costs for supplies and equipment.

All expenditures under this category will be directly tied to documented Perkins-allowable activities.

The programs that will benefit from the funding include:

AAS Manufacturing Engineering Technology  
Associate of Pre-Engineering (APE)

All CTE Programs will benefit from the purchase of zSpace (VR) to enhance experiences for outreach activities.

### Travel (580)

Supported by CLNA Worksheet Element (check all that apply) :

- |                                                                          |                                                                                              |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1: Evaluation of Student Performance | <input checked="" type="checkbox"/> 4: Evaluation of Workforce Alignment                     |
| <input checked="" type="checkbox"/> 2: Evaluation of Equity and Access   | <input checked="" type="checkbox"/> 5: Evaluation of Implementing CTE Programs               |
| <input checked="" type="checkbox"/> 3: Evaluation of Program Quality     | <input checked="" type="checkbox"/> 6: Evaluation of Recruiting, Retaining, and Training CTE |

List all of the Required or Permissible uses of funds that apply:

P5, P6

Perkins funds will be used to support travel costs directly related to professional development, program improvement, and work-based learning initiatives that align with the objectives outlined in section 2a of Weber State University's Perkins application (CLNA).

Travel expenses will support both in-state and out-of-state travel. It will support:

Mileage reimbursement: This includes travel to local high schools for recruitment and program outreach; in-state professional development workshops and training events; and regional industry partner sites for collaborative advisory meetings or program alignment.

Professional Development: These expenses include conference fees, airfare, busing, per diem, lodging and/or transportation services (rideshare, parking, etc.). This will be used for staff/faculty to attend CTE-related and Perkins compliance conferences.

All travel will comply with policies and procedures of the university and will be documented with clear justifications, itineraries, and receipts. When traveling, travelers will follow guidance outlined in Weber State University's Policy and Procedure Manual.

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### Supplies & Materials (600)

Supported by CLNA Worksheet Element (check all that apply) :

- |                                                                          |                                                                                              |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1: Evaluation of Student Performance | <input checked="" type="checkbox"/> 4: Evaluation of Workforce Alignment                     |
| <input checked="" type="checkbox"/> 2: Evaluation of Equity and Access   | <input checked="" type="checkbox"/> 5: Evaluation of Implementing CTE Programs               |
| <input checked="" type="checkbox"/> 3: Evaluation of Program Quality     | <input checked="" type="checkbox"/> 6: Evaluation of Recruiting, Retaining, and Training CTE |

List all of the Required or Permissible uses of funds that apply:

P1, P16

Perkins funds will be used to purchase instructional supplies and materials that directly support and CTE programs. These materials are necessary to deliver high-quality, hands-on learning experiences aligned with state-approved CTE pathways and industry standards.

The supplies and materials portion of the Perkins grant supports the purchase of essential classroom and lab equipment, instructional tools, and consumable materials that enable high-quality, competency-based instruction across CTE disciplines.

These purchases align with the priorities identified in the Comprehensive Local Needs Assessment (CLNA), particularly in the areas of:

Purchase updated tools, equipment (less than \$10,000), and supplies for CTE labs and classrooms to reflect current industry practices.

Acquire consumable materials needed for students to participate in skill-based, hands-on activities.

Provide instructional materials and resources to support competency-based education.

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**Property Including Equipment (700)**

Supported by CLNA Worksheet Element (check all that apply) :

- |                                                                          |                                                                                              |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1: Evaluation of Student Performance | <input checked="" type="checkbox"/> 4: Evaluation of Workforce Alignment                     |
| <input checked="" type="checkbox"/> 2: Evaluation of Equity and Access   | <input checked="" type="checkbox"/> 5: Evaluation of Implementing CTE Programs               |
| <input checked="" type="checkbox"/> 3: Evaluation of Program Quality     | <input checked="" type="checkbox"/> 6: Evaluation of Recruiting, Retaining, and Training CTE |

List all of the Required or Permissible uses of funds that apply:

P1, P16

This equipment will be used, to facilitate hands-on learning experience, building student skills. All equipment purchases are aligned with the goals identified in the CLNA (Section 2a) and support the improvement of program quality, equity, and student outcomes. All items will meet the Utah state definition of equipment (\$10,000 or more per unit).

These investments are critical to:

Maintaining Industry-Relevant Learning Environments: Ensuring that students are trained on up-to-date equipment that mirrors what they will use in the workforce.

Supporting Program Quality and Innovation: Keeping CTE programs current, engaging, and effective in meeting student and industry needs.

Enhancing Student Outcomes: Providing the tools necessary for students to develop technical skills, complete programs, earn credentials, and transition successfully into careers or further education. These purchases align with the priorities identified in the Comprehensive Local Needs Assessment (CLNA).

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**Other (800)**

Supported by CLNA Worksheet Element (check all that apply) :

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|---------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input type="checkbox"/> 1: Evaluation of Student Performance | <input type="checkbox"/> 4: Evaluation of Workforce Alignment                     |
| <input type="checkbox"/> 2: Evaluation of Equity and Access   | <input type="checkbox"/> 5: Evaluation of Implementing CTE Programs               |
| <input type="checkbox"/> 3: Evaluation of Program Quality     | <input type="checkbox"/> 6: Evaluation of Recruiting, Retaining, and Training CTE |

List all of the Required or Permissible uses of funds that apply:

## Proposed Capital Equipment

[illegible]

Note: This page is not required if you upload a spreadsheet to Utah Grants. At a minimum, spreadsheet must include the same information as the columns above. If equipment is not itemized and approved during the application process and the expenses exceeds \$10,000 per item, an equipment pre-authorization form must be completed and approved prior to completing the purchase.

## Proposed Salaries/Benefits

| Employee Name | Assignment Location | Positional Title | Job Description | Total salary charged to the grant | Percentage of salary charged to the grant | Percent of effort spent on Perkins programs | # of years salary has been charged to the grant |
|---------------|---------------------|------------------|-----------------|-----------------------------------|-------------------------------------------|---------------------------------------------|-------------------------------------------------|
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Note: This page is not required if you upload a spreadsheet to Utah Grants. At a minimum, spreadsheets must include the same information as the columns above. This information is required if you are requesting funds in the categories of Salaries (100) or Employee Benefits (200). Do not list more than one position per line, if additional space is needed you must attach a spreadsheet.

# Local Assurances

We, as an eligible recipient for funds under the Strengthening Career and Technical Education for the 21st Century Act (Perkins V), hereby grant the following assurances:

1. Compliance with:
  - a. Title VI of the Civil Rights Act of 1964 and its implementing regulations (34 C.F.R. Part 100), and in accordance therewith, no person shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives federal financial assistance;
  - b. Title IX of the Education Amendments of 1972, as amended, and its implementing regulations (34 C.F.R. Part 106), which prohibit discrimination based on sex in education programs and activities receiving federal financial assistance;
  - c. Section 504 of the Rehabilitation Act of 1973 and its implementing regulations (34 C.F.R. Part 104), which prohibit discrimination on the basis of disability in programs and activities receiving federal financial assistance;
  - d. The Age Discrimination Act of 1975, as amended, and its implementing regulations (45 C.F.R. Part 90), which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance;
  - e. Title II of the Americans with Disabilities Act, and its implementing regulations (28 C.F.R. Part 35), which prohibit discrimination on the basis of disability by public entities, or it will comply with Title III, and its implementing regulations (28 C.F.R. Part 36), which prohibit discrimination on the basis of disability in public accommodations, whichever is applicable.
2. All contractors, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to its students or employees in connection with its education programs or activities are not discriminating in violation of the above cited statutes, regulations, guidelines and standards against those students or employees.
3. Compliance with the requirements of the Act and provisions of the State Plan, including the provision of a financial audit of funds received under the Act which may be included as part of an audit of other Federal or State programs.
4. None of the funds expended under this Act will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the acquiring entity or the employees of the acquiring entity, or any affiliate of such an organization.
5. The eligible recipient will provide a CTE program that is of such size, scope, and quality to bring about improvement in the quality of career and technical education programs.
6. Funds made available under this Act for CTE activities shall supplement, and shall not supplant, non-Federal funds expended to carry out career and technical education activities.
7. Not use funds made available under Perkins V to require any secondary school student to choose or pursue a specific career path or major, mandate that any individual participate in a career & technical education program, including an USBE program that requires attainment of a federally funded skill level, standard, or certificate of mastery.
8. Not use funds received under the Perkins V Act to provide CTE programs to students prior to the middle grades (6-8).
9. An eligible recipient that uses funds under this Act for in-service and preservice CTE professional development programs for CTE teachers, administrators, and other personnel shall, to the extent practicable, upon written request, permit the participation in such programs of CTE secondary school teachers, administrators, and other personnel in nonprofit private schools offering CTE secondary programs located in the geo-graphical area served by such eligible recipient.

10. An eligible recipient shall consult, upon written request, in a timely and meaningful manner with representatives of nonprofit private schools in the geographical area served by the eligible recipient regarding the meaningful participation, in career and technical education programs and activities receiving funding under this Act, of secondary school students attending nonprofit private schools.
11. Not use Perkins V funds for the purpose of directly providing incentives or inducements to an employer to relocate a business enterprise from one State to another State if such relocation will result in reduction in the number of jobs available in the State where the business enterprise is located before such incentives or inducements are offered.
12. Will administer each program in accordance with all statutes, regulations, program plans, and applications applicable to that program.
13. Control of funds under each program and title to property acquired with those funds will be in a public agency and a public agency will administer those funds and property.
14. Use of fiscal controls and separate fund accounting procedures that will ensure proper disbursement of and accounting for federal funds paid to it under each program and shall not commingle state/federal funds.
15. Retain all records relating to a program for which federal funds are received for a period of three years after the completion of the activity for which the funds are used or until such time greater than three years as all pending reviews or audits have been completed and resolved.
16. Shall repay all funds determined to be due to the federal government as a result of a disallowance decision in a manner deemed to be reasonable by the state or the federal government.
17. Provide access to the Utah State Board of Education, the federal grantor agency, Comptroller General of the United States, Utah State Legislature, or any of their duly authorized representatives, to any of the school districts books, documents, or records which are directly pertinent to this specific Contract. Access to records includes the right to review, audit, inspect, and make excerpts and transcriptions.
18. Provide qualified personnel for the projects and special services funded by USBE.
19. Assess the special needs of students participating in programs receiving assistance with respect to their successful completion of the career & technical education program in the most integrated setting possible.
20. Provide supplementary services to students who are members of special populations including, with respect to individuals with disabilities, when appropriate;
  - a. curriculum modification;
  - b. equipment modification;
  - c. classroom modification;
  - d. supportive personnel; and
  - e. instructional aides and devices.
21. Provide special population students enrolled in private secondary schools with access to CTE programs/projects.
22. Provide, to the extent practicable, to individuals who are members of special populations equal access to the full range of CTE programs available to individuals who are not members of special populations, including occupationally specific courses of study; work-based learning; apprenticeship programs; and comprehensive career guidance and counseling services. This provision prohibits discrimination based on a student's status as a member of a special population group.
23. Provide individuals who are members of special populations with equal access to recruitment, enrollment, and placement activities.
24. Do not enter into or renew contracts with certain covered entities as prohibited under section 200.216. Ensure that telecommunication and video surveillance services or equipment used do not involve prohibited entities under section 200.471. Regularly consult the excluded parties list in the System for Award Management (SAM) ([www.sam.gov](http://www.sam.gov)) to verify the exclusion status of any entity.

## CERTIFICATION OF ASSURANCES

I certify that the above assurances will be complied with and those programs, services and activities approved will be conducted in accordance with the Strengthening Career and Technical Education for the 21st Century Act, General Education Provisions Act (GEPA), General Education Provisions Act Enforcement Regulations, OCR Guidelines, Education Department General Administrative Regulations (EDGAR), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Programs (2 C.F.R. 200), the State Plan for Career and Technical Education, and the Governing Rules and Policies of the State Board for Career & Technical Education.

## LOBBYING CERTIFICATION

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. (C) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub recipients shall certify and disclose accordingly.

## DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS CERTIFICATION

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110.

1. The applicant certifies that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.
  - b. Have not within a three year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - d. Have not within a three year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and
2. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

# DRUG-FREE WORKPLACE CERTIFICATION

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610.

The applicant certifies that it will or will continue to provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing an on-going drug-free awareness program to inform employees about –
  - i. The dangers of drug abuse in the workplace.
  - ii. The grantee's policy of maintaining a drug-free workplace;
  - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the work-place.
- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
  - i. Abide by the terms of the statement; and
  - ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph(d)
  - i. from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No.3), Washington, DC20202-4571. Notice shall include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph(d) (2), with respect to any employee who is so convicted –
  - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

CTE Director:

Marci Chapman

By signing this I acknowledge and agree to the Local Assurances

Marci Chapman

Digitally signed by Marci Chapman  
Date: 2026.06.17 13:06:57 -06'00'

6/17/26

Date