

WSU EARLY COLLEGE ADMISSIONS INSTRUCTIONS

Step 1: Go to www.weber.edu and click “**APPLY**” in the middle of the page

Step 2: Click on “**Go to the Application**”

YOU MUST HAVE THESE WITH YOU TO APPLY

+ Social Security Number

+ Birthdate

+ Driver’s License Number (if applicable)

+ Credit/Debit Card to pay the \$30 application fee (if it hasn’t already previously been paid)

Step 3: Admissions Login – Create a **login & PIN** and **write it down**. The **login** is **case sensitive** and can be anything you want. Your **PIN** needs to be between 6 and 15 numeric characters.

Admissions Login - New User

Thank you for considering Weber State University. Please create an Admission ID and PIN which will allow you to save progress on your application. This will allow you to come back later and see your admissions decision, or verify whether WSU has received transcripts from another institution. Your Admission ID can be up to nine alphanumeric characters, and your PIN must be six digits. Please keep your Admissions ID and PIN for future access.

To complete a previously saved application, check the status of an existing application, or to inquire whether WSU has received transcripts from another school, please click [here](#).

PLEASE NOTE: If you have already submitted an application, but need to make changes or pay the application fee **DO NOT** submit another application, please call the Admissions Office at (801) 626-6743 for assistance.

Your PIN can be up to 15 numeric characters. Minimum 6 numeric characters are required. Enter your PIN again to verify it and then select Login. Your Login ID and PIN will be saved.

Create a Login ID:

Create a PIN:

Verify PIN:

Login

[Return to Homepage](#)

Step 4: Application Type – Select “**Early College**” from the drop-down menu

Select an Application Type

Select an Application Type

To Apply for Admissions, please choose the appropriate application for your circumstance.

New Freshman - Graduating high school or applicant who has never attended any other technical school/college/university after high school graduation. Note: If you have Weber State University concurrent enrollment credit, please choose the pay later option and do not pay the application fee.

New Transfer Student - Applicant who attended another university/college after his/her high school graduation. Applicants with less than 30 transferable credits must submit high school transcripts along with all technical school/college/university transcripts for admission consideration.

Non Degree Seeking Student - Applicants interested in taking classes for personal enrichment. Note: Students admitted under this type are ineligible for Federal Financial Aid.

Special Applicant types:

Concurrent Enrollment - Current high school students who have permission to participate in the Weber State University Concurrent Enrollment program for their first time.

Early College - Current high school students who have permission to participate in the Weber State University Early College program for their first time.

International Students - See the [International Student and Scholar Center](#) site for admissions information.

Graduate Students - See the [Graduate Programs](#) site for admissions information.

NOTE: PLEASE SELECT APPLICATION TYPE BELOW.

Application Type: Early College

Continue

[Return to Homepage](#)

Step 5: Apply for Admissions – Select the term in which you wish to begin Early College courses. Enter your **FULL OFFICIAL NAME** as reflected on your **Social Security card**.

Apply for Admissions

Select the term you want to apply for and then enter your name. When you're finished, click **Fill Out Application** to continue.

As a student, you may submit a request to change your name or correct your Social Security Number in the WSU Lynx System in person at the registration windows in the Student Services Center or at the Enrollment Services desk at WSU-Davis. A Social Security Card and Picture Identification are required.

Some items of this application will not be processed until the next business day.

• - indicates a required field.

Application Type: Early College

Admission Term: Fall 2017

First Name:

Middle Name:

Last Name:

Fill Out Application

[Return to Application Menu](#)

Step 6: Begin application by clicking on “**Name**”

Application Checklist

This is a checklist of your application sections. When you enter data in a section, a checkmark will appear by that section. When you have provided all the application information, click **Application is Complete** to start the application process. Incomplete applications may be updated at a later time.

☒ Name ☐ Parental Information

☐ Mailing Address and Phone ☐ High School

☐ Permanent Address and Phone ☐ Planned Course of Study

☐ Personal Information

Application is Complete

[Have questions? Email us.](#)

RELEASE: 8.7.1

Step 7: Make sure your name is correct and reads just like it does on your social security card.

Name (Checklist item 1 of 7)

Enter your Name Information. When you're finished, click **Continue** to navigate to the next section.

* - indicates a required field.

Last Name:

First Name:

Middle Name:

Suffix:

Previous Last Name:

Double-check your name to be sure it reads EXACTLY like your social security card. Click "Continue"

Step 8: Enter mailing address and phone number

Mailing Address and Phone (Checklist item 2 of 7)

Enter or update your Mailing Address and Phone Number Information. When you're finished, click **Continue** to navigate to the next section.

* - indicates a required field.

Mailing

Street Line 1:

Street Line 2:

Street Line 3:

City:

State:

Zip Code:

Country:

Phone Number (xxxxxx) (xxxxxx) (xxxxxx extension):

Click "Continue"

Step 9: Enter permanent address – same information as above

Step 10: Personal Information – Enter **CORRECT** citizenship, SSN, and birthdate or you **WON'T BE ABLE TO CREATE YOUR WSU STUDENT PORTAL**. If you don't have a driver's license, type "do not have one" in the box.

Personal Information (Checklist item 4 of 7)

Enter your Personal Information. When you're finished, click **Continue** to navigate to the next section.

A current email address is required, WSU admissions information will be sent to this email address.

* - indicates a required field.

Citizenship:

SSN (XXXXXXXX):

Gender:

Birth Date:

Email:

Verify e-mail address:

Marital Status:

Is English your first language?

Are you a Utah Resident:

Please enter your Driver's License State, Number and Expiration Date (i.e. UT1234567 ##/##) If you do not have one just type Do not have. (MUST be completed to determine Utah resident status):

Please List the State of Residence for the past two years until the present, with dates at each location and list what you were doing while there. (Example: work, military, student, stay at home parent, etc.) Format your answer: State, Dates MM/YYYY - MM/YYYY Activities:

"The University has been asked by the federal government, state, accrediting associations and for internal reporting to describe the racial/ethnic backgrounds of our students and employees. To respond to these requests, we request to provide the following information."

What is your ethnicity?

☐ Hispanic or Latino

☐ Not Hispanic or Latino

Select one or more races to indicate what you consider yourself to be.

American Indian or Alaskan Native	Asian	Black or African American	Hawaiian or Pacific Islander	White
☐ American Indian or Alaskan Native	☐ Asian	☐ Black or African American	☐ Native Hawaiian or Pacific Islander	☐ White

Make sure SSN and date of birth have been entered CORRECTLY.

Step 11: Parental Information – Enter information for at least one parent or legal guardian.

Parental Information (Checklist item 5 of 7)

Enter Information about a Parent. To enter additional Parent Information, click the **Yes** button next to **Enter/View another relative?** When you're finished, click **Continue** to navigate to the next section.

* - indicates a required field.

Relationship:

Last Name:

First Name:

Middle Name:

Suffix:

Street Line 1:

Street Line 2:

Street Line 3:

City:

State/Province:

Zip Code:

County:

Phone Number (xxx) (xxx) (xxxxxx extension):

Click "Continue"

Step 12: High School – You can get your **high school code** from your HS counselor or click **“Lookup High School Code”** to find it.

High School (Checklist item 6 of 7)

To enter your previous High School, click **Lookup High School Code** to search for it.
If you don't find your high school code, enter your high school information in the fields provided.
To enter information on additional high schools, click **Enter/View another High School**. When you're finished, click **Continue**.

• indicates a required field.

Home School (check for yes): ☐

High School Code: 450346 [Lookup High School Code](#)

If School not found:

High School Name: NUAMES High School
High School Street1: 2750 University Park Blvd
High School Street2:
High School Street3:
High School City: Layton
High School Zip Code: 84041-9099
High School County: Davis
High School State: Utah
High School Nation: None
Graduation Date: Month: June Day: 10 Year: (YYYY)

[Enter or View another High School](#)

[Checklist](#) [Continue](#) [Finish Later](#)

Enter projected high school graduation date. If you don't know the exact date, enter **“June 10”** and your graduation year. Click **“Continue”**

Step 13: Planned Course of Study – Select **“General Studies – AS”**

Planned Course of Study (Checklist item 7 of 7)

To select your Planned Course of Study(Major):

1. Choose a program from the **Planned Course of Study** drop-down menu.

• indicates a required field.

Planned Course of Study: General Studies-AS

[Checklist](#) [Continue](#) [Finish Later](#)

Click **“Continue”**

Step 14: Application Checklist – **MUST CLICK “APPLICATION IS COMPLETE” TO FINISH APPLYING**

Application Checklist

This is a checklist of your application sections. When you enter data in a section, a checkmark will appear by that section. When you have provided all the application information, click **Application is Complete** to start the application process. Incomplete applications may be updated at a later time.

✓ Name ✓ Parental Information
✓ Mailing Address and Phone ✓ High School
✓ Permanent Address and Phone ✓ Planned Course of Study
✓ Personal Information

[Application is Complete](#) [Finish Later](#)

Must click “Application is Complete” in order to submit application

Step 15: Admissions Agreement – Select **“I agree to the terms”**

Admissions Agreement

You must agree to the terms below, or you will be directed back to the Application Menu page and your application will not be submitted. If you have questions, contact information can be found in the [HELP](#) link above.
I understand that withholding information requested on this application, including attendance at any other institution, or giving false information may make me ineligible for admission to the university or subject to dismissal. I have read this application and certify that the statements I have made on this application are correct and complete, including a report of all college work attempted or completed.

☒ I agree to the terms
☐ I do not agree

Step 16: Pay Application Fee – Note: If you have already paid this fee as a Concurrent Enrollment student, you do not need to pay this fee again. Just click **“Pay Later”**

Application Fee Payment

Please verify the following credit card information. Select **Submit Payment** to accept the charges if the information is correct; otherwise select **Pay Later**.

Payment Amount: \$55.00

[Submit Payment](#) [Pay Later](#)

Click **“Submit Payment”** or if you have already paid Click **“Pay Later”**

Congratulations! Once you have submitted payment (or hit pay later), you are finished with the admissions application and are one step closer to becoming a Weber Wildcat!

Thank You

Thank you for submitting your Weber State University application for admission.

Within the next few days, you will receive either an acceptance packet in the mail or an email detailing what is still needed to complete the admission process.

If you have any admissions questions, please email: admissions@weber.edu or call (801) 626-6743.

If you did not submit your admission fee payment online you will need to wait until the next business day to pay it. You can pay the fee with the Cashier's Office in person or over the phone at (801) 626-8006.

You can also submit the fee by mail, send it to:

Weber State Admissions Office
1137 University Circle
Ogden, UT 84408-1137