

ENGLISH DEPARTMENT AGREEMENT FOR MASTER OF ARTS IN ENGLISH  
**MENG 5210 PRACTICUM IN TEACHING ENGLISH**  
**MENG 6280 TESOL PRACTICUM**

As specified in the course catalog, MENG 5210 and 6280 allow students credit for their teaching practicum. This practicum is designed to allow students to gain experience in classroom teaching with the guidance of a MENG professor. As such, the expectations for the practicum should be worked out with their supervising professor in advance, and these expectations should accompany this form. Please include guidelines for grading the MENG student's work.

Note: Students teaching off-campus must complete a USOE background check, coordinated through the Department of Education, prior to beginning their practicum. Students teaching on-campus (TESOL only) must complete a Weber State application and background check, coordinated through Human Resources, prior to beginning their practicum.

Supervising Instructor \_\_\_\_\_  
Student Name \_\_\_\_\_  
Semester \_\_\_\_\_ Year \_\_\_\_\_ W# \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_

Please indicate the practicum for which you are applying:

- MENG 5210 (2 credits)
- MENG 6280 (1 credit)

**In consultation with instructor, please provide the following on separate sheets:**

- A detailed 500-800 word description of the practicum, including the work expected of the students.
- A list of the primary and secondary texts that will be read. The amount of reading required must be the same as the amount required in a face-to-face class of equivalent credit hours.
- A detailed description of the written work that will be completed. For practicums, this may include lesson plans, teaching reflections, annotated bibliographies of pedagogical research, or other materials requested by the supervising instructor. Include particulars (e.g., pages, number of secondary sources required, etc.). MENG guidelines for written work are as follows:
  - 2 Credits: 15-18 pages of finished work.
  - 1 Credit: 7-8 pages of finished work.
- A specific and detailed week-by-week timeline for contact with instructor, completing work and class visits, handing in drafts of writing for review, and handing in final paper.
- Grading criteria (supplied by the instructor).

Signature of Student \_\_\_\_\_  
Signature of Instructor \_\_\_\_\_  
Approval by MA English Director \_\_\_\_\_