



J-1 Exchange Visitor Transfer-In Request Form

J-1 TRANSFER ELIGIBILITY

You are eligible to transfer your J-1 Exchange Visitor status to Weber State University from another U.S. host institution if you meet the following conditions:

- Your DS-2019 was issued for one of the following categories: Short-Term Scholar, Research Scholar, or Professor.
- You have received an Offer/Invitation Letter from a Host Department at Weber State University.
- You have completed the DS-2019 Exchange Visitor Request Form, and provided it, along with copies of your (and any dependents') passport, J-1 visa, current DS-2019, I-94, and medical insurance to your Weber State University International Student and Scholar Center.
- The work you will do within your Host Department at Weber State University is consistent with the work you have been doing with your current host institution, as described on your DS-2019.
- You have not yet reached the Program End Date on your DS-2019. After your Program End Date, your program objective is considered complete, and you are required to depart the U.S. within 30 days



TO BE COMPLETED BY J-1 Exchange Visitor:

Family Name (Last Name) Given Name (First Name) Middle Name(s)

Phone Email

Street Address Apt/Unit/Suite

City State/Province Postal Code

Date of Birth Country of Birth Country of Citizenship

J-1 Category: ☐ Short-Term Scholar ☐ Research Scholar/Professor Other: _____

Most recent I-94 number (retrieve from i94.cbp.dhs.gov): _____

I authorize my current RO/ARO to provide the information requested and to release my SEVIS record on (MM/DD/YYYY)_____ to Weber State University.

Exchange Visitor Signature Date (MM/DD/YYYY)

TO BE COMPLETED BY Responsible Officer/Alternate Responsible Officer:

EV's visa status: ☐ J-1 ☐ Other: SEVIS ID: _____

☐ The Exchange Visitor is within his/her program dates.

☐ The Exchange Visitor's proposed work at Weber State University is consistent with the work they are currently doing at our institution, as described on his/her current DS-2019.

☐ The Exchange Visitor is eligible for transfer. The SEVIS Release Date is: _____



EV's Current Job/Appointment Title

Host Department Name

Host Institution Name

Host Institution City, State, Zip

RO/ARO Name

RO/ARO Title

Phone

Email

RO/ARO Signature

Date (MM/DD/YYYY)