



Reinstatement Request Form for F-1 Status

An F-1 student who has violated their immigration status and whose status was terminated as a result of that violation may be reinstated under the limited conditions specified at 8 CFR 214.2(f)(16) if:

- **The violation of status resulted from circumstances beyond your control. Such circumstances might include serious injury or illness, closure of the institution, a natural disaster; or**
- **The violation related to a reduction in your course load that would have been within a DSO's power to authorize and that failure to approve reinstatement would result in extreme hardship to you**
- You have not been out of status for more than 5 months at the time of filing the request for reinstatement (or demonstrates that the failure to file within the 5 month period was the result of exceptional circumstances and that you filed the request for reinstatement as promptly as possible under these exceptional circumstances).
- You do not have a record of repeated or willful violations of regulations
- You are currently pursuing, or intending to pursue, a full course of study in the immediate future at the school which issued the form I-20;
- You have not engaged in unauthorized employment; and
- You are not deportable on any ground other than section 237(a)(1)(B) or (C)(i)

You will need to send these documents to the appropriate USCIS location:

- ☐ Completed USCIS Form I-539 [Application to Extend/Change Nonimmigrant Status](#) and the appropriate fee. If you write a personal check, your address and phone number should appear on the check. You may also pay the fee with a money order or a cashier's check.
- ☐ Copy of your signed Form I-20 issued for applying for reinstatement purpose
- ☐ A letter explaining the circumstances that led to the violation and requesting a reinstatement
- ☐ A letter from the DSO recommending reinstatement, if the violation was due to DSO error
- ☐ Copy of the new financial support documents for you and dependent(s), if applicable
- ☐ Proof of enrollment in a full course of study (class schedule for current/next session and a sealed official school transcript)
- ☐ Copies of identity pages of your passport
- ☐ SEVIS fee receipt (if you have been out of status more than 5 months)

***I have read and agree to all of the above. All claims and documentation I have presented are true and accurate. I understand that the ISSC may approve or deny my request for a reinstatement I-20.**

Student Name

W#

Student Signature

Date

-----**To Be Completed by ISSC**-----

Decision: _____

Date: _____

Signature: _____