



WEBER STATE UNIVERSITY

Foreign Visitor Tax Assessment Intake Form

This form must be completed before you can receive any form of payment. Please provide all information requested. The completed form must be presented with your passport (information and visa pages) and your immigration status documents (if any) before payment will be issued.

Part 1. Personal/Passport Information

Last Name		First Name		Middle Name
Date of Birth (month/day/year) / /	Social Security No. (or Individual Taxpayer ID)	E-mail Address		
Country of Citizenship		Country that Issued Passport		
Visa Number (red number in lower right corner of stamp in passport)	Passport Number	Passport Expiration Date / /		

Part 2. Address Information

U.S. Local Street Address	Foreign Residence Address (include postal code, if applicable)
_____	_____
_____	_____
_____	_____

Part 3. Residency Status for Tax Purposes

Please check the appropriate box (1, 2 or 3) below to indicate your residency status for tax purposes only.

1. **I AM A PERMANENT RESIDENT** I hereby certify that I have been given privilege, according to the U.S. Immigration Laws, of residing permanently in the United State as an immigrant, and this status has not been revoked, and has not been administratively or judicially determined to have been abandoned.

A copy of your Alien Registration ("Green Card") MUST be attached to this form

2. **I AM A RESIDENT FOR TAX PURPOSES** I hereby certify that I am a resident of the United States of America, for tax purposes, because I have met the Substantial Presence Test for residency.

ATTACH A COPY OF IRS FORM 1078 (Certification of Alien Claiming Resident in the U.S.) AND SUBMIT COPIES OF YOUR I-94 TO WSU ACCOUNTING SERVICES UPON ARRIVAL.

3. **I AM A NON-RESIDENT FOR TAX PURPOSES I DO NOT** meet the requirements for residency in the United States of America.

SUBMIT COPIES OF YOUR VISA AND YOUR I-94 TO WSU ACCOUNTING SERVICES UPON ARRIVAL.



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Part 4. Visa Type - (If you selected box 1 (Permanent Resident) above you may skip this section)

- | | |
|---|---|
| <input type="checkbox"/> F1 – Student Visa | <input type="checkbox"/> B2 – Tourist Visa |
| <input type="checkbox"/> B1 – Business Visa | <input type="checkbox"/> J1 – Exchange Visa |
| <input type="checkbox"/> VWB – Visa Waiver Business | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> VWT – Visa Waiver Tourist | |
| <input type="checkbox"/> ESTA – Application Number: _____
(If selecting ESTA, an application number MUST be provided for verification) | |

Part 5. Tax Treaty Exemption (Optional)

If you wish to claim tax exemption from U.S. Federal Income Tax, you must submit a completed **IRS Form 8233** (Exemption from Withholding for Compensation of Independent Personal Services of a Non-Resident Individual) **AND** **IRS Form W-8BEN** (Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding and Reporting (Individuals)).
These forms must be completed EACH time you wish to claim exemption, even within the same tax year.

I hereby certify that all of the above information is true and correct. I understand that if my status changes from that which I have indicated on the form I must submit a new Tax Assessment Intake Form.

Signature: _____ Date: _____