

Adjunct Pay Schedule

**** The number of pay distributions is subject to change due to system calculated end dates. The distribution dates are tentative and may change based upon the academic calendar and payroll processing days. ****

Summer Semester 2018

| <u>Payroll Period</u> | <u>Enrollment Lock Dates</u> | <u>Date Paperwork due in Payroll Office</u> | <u>Anticipated Payroll Distribution Start Date</u> |
|----------------------------------|------------------------------|---|--|
| 1 st - 7 week session | May 25 @ 5pm | June 7 | First Pay – June 18 |
| Full Semester | May 25 @ 5pm | June 7 | First Pay – June 18 |
| 2 nd - 7 week session | July 5 @ 5pm | July 11 | First Pay – July 18 |

Fall Semester 2018

| <u>Payroll Period</u> | <u>Enrollment Lock Dates</u> | <u>Date Paperwork due in Payroll Office</u> | <u>Anticipated Payroll Distribution Start Date</u> |
|----------------------------------|------------------------------|---|--|
| 1 st – 8 week session | September 14 @ 5pm | September 24 | First Pay – October 3 |
| Full Semester | September 14 @ 5pm | September 24 | First Pay – October 3 |
| 2 nd – 8 week session | October 31 @ 5pm | November 7 | First Pay – November 16 |

Spring Semester 2019

| <u>Payroll Period</u> | <u>Enrollment Lock Dates</u> | <u>Date Paperwork due in Payroll Office</u> | <u>Anticipated Payroll Distribution Start Date</u> |
|----------------------------------|------------------------------|---|--|
| 1 st – 8 week session | January 25 @ 5pm | February 7 | First Pay – February 15 |
| Full Semester | January 25 @ 5pm | February 7 | First Pay – February 15 |
| 2 nd – 8 week session | March 20 @ 5pm | March 26 | First Pay – April 3 |