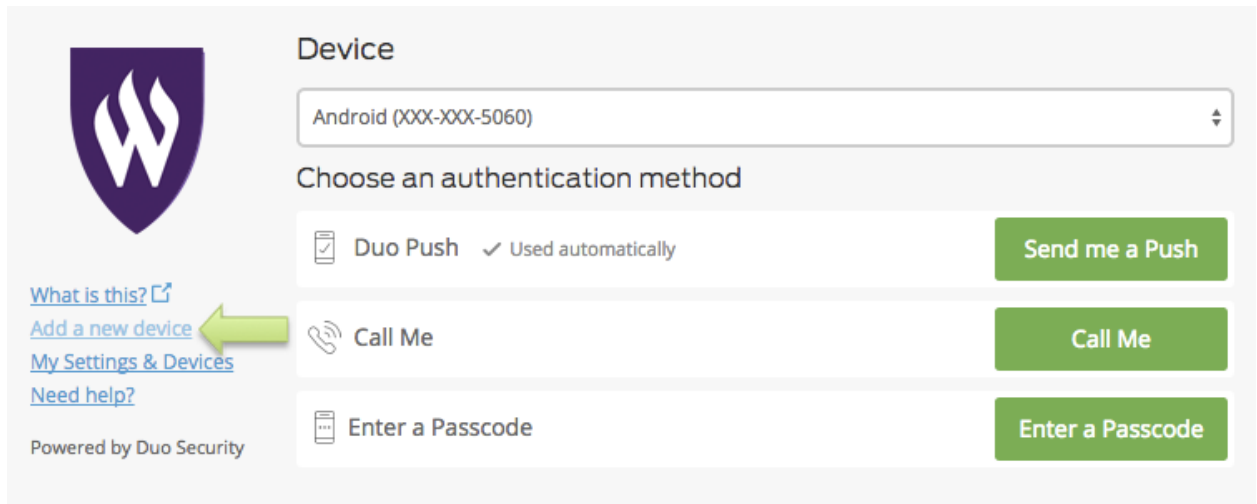
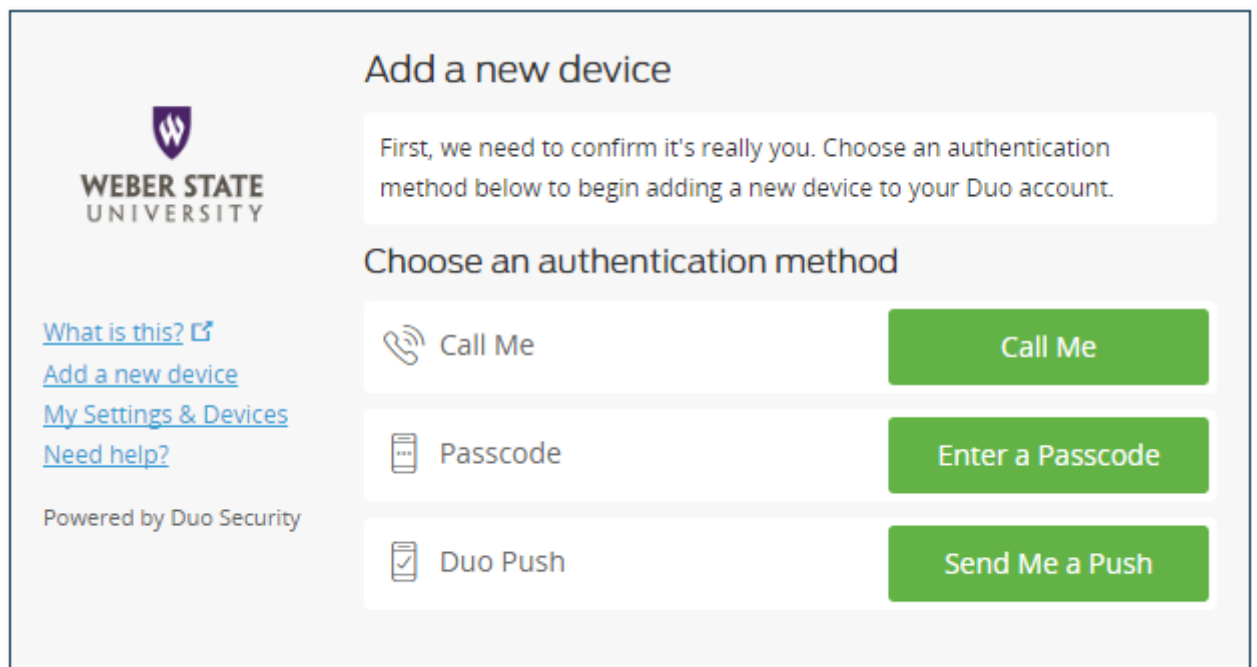


1. Click on "Add a new device" on the left side of the screen.



The screenshot shows the 'Add a new device' interface. On the left, there is a purple shield logo with a white 'W'. Below the logo are links: 'What is this?', 'Add a new device', 'My Settings & Devices', and 'Need help?'. Below these links is the text 'Powered by Duo Security'. On the right, the 'Device' dropdown menu is set to 'Android (XXX-XXX-5060)'. Below that is the heading 'Choose an authentication method'. There are three options: 'Duo Push' (checked, with a checkmark and 'Used automatically'), 'Call Me', and 'Enter a Passcode'. Each option has a corresponding green button: 'Send me a Push', 'Call Me', and 'Enter a Passcode'. A green arrow points to the 'Add a new device' link on the left.

2. Confirm that you are the correct person adding a new device by choosing an authentication method.



The screenshot shows the 'Add a new device' interface. On the left, there is the Weber State University logo (a purple shield with a white 'W') and the text 'WEBER STATE UNIVERSITY'. Below the logo are links: 'What is this?', 'Add a new device', 'My Settings & Devices', and 'Need help?'. Below these links is the text 'Powered by Duo Security'. On the right, there is a confirmation message: 'First, we need to confirm it's really you. Choose an authentication method below to begin adding a new device to your Duo account.' Below the message is the heading 'Choose an authentication method'. There are three options: 'Call Me', 'Passcode', and 'Duo Push'. Each option has a corresponding green button: 'Call Me', 'Enter a Passcode', and 'Send Me a Push'.

3. Choose "Landline" as the type of device you are adding.

The screenshot shows the 'What type of device are you adding?' screen. On the left, there is the Weber State University logo and navigation links: 'What is this?', 'Add a new device', 'My Settings & Devices', and 'Need help?'. Below these links, it says 'Powered by Duo Security'. The main content area has the title 'What type of device are you adding?' and four radio button options: 'Mobile phone RECOMMENDED', 'Tablet (iPad, Nexus 7, etc.)', 'Landline' (which is selected), and 'U2F token'. A green 'Continue' button is at the bottom right.

4. Enter in your office phone number.

The screenshot shows the 'Enter your phone number' screen. On the left, there is the Weber State University logo and navigation links: 'What is this?', 'Add a new device', 'My Settings & Devices', and 'Need help?'. Below these links, it says 'Powered by Duo Security'. The main content area has the title 'Enter your phone number' and a dropdown menu for 'United States'. Below that is a text input field with a green border, preceded by '+1'. An example number 'ex: (201) 234-5678' is shown below the field. There is also an 'Extension:' label and an empty text input field. At the bottom, there are 'Back' and 'Continue' buttons.

5. Congratulations you have set up your office phone for another DUO authentication method! You can set up preferences of each device from this page.

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[What is this?](#) [Add a new device](#) [My Settings & Devices](#) [Need help?](#)

Powered by Duo Security

My Settings & Devices

- iOS Device Options
- Landline JUST ADDED Device Options

+ [Add another device](#)

Default Device:

When I log in: