

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS:	YOU SAY THIS:	MAY YOU INTERRUPT THE SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
ADJOURN THE MEETING	"I move that we adjourn"	NO	YES	NO	NO	MAJORITY
RECESS THE MEETING	"I move that we recess until...."	NO	YES	NO	NO	MAJORITY
COMPLAIN ABOUT NOISE, ROOM TEMPERATURE, ETC.	"Point of Privilege."	YES	NO	NO	NO	NO VOTE-CHAIR DECIDES
END DEBATE	"I move the previous question."	NO	YES	NO	NO	2/3 VOTE
POSTPONE CONSIDERATION OF SOMETHING	"I move we postpone this matter...."	NO	YES	YES	YES	MAJORITY
HAVE SOMETHING STUDIED FURTHER	"I move we refer this matter to a committee."	NO	YES	YES	YES	MAJORITY
AMEND A MOTION	"I move that this motion be amended by...."	NO	YES	YES	YES	MAJORITY
INTRODUCE BUSINESS (A primary motion)	"I move that...."	NO	YES	YES	YES	MAJORITY
OBJECT TO PROCEDURE OR TO A PERSONAL AFFRONT	"Point of Order"	YES	NO	NO	NO	NO VOTE-CHAIR DECIDES
REQUEST INFORMATION	"Point of Information"	YES, if urgent	NO	NO	NO	NO
ASK FOR A VOTE BY ACTUAL COUNT TO VERIFY A VOTE	"I call for a division of the house."	NO	NO	NO	NO	NO VOTE-UNLESS SOMEONE OBJECTS
OBJECT TO CONSIDERING SOME UNDIPLOMATIC OR IMPROPER MATTER	"I object to consideration of this question."	YES	NO	NO	NO	2/3 VOTES
TAKE UP A MATTER PREVIOUSLY TABLED	"I move we take from the table."	NO	YES	NO	NO	MAJORITY
CONSIDER SOMETHING OUT OF ITS SCHEDULED ORDER	"I move we suspend the rules and consider...."	NO	YES	NO	NO	2/3 VOTE
VOTE ON A RULING BY THE CHAIR	"I appeal the Chair's...."	YES	YES	YES	NO	MAJORITY