Curriculum Policy and Procedure
Table of Contents

SECTION 1 – UNIVERSITY CURRICULUM COMMITTEE

1.1 University Curriculum Committee Responsibilities
1.2 General Education Improvement and Assessment Committee Responsibilities (GEIAC)
1.3 Procedures Involving Both GEIAC and Curriculum Committees
1.4 Composition of the University Curriculum Committee
1.5 Submission of Curriculum

SECTION 2 - DEGREE REQUIREMENTS

1. Program Degree Requirements
   1.1. Academic Awards
   1.2. Non-Course Requirements
2. Institutional Certificates
   2.1. Credit Hour Requirement
   2.2. Financial Aid
   2.3. Departmental Certificates
   2.4. Certificate of Proficiency
   2.5. Certificate of Completion
   2.6. Graduate Certificate
3. Associate of Applied Science Degree Requirements
   3.1. Requirements
4. Associate Degree Requirements
   4.1. AA and AS Degrees
   4.2. Specialized Degrees
   4.3. AA and AS Requirements
   4.4. AA Language Requirement
5. Bachelor Degree Requirements
   5.1. Requirements
   5.2. Degree Types
   5.3. Major and Minor Requirements
6. Master Degree Requirements
   6.1. Master’s Degrees
   6.2. Professional Degrees
   6.3. Degree Requirements
SECTION 3 – CREDIT HOURS

3.1 Credit Hour Policy
3.2 Credit Hours
3.3 Credit Ratios

SECTION 4 - COURSE PROPOSALS

4.1 Nonsubstantive Course Proposals
4.2 Deadline for Nonsubstantive Course Proposals
4.3 Approval Process for Nonsubstantive Course Proposals
4.4 Course Prefix Changes
4.5 Substantive Course Proposals
4.6 Deadline for Substantive Course Proposals
4.7 Substantive Course Proposal Form
4.8 Approval Process for Substantive Course Proposals

SECTION 5 - PROGRAM PROPOSALS

5.1 Nonsubstantive Program Proposals
5.2 Nonsubstantive Program Proposal Deadlines
5.3 Approval Process for Nonsubstantive Program Proposals
5.4 Substantive Program Proposals
5.5 Discontinuance of a Program of Study and Disbanding of Departments
5.6 Deadline for Substantive Program Proposals
5.7 Master's Degree Programs
5.8 New Program Proposals
5.9 Approval Process for Substantive Program Proposals
5.10 Bachelor of Integrated Studies (BIS) Emphasis Approval Process

SECTION 6 - COURSE NUMBERING AND ATTRIBUTES

6.1 1000-2000 Level Courses
6.2 3000-4000 Level Courses
6.3 5000 Level Courses
6.4 6000 Level Courses
6.5 Mixed Level Courses
6.6 Course Numbering System
6.7 Program Attributes
SECTION 7- WORKSHOPS

7.1 Definition of Workshops
7.2 Workshop Restrictions and Requirements
7.3 Workshop Deadlines
7.4 Workshop Form
7.5 Approval Process for Workshops

SECTION 8- EXPERIMENTAL COURSES

8.1 Definition of Experimental Courses
8.2 Deadline for Experimental Courses
8.3 Experimental Course Proposal Form
8.4 Restrictions and Requirements for Experimental Courses
8.5 Approval Process for Experimental Courses

SECTION 9 - VARIABLE TITLE COURSES

9.1 Definition of Variable Title Courses
9.2 Deadline for Variable Title Courses
9.3 Variable Title Course Proposal Form
9.4 Restrictions and Requirements for Variable Title Courses
9.5 Approval Process for Variable Title Courses