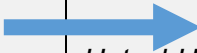# CURRICULUM DATES FOR 2023-24

The submission dates listed below are for substantive curriculum (undergraduate & graduate) that has been approved in Curriculog by College Curriculum Committees and approved by the Department Chair and the Dean of the College. **Proposals must be at the University Curriculum Approval Step by the Submission Deadline Date.**

You are responsible for making sure that your proposals get approved in Curriculog.
Catalog deadlines are November 15 for GEIAC and November 30 for Grad Council and Teacher Ed

All proposal types (e.g. Program, Course, and General Education) must be submitted using **Curriculog**. See Curriculog for the types of proposals available. Contact the Faculty Senate Office for further information on curriculum submissions at x6233 or email your questions to curriculum@weber.edu

Submission Deadline Monday	Curriculum Meeting Tuesday	Agenda Setting Thursday	Faculty Senate Thursday
Submission date is Monday ➜ *Hetzel-Hoellein LI-321*		7-Sep-23	14-Sep-23
9/04/2023	12-Sep-23	5-Oct-23	12-Oct-23
10/02/2023	10-Oct-23	2-Nov-23	9-Nov-23
11/06/2023	14-Nov-23	7-Dec-23	14-Dec-23
11/27/2023	5-Dec-23	11-Jan-24	18-Jan-24
1/01/2024*	9-Jan-24*	1-Feb-24	8-Feb-24**
2/05/2024	13-Feb-24	29-Feb-24	14-Mar-24
2/26/2024			
*************** SPRING BREAK March 4 – 8, 2024 *******************			
	12-Mar-24	4-Apr-24	11-Apr-24

Curricular changes approved at the Curriculum meeting will be reviewed at the following Faculty Senate meeting as outlined in the table above. Please plan to attend both meetings highlighted in blue.

Curriculum meetings begin at 2:00 pm, Hetzel-Hoellein LI-321

Faculty Senate meetings begin at 3:00 pm, in Lindquist Hall room 101

For inclusion of course and program proposals in the 2024-25 University Catalog, items will need to be passed by the Curriculum Committee at the **January 9, 2024*** meeting
and then passed by the Faculty Senate at the **February 8, 2024**** meeting.

All new and substantive course and program proposals must be passed by the UCC January meeting to be offered and included in the upcoming year's catalog and class schedule. Nonsubstantive proposals must be on the UCC Chair step by the end of February (and approved) to be included in the upcoming year's catalog.

New courses at all degree levels that are requesting course fees must submit a Curriculog New Course Fee proposal. Courses not so identified will be ineligible to propose course fees for 3 years.

New program proposals must be approved by President's Council and Board of Trustees before they can be included in the University Catalog. Allow *at least* six *weeks* from the time the proposal is approved by Faculty Senate for it to go through President's Council and Board of Trustees. Additional approval is required from NWCCU before students may be recruited to a new program or financial aid can be given to students enrolled in the program. Another 2 - 3 months is required for NWCCU approval after approval by the Board of Trustees. Proposing a new major or emphasis requires completing a *full* R401 template which should be uploaded to the Curriculog program proposal. Questions about completing the R401 template should be sent to Eric Amsel in the Provost's office.