EXECUTIVE COMMITTEE CHARGES FOR 2020-2021

John Cavitt, Chair
Ed Hahn, Liaison

UNIVERSITY CURRICULUM COMMITTEE (UCC)

PPM 1-13, Article 5, Section 4.5: The University Curriculum Committee (UCC) shall study and evaluate the curriculum needs of the University by reviewing program, certificate, and course proposals (including courses proposed to fulfill specific General Education designations as defined in the CCP manual), which have been approved by college curriculum committees or programs that report directly to the Office of Academic Affairs.

1) Continue to review and adjudicate all Course and Program proposals in Curriculog. (Ongoing)

2) Finalize the job duties of a Vice Chair position for the University Curriculum Committee and implement the process of selecting and training Vice Chair, making continuity in leadership for the UCC. (Continuing)

3) Work with Study Abroad Office to understand curriculum process for proposed courses and ensure that University Curriculum Policies and Procedures are followed and that “shared governance” is in place.

4) CPPM Recommendations
   a. SECTION 3 - CREDIT HOURS - Explore adding a “Practice Doctorate Program” policy.
   b. SECTION 4.1 - NONSUBSTANTIVE COURSE PROPOSALS - Examine Nonsubstantive policy to clarify procedures and ensure that editorial changes do not need to go through Non-substantive review.
   c. SECTION 6 - COURSE NUMBERING AND ATTRIBUTES - Review and edit policy to add specific approval steps to program attribute.

5) Explore the option of including learning outcomes in Curriculog proposals to facilitate transfer articulations.

6) Explore developing some guidelines or best practices around course descriptions and program structure.

7) Ensure congruence between Curriculog and USHE.

8) Explore opportunities to streamline the curriculum process while maintaining quality.

9) Ensure that the language of new or updated policies are inclusive. Review those policies to see how they may inadvertently impact particular communities in an adverse manner. Consult with DEI taskforce for guidance (Ongoing)