Teaching and Learning, Committee (TLC)

PPM 1-13, Article 5, Section 4.11: Committee on Teaching and Learning endeavors to enhance the learning environment at Weber State University. When the opportunity and need arise, and as charged by the Executive Committee of the Faculty Senate, the committee studies, evaluates, and makes recommendations on issues affecting the teaching environment at Weber State University. This committee also supports the Teaching and Learning Forum in its mission to provide faculty development opportunities to enhance the teaching and learning environment at the University. This committee shall have one faculty representative from each organizational unit. The Director of the Teaching and Learning Forum shall serve on the committee as an ex officio member.

1. Assist in the creation of the new TLF. Articulate the specific responsibilities of TLC and TLF in the new organization.

2. Develop a 3-5 year metric for faculty development offerings and experiences.
   a. Address the implementation of faculty development offerings
   b. Address new faculty onboarding programs and procedures
   c. Submit the metric to Provost’s Office & other appropriate faculty & administrative organizations.

3. Investigate increased instructional design support for virtual and online teaching.
   a. Collaborate with WSU Online to develop faculty in online teaching and learning
   b. Explore peer review opportunities for those who teach in virtual or online course environments

4. Evaluate syllabi processes across campus to create a central site for syllabus language that will be common for all courses. Develop a process for maintenance and faculty access to this material.

5. Update PPM 4-9a for accuracy and completeness.

6. In collaboration with EDI provide guidelines to faculty on how to incorporate diversity, equity and inclusion into their teaching, scholarship and/or service.
   a. Provide guidelines for faculty to highlight their efforts toward this goal, and the results during faculty evaluation processes.
   b. Provide guidelines for faculty to conduct pedagogy and curriculum reviews, and engage in deliberate dialogue to successfully identify and approach issues of diversity and inclusion.

7. Ensure that the language of new or updated policies is inclusive. Review those documents to see how they may inadvertently impact particular communities in an adverse manner. As issues are identified, consult with EDI committee for guidance (Ongoing)