EXECUTIVE COMMITTEE CHARGES FOR 2020-2021

Colleen Packer, Chair
Sheryl Rushton, Liaison

Teaching, Learning, and Assessment Committee (TLA)

PPM 1-13, Article 5, Section 4.11: Committee on Teaching, Learning and Assessment

The Committee on Teaching, Learning and Assessment endeavors to enhance the learning environment at Weber State University. When the opportunity and need arise, and as charged by the Executive Committee of the Faculty Senate, the Committee studies, evaluates, and makes recommendations on issues affecting the teaching environment and the assessment of student learning at Weber State University. It also advises the Chair of the Committee in his or her capacity as the Director of the Teaching and Learning Forum and supports the activities of the Teaching and Learning Forum.

This committee shall have one faculty representative from each organizational unit. The Chair of the Committee shall be selected from a pool of applicants by a selection committee appointed by the Executive Committee and comprised of members of the Executive Committee and the Committee on Teaching, Learning and Assessment. The Committee shall be recommended to the Senate by the Executive Committee. The Chair will serve for a three-year term and will be evaluated annually by members of the Committee on Teaching, Learning and Assessment. The Chair of the Committee shall be responsible for the day-to-day operations of the Forum on Teaching and Learning.

1. Continue to explore revisions to the TLA committee in terms of purpose and scope based on changes in organizational structure as suggested in the TLF Program Review.
   a. Explore possible revisions to PPM 1:13, Article B-V. Committees of the Faculty Senate, Section 4: Standing Committees. Number 11: Committee on Teaching, Learning and Assessment.
   b. Propose revisions to PPM as appropriate.

2. Explore the development of a Teaching and Learning “Center”
   a. Research logistics for creating a “CENTER”
   b. Navigate the process through Faculty Senate
   c. Present preliminary plans to appropriate Administrative entities

3. Develop a 3-5 year metric for faculty development offerings and experiences.
   a. Address the implementation of faculty development offerings
   b. Address new faculty onboarding programs and procedures
   c. Submit the metric to Provost’s Office & other appropriate faculty & administrative organizations.

4. Continue to develop and refine assessment procedures.
   a. Develop a system for tracking longitudinal impact of programming on faculty
   b. Align assessment instruments with program learning outcomes
6. Investigate increased instructional design support for virtual and online teaching.
   a. Collaborate with WSU Online to develop faculty in online teaching and learning
   b. Explore peer review opportunities for those who teach in virtual or online
      course environments

7. Evaluate syllabi processes across campus to create a central site for syllabus
   language that will be common for all courses. Develop a process for maintenance
   and student access of this material.

8. Ensure that the language of new or updated policies are inclusive. Review those
   policies to see how they may inadvertently impact particular communities in an
   adverse manner. Consult with DEI taskforce for guidance (Ongoing)