EXECUTIVE COMMITTEE CHARGES FOR 2019-2020

Colleen Packer, Chair
Sheryl Rushton, Liaison

TEACHING, LEARNING AND ASSESSMENT COMMITTEE (TLA)

PPM 1-13, Article 5, Section 4.11: Committee on Teaching, Learning and Assessment

The Committee on Teaching, Learning and Assessment endeavors to enhance the learning environment at Weber State University. When the opportunity and need arise, and as charged by the Executive Committee of the Faculty Senate, the Committee studies, evaluates, and makes recommendations on issues affecting the teaching environment and the assessment of student learning at Weber State University. It also advises the Chair of the Committee in his or her capacity as the Director of the Teaching and Learning Forum and supports the activities of the Teaching and Learning Forum.

This committee shall have one faculty representative from each organizational unit. The Chair of the Committee shall be selected from a pool of applicants by a selection committee appointed by the Executive Committee and comprised of members of the Executive Committee and the Committee on Teaching, Learning and Assessment. The Committee shall be recommended to the Senate by the Executive Committee. The Chair will serve for a three-year term and will be evaluated annually by members of the Committee on Teaching, Learning and Assessment. The Chair of the Committee shall be responsible for the day-to-day operations of the Forum on Teaching and Learning.

1. In conjunction with APAFT appoint Faculty Senate task force representing each College to make policy recommendations regarding standardization of a process for the construction and utilization of student evaluations across WSU. (task force)

2. Continue to explore mentoring opportunities and faculty recognition methods/programs that can promote faculty success in the tenure and promotion process. (Ongoing)

3. Continue to develop systematic data collection procedures to inform programming and decision-making regarding faculty development efforts with the goal of increasing impact and focus. (Ongoing)

4. Continue to support, maintain and create awareness of the digital technology library, specifically technology and conference equipment available for check out. Work with administration to develop a plan for sustainability. (Ongoing)

5. Continue to support the TLF in its faculty development efforts and events including, but not limited to the New Faculty Retreat, Adjunct Faculty Retreat, Faculty Symposium, and the Last Lecture. (Ongoing)

6. Follow-up with the Program Review Recommendations:
   a. Define the roles of Teaching, Learning and Assessment (TLA) and Teaching and Learning Forum (TLF), including the clarification of the mission and scope of both.
   b. Consider ways to optimize the TLF structure.
   c. Begin to develop a comprehensive system of assessment of programs and their longitudinal impact.
   d. Other items as deemed appropriate by the strategic planning subcommittee.

7. Ensure that the language of generated policies is inclusive.