EXECUTIVE COMMITTEE CHARGES FOR 2019- 2020

Amy Stegen, Chair
Doris Geide-Stevenson, Liaison

CONSTITUTIONAL REVIEW, APPORTIONMENT, AND ORGANIZATION (CRAO)

PPM 1-13, Article 5, Section 4.4: The Committee on Constitutional Review, Apportionment and Organization shall review, update and preserve the integrity of the Constitution and Bylaws of the Weber State University faculty government. This Committee shall study ratios of college representation on the Senate and recommend procedures for electing its members. The Committee shall also be responsible for recommending policies on the organization and operational procedures of the University.

1. Calculate the 2020-21 apportionment for Faculty Senate representation using the Hamilton Method (Fall 2019) and present the apportionment figures to the Faculty Senate during Fall Semester. (November deadline). (Ongoing)
   a. Review apportionment procedure document and determine if further changes should be made.
   b. Complete a final review of the Faculty Senate numbers, including the ratio of administrators to faculty representatives.

2. Review potential constitutional changes (Fall 2019):
   a. Consider revising apportionment and increasing the number of senators to address the following issues:
      i. Ratio of faculty to senators has steadily increased which brings into question if the number of senators should be increased.
      ii. Adjunct faculty representation: Review issues/successes with adjunct representation of the 2 non-voting members to make decision about continued adjunct representation and possible voting status.
   b. Explore Faculty Senate leadership succession plan.

3. Explore the responsibilities and possible amendments to PPM 1-13 Article B-V Section 10: “The Faculty Senate shall...make an annual review of the University Committee system, including the functions and responsibilities of each of the committees; and shall submit an annual report to the general faculty.” As part of this responsibility, consider the creation of vice-chairs of committees for both succession purposes and delegation of duties from the chair. (Continuing)

4. Change Curriculum Committee (CC) to University Curriculum Committee (UCC) in PPM 1-13 B-V,4.5 in cooperation with UCC.

5. Clarify the process in PPM 1-13, B-II,8 for replacing faculty senate members as a result of faculty sabbatical or extended leave.

6. Explore apportionment and representation issues in cases where faculty are assigned to more than one college.
7. Ensure that the language of generated policies is inclusive.