

EXECUTIVE COMMITTEE CHARGES FOR 2020 - 2021

Mary Anne Reynolds, Chair
Amy Buckway, Liaison

**CONSTITUTIONAL REVIEW, APPORTIONMENT, AND ORGANIZATION
(CRAO)**

PPM 1-13, Article 5, Section 4.4: The Committee on Constitutional Review, Apportionment and Organization shall review, update and preserve the integrity of the Constitution and Bylaws of the Weber State University faculty government. This Committee shall study ratios of college representation on the Senate and recommend procedures for electing its members. The Committee shall also be responsible for recommending policies on the organization and operational procedures of the University.

1. Calculate the 2022-23 apportionment for Faculty Senate representation using the Hamilton Method (Fall 2022) and present the apportionment figures to the Faculty Senate during Fall Semester. (November deadline). (*Ongoing*)
 2. *Joint Charge – Work with Assessment Ad-hoc to formalize Program Assessment Committee in PPM 1-13 bylaws.*
 3. Review PPM 1 -13 to determine procedures for replacing the Faculty Senate vice chair should they be absent or resigns
 4. Review PPM 1-13 to determine the role of the Faculty Senate secretary. This role seems to be the Administrative Assistant's role currently.
 5. Research the designation of School versus Department. Are there guidelines for designating a "department" as a School? Some initial suggestions are if a department houses multiple disciplines, the size of the department, if it is accredited or offers a professional qualification.
- Proposed charge: Adjunct
 - Formalize the Adjunct election process - determine the process and timeline for adjunct nominations, including what committee should be in charge of this perhaps Executive Committee with the Administration initiating the process and the Office of Institutional Effectiveness putting out the call for nominations and the ballots).
 - Determine how adjuncts with multiple college assignments are considered in the 'only one rep from one college' situation, and the responsibilities of the Office of Institutional Effectiveness and Faculty Senate Administrative Associate.
 - Determine if emeritus/retired faculty be excluded from being eligible to

serve as adjunct representation on Faculty Senate.