

**Charges September 15, 2022**

EXECUTIVE COMMITTEE CHARGES FOR 2022-2023

Shaun Adamson, Chair

Barb Wachocki, Liaison

**ASSESSMENT AD-HOC COMMITTEE**

***The Ad-hoc Assessment Committee shall review current assessment practices and templates using peer-reviewed assessment literature as guidance. The committee shall assume responsibility for the peer- review and feedback of biennial assessment reports and shall identify needed training in support of assessment practices in Academic Affairs.***

GOAL: Define the purpose and effectiveness of assessment and justify its function and uses at WSU.

1. Joint Charge – Work with CRAO to formalize Program Assessment Committee in PPM 1-13 bylaws. (New)
2. Evaluate the biennial assessment evaluation rubric and revise if necessary. (New)
3. Oversee peer-review and feedback of biennial assessment reports. Develop training materials for departments/programs and reviewers. Continue to monitor and alter process as necessary. (Ongoing/New)
4. Establish a task force made up of representatives from each college's Community of Practice to (a) help departments and programs prepare assessment reports, (b) communicate with each other and faculty about best practices in assessment. (Ongoing/New)
5. Ensure that language of new/updated documents is inclusive. Review documents to ascertain their impact on particular communities. As issues are identified, consult with EDI committee for guidance (Ongoing)