EXECUTIVE COMMITTEE CHARGES FOR 2023-2024

Carrie Jeffrey, Chair
Jennifer Anderson, Liaison

UNIVERSITY CURRICULUM COMMITTEE (UCC)

PPM 1-13, Article B-V, Section 4.12 The University Curriculum Committee (UCC) shall study and evaluate the curriculum needs of the University by reviewing program, certificate, and course proposals (including courses proposed to fulfill specific General Education designations as defined in the UCC manual), which have been approved by college curriculum committees or programs that report directly to the Office of Academic Affairs

1) Continue to review and adjudicate all Course and Program proposals in Curriculog. (*Ongoing*)

2) Ensure that the language of new or updated documents are inclusive. Review those documents to see how they may inadvertently impact particular communities in an adverse manner. Consult with EDI committee for guidance (*Ongoing*)

3) Ongoing from this year:
   a. Consider continuing to research changing the start of the academic calendar

   b. Consider continuing to review and propose micro-credential language.

4) New Charges:
   a. There may still be too many 'gray areas' in curricular procedure that are confusing. For example, the distinction between substantive and non-substantive proposals is sometimes difficult for people to understand and we receive 'substantive proposals' (which require full committee review) on 'non-substantive' Curriculog forms (which require only UCC Chair or Vice Chair review). Cleaning up procedural language will continue to be important.

   b. Related to #1 above, we often receive proposals that center on admissions criteria. It is not clear whether or not (and under what circumstances) adjudicating admissions criteria is the purview of UCC. This should be cleaned up.

   c. An ongoing concern for UCC, and therefore for the University, is whether or not the committee members have enough time to fully review and consider their proposals – when the workload is so heavy. Investigate solutions to address heavy workload.