

**EXECUTIVE COMMITTEE CHARGES FOR 2023-2024**

**Melina Alexander, Chair**

**Ryan Cain , Liaison**

**Teaching and Learning, Committee (TLC)**

***PPM 1-13, Article 5, Section 4.11: Committee on Teaching and Learning***

***The Committee on Teaching and Learning endeavors to enhance the learning environment at Weber State University. When the opportunity and need arise, and as charged by the Executive Committee of the Faculty Senate, the committee studies, evaluates, and makes recommendations on issues affecting the teaching environment at Weber State University. This committee also supports the Teaching and Learning Forum in its mission to provide faculty development opportunities to enhance the teaching and learning environment at the University.***

***This committee shall have one faculty representative from each organizational unit. The Director of the Teaching and Learning Forum shall serve on the committee as an ex officio member.***

1. In collaboration with EDI provide guidelines to faculty on how to incorporate diversity, equity and inclusion into their teaching, scholarship and/or service.
  - a. Provide guidelines for faculty to highlight their efforts toward this goal, and the results during faculty evaluation processes.
  - b. Provide guidelines for faculty to conduct pedagogy and curriculum reviews, and engage in deliberate dialogue to successfully identify and approach issues of diversity and inclusion.
  - c. The EDI subcommittee has conducted internal surveys in each college and reviewed EDI practices at other universities. This wealth of information needs to be synthesized and organized into actionable guidelines.(report)
2. Review needs from the new CETL to determine our role in supporting their initiatives. Next years committee can work with the director of CETL in determining faculty needs and supports in the area of teaching and learning
3. Ensure that the language of new or updated documents are inclusive. Review those documents to see how they may inadvertently impact particular communities in an adverse manner. As issues are identified, consult with EDI committee for guidance (**Ongoing**).
4. Review the suggested syllabus language on Academic Dishonesty (Cheating and Plagiarism) approved by the Provost.

Proposed Adjunct charges:

Work with GEIAC to develop a 3-5 year metric specifically for adjunct instructors teaching GenEd courses, including on-boarding, procedural training and more specific professional development targeting GenEd students' retention and academic outcomes.

Address the implementation of more specific and accessible adjunct faculty training/professional development to assure adjuncts meet base-line expectations with an approach that accounts for: course level/content, accumulated classroom experience, and various methods of instructional delivery.