

**Charges September 14, 2023**

EXECUTIVE COMMITTEE CHARGES FOR 2023 - 2024

Mary Anne Reynolds, Chair  
Amy Buckway, Liaison

**CONSTITUTIONAL REVIEW, APPORTIONMENT, AND ORGANIZATION  
(CRAO)**

***PPM 1-13, Article 5, Section 4.4: The Committee on Constitutional Review, Apportionment and Organization shall review, update and preserve the integrity of the Constitution and Bylaws of the Weber State University faculty government. This Committee shall study ratios of college representation on the Senate and recommend procedures for electing its members. The Committee shall also be responsible for recommending policies on the organization and operational procedures of the University.***

1. Calculate the 2023-24 apportionment for Faculty Senate representation using the Hamilton Method (Fall 2023) and present the apportionment figures to the Faculty Senate during Fall Semester. (November deadline). (**Ongoing**)
  2. Review and edit with the faculty senate administrative assistant (secretary) the role and description of the secretary
  3. Follow up with the Adjunct Faculty Senate representation process.
  4. Revisit the process for replacing the Faculty Senate vice chair should they be absent or resign.
  5. The EC election ballot forces each submission to vote for 9 members. Per PPM 13-1B-II.7.2. Having heard of faculty that didn't vote because they only knew a few people and didn't want to randomly vote, Is the voting for 9 people a correct interpretation of the PPM and if so, should this change?
- Proposed charge: Adjunct
    1. Create an ad-hoc Adjunct Issues Committee (AIC) to address and act as liaison between the Executive Committee and various other Faculty Senate committees addressing adjunct-related issues.
    2. Investigate and make recommendations on by-law changes to create an Adjunct Advisory Council (AAC) to enhance and integrate adjunct representation across academic units.