

Charges October 12, 2023

EXECUTIVE COMMITTEE CHARGES FOR 2023-2024

Tariq Arif, Chair
Michele Culumber, Liaison

ASSESSMENT COMMITTEE

The Assessment Committee shall review current assessment practices and templates using peer-reviewed assessment literature as guidance. The committee shall assume responsibility for the peer- review and feedback of biennial assessment reports and shall identify needed training in support of assessment practices in Academic Affairs.

1. Oversee peer-review and feedback of biennial assessment reports. Develop training materials for departments/programs and reviewers. Continue to evaluate the biennial assessment rubric and the review process, and revise as necessary. **(Ongoing)***
2. Ensure that language of new/updated documents is inclusive. Review documents to ascertain their impact on particular communities. As issues are identified, consult with EDI committee for guidance **(Ongoing)**
3. Establish a task force made up of representatives from each college's Community of Practice to (a) help departments and programs prepare assessment reports, (b) communicate with each other and faculty about best practices in assessment. **(Ongoing)**
4. Explore:
 - a. opening up the personal question feature of Explorance
 - b. options for the dissemination of student evaluations