EXECUTIVE COMMITTEE CHARGES FOR 2017-2018

Mark Denniston, Chair
Casey Neville, Liaison

ADMISSIONS, STANDARDS AND STUDENT AFFAIRS (ASSA)

PPM 1-13, Article 5, Section 4.2: The Admissions, Standards and Student Affairs Committee shall be concerned with standards for admission, retention and graduation from the University and policies pertaining to student affairs

1. Explore the practice of assigning unofficial withdrawal (UW) grades especially in online and hybrid classes. (The question arose whether a student who stopped 'showing up' in an online class, but had earned over 60% earns a UW or a letter grade).

2. Explore faculty rights and responsibilities when a student is trespassed from campus (i.e. can faculty obtain sufficient information to make a judgement whether to meet with a student off campus - this would involve collaboration with the Dean of Student, Jeff Hurst).

3. Explore WSU's current policy regarding student vaccinations upon admission and its comparison to other institutions.

4. Review the draft textbook policy PPM 4-16, the three options presented by legal counsel, Stephanie Hollist, and additional input received by concerned faculty members on this issue and draft or policy options.

5. Explore additions to Wildcard policy:
   A. Include wildcard fee with all student fees.
   B. Explore possibility and need for the requirement of all students to have official photo attached to student account to ensure security.

6. As STARFISH is implemented review changes in faculty responsibilities and ensure faculty receive both support and credit for those responsibilities, including but not limited to:
   a. Identifying advising best practices
   b. Overseeing the development of a faculty advising handbook/webpage,
   c. Articulating of advising expectations regarding degree maps and the planning tools in Cattracks for at-risk students
   d. Developing a protocol for handling the transition of students (handoffs) between majors and degrees if students are identified as unlikely to succeed and graduate in their current course of study by the software and their current program advisors.
   e. Considering incentives for faculty tasked with additional advising burdens due to software, including the consideration of course buyouts and/or specific language in the tenure and promotion documents for faculty actively engaged in retention and advising duties impacted significantly by the software (in collaboration with Appointment, Promotion, Academic Freedom, and Tenure Committee (APAFT)).