Section 1. Review of the Charges

**Charge 1**: Serve as faculty representatives to the five Student Success Steering Committees (SSSC) bring back issues relevant to faculty to Faculty Senate for Consideration. The following table shows the members of the SERTS committee that were assigned to and attended SSSC subcommittees during AY19-20:

<table>
<thead>
<tr>
<th>Engagement</th>
<th>Fac/Staff Hiring &amp; Development</th>
<th>Recruitment &amp; Enrollment</th>
<th>Retention</th>
<th>Transitions &amp; Opportunities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taowen Le (Fall)</td>
<td>Mark Huson</td>
<td>Shaun Adamson</td>
<td>Brent Horn</td>
<td>Sally Cantwell</td>
</tr>
<tr>
<td>Nazneen Ahmed (Spring)</td>
<td>Teri Kay</td>
<td>Ann Rocha</td>
<td>Mahmud Akelbek</td>
<td>Debi Sheridan</td>
</tr>
<tr>
<td>Matt Paulson</td>
<td></td>
<td></td>
<td>Ryan Cheek (Fall)</td>
<td>Linette Wong</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rebekah Cumptsy (Spring)</td>
<td></td>
</tr>
</tbody>
</table>

Committee members also included ex-officio members Matt Mouritsen (Dean), Leslie Park (Student Success Center), and Blake Nielsen (FS Executive Committee).

Members of the committee participated to varying degrees. Some members took active roles in engaging with the committee work while others sat passively observing the actions of the committee. More commentary on the effectiveness of this charge in Section 8.

**Charge 2**: Consider a revision and update of PPM 6-5 Academic Advisement. The PPM 6-5 revision was initiated by ASSA in 18-19. The first stage of that revision was to receive proposed language from the University Academic Advising Council (UAAC). UAAC was unable to complete their initial revisions this AY. This charge should be deferred to next year.

**Charge 3**: Review and provide feedback on College Advising Plans including providing assistance to colleges on creating advising plans. Two College Advising Plans were provided to the committee at the beginning of the year (SBS and A&H). Subcommittees were formed to review and comment on those plans (Mouritsen, Cantwell and Paulson for SBS; Kay, Rocha and Adamson for A&H). Those subcommittees reported out in March and April respectively. Feedback reports for the college advisors from SBS and A&H still need to be assembled and sent.

**Charge 4**: Explore faculty/department/program utilization and interaction with Career Services.
The committee was unable to invite Wynn Stanger, Director for Career Services, to start a discussion about how programs are currently utilizing career counselors and the services of their office in advancing the retention of students and their transition after.

**Charge 5:** Ensure language of generated policies is inclusive.

No policies were completed this AY.

**Section 2. Committee Meetings**

Five committee meetings were held during the year.

1. August 27
2. November 5
3. January 14
4. March 10
5. April 14

**Section 3. Meeting Attendance**

August 27 Meeting
Attended: Horn, Rocha, Cheek, Huson, Kay, Sheridan, Wong, Akelbek, Adamson, Nielsen, Mouritsen
Excused: Paulson, Cantwell, Le, Park
Absent: ---

November 5 Meeting:
Attended: Horn, Rocha, Sheridan, Le, Adamson, Kay, Wong, Nielson, Mouritsen
Excused: Akelbek, Paulson, Cheek, Cantwell, Park
Absent: Huson

January 14 Meeting:
Attended: Horn, Paulson, Kay, Cantwell, Adamson, Sheridan, Park, Mouritsen
Excused: Ahmed, Cumptsy, Rocha, Wong, Nielsen
Absent: Huson, Akelbek

March 10 Meeting:
Attended: Horn, Paulson, Ahmed, Adamson, Wong, Akelbek, Cantwell, Park, Nielsen, Mouritsen
Excused: Kay, Cumptsy
Absent: Rocha, Huson

April 14 Meeting:
Attended: Horn, Rocha, Sheridan, Akelbek, Ahmed, Cumptsy, Cantwell, Adamson, Kay, Wong, Nielsen, Park, Mouritsen
Excused:---
Absent: Paulson, Huson

**Section 4. Service Recognition**

I would like to give special thanks to the following individuals:
Sally Cantwell and Dean Matt Mouritsen for their work on reviewing the College of Social and Behavioral Science College Advising Plan.

Teri Kay, Ann Rocha and Shaun Adamson for their work on reviewing the College of Arts and Humanities College Advising Plan.

Section 5. Subcommittees
There were three subcommittees formed this year. They include the following:
  • SBS College Advising Plan Review Team: Cantwell, Paulson, and Mouritsen
  • A&H College Advising Plan Review Team: Kay, Adamson, Rocha
  • PPM 6-5 Revision Subcommittee: Wong, Sheridan, Ahmed and Park

Section 6. Carry Forward Charges
The following charges should be considered for carry forward for the AY20-21 committee.
  • Revision of PPM 6-5. The revisions from UAAC should be ready soon.
  • Review of College Advising Plans. Dean Mouritsen specifically requested to be on one of the review committees so that he could learn about college advising plans. Only two of the colleges have developed advising plans. The new advising PPM will (likely) call for colleges to create advising plans, instead of merely recommend they create them. This committee needs to be positioned to review those so that faculty voices are heard in how they are being asked to participate.

Section 7. New Charge Recommendations
There currently are no recommendations for charges for the upcoming year.

Section 8. Effectiveness Issues
As chair, there were two major mistakes made that significantly reduced the effectiveness of the committee this year. The first issue was assuming that the faculty would be motivated organically to throw themselves into work with the SSSC committees. I believed that this would happen because a) faculty are desperately requesting to be on these committees, and b) the work load for the SERTS committee, the items other than SSSC, were minimal, freeing up time to invest in the larger university level work. The second issue was not properly preparing faculty for what to expect with the SSSC subcommittees, how to prepare for them, or what to listen for. Faculty members were seen by the SSSC committees as the “token SERTS” members, rather than faculty members, fully invested in the committee work. These factors, combined with the level of enthusiasm brought by each committee member’s assignment based on their academic background and interests, made for a less than ideal engagement scenario.

There are two solutions that the chair should consider for next year.
  1. The chair should interview each committee member and then assign a subset of those members to work with the SSSC subcommittee. The level of university administrative work and thinking is not suited for every faculty member wanting to serve on a faculty senate committee. This would allow the balance of the members to work on other projects (PPM revisions, etc.) without worrying about committee work overload.
2. The chair should develop a set of listening points for SERTS members participating in SSSC subcommittee. This would allow them to focus their listening on those issues that would be most important for faculty senate to consider. Sally Cantwell (incoming chair) and Brent Horn (outgoing chair) will work on developing the initial list of listening points during Summer 2020.