

## 2021-22 Yearly Report for CRAO by Barrett Bonella

1. Accomplishments of the committee and objectives yet to be addressed. Please comment specifically on all assigned charges as well as any additional work done by the committee.
  - a. Calculate the 2021-22 apportionment for Faculty Senate representation using the Hamilton Method (Fall 2020) and present the apportionment figures to the Faculty Senate during Fall Semester. (November deadline). *(Ongoing)*
    - i. This was done on time. There was a fair amount of discussion as to whether associate deans would count for the census, as we had noticed the loss of one faculty was enough to change senator apportionment. We concluded since policy was clear that associate deans do not qualify for census counts that colleges should be aware that the adding of associate deans may affect their census count and senator representation.
  - b. Investigate and make recommendations on the roles of adjunct faculty senators (voting rights, committee memberships, number, etc.) *(Continuing)*
    - i. *The adjunct faculty senate vote policy was finalized, presented, ratified, and passed in Fall after a momentous push and careful shepherding thanks to the EC and its leadership. The constitutional amendment allows for adjunct faculty to be represented on faculty senate by two senators with the power to make motions, second motions, and vote in the assembly. This was the main thrust of the committee this year as the rest of the charges were handled relatively easily compared to this.*
  - c. Codify policy around ad hoc committees being required to turn in meeting minutes to the Executive Committee. *(Continuing)*
    - i. The committee formed a subcommittee to address this issue. The PPM bylaws were edited to ensure all committees of faculty senate are required to submit minutes. It was proposed at the end of fall semester and passed in early spring.
  - d. Change the PPM regarding the timing of choosing of FBR chair so that the possibility of summer faculty review activity may be addressed as needed.
    - i. This issue was also sent to a subcommittee who also drafted changes to the PPM bylaws that clarified that all members of the FBR begin their terms after the last day of spring semester and they should be available to work during the summer if necessary. Policy on electing a chair was not addressed as the PPM is already quite clear that it is the function of the EC and

chairs for the FBR should be updated at the same time all other faculty senate chairs are updated. This policy change was proposed at the end of fall semester and passed in early spring.

- e. Review status of faculty members with half-time or less administrative appointments in respect to apportionment and service on Faculty Senate and its committees.
  - i. This was the topic of considerable discussion, and two special tasks were formed to investigate the issue. Extensive research into the issue and further review of the PPM led us to the decision to not recommend any changes here. Policy is clear that representation is based on rank, and not by teaching load, and so it should remain for the time being.
- f. Ensure that the language of new or updated documents are inclusive. Review those documents to see how they may inadvertently impact particular communities in an adverse manner. As issues are identified, consult with EDI committee for guidance (*Ongoing*)
  - i. All new policy and policy edits were created with this charge in mind. To the best of our abilities, all policy edits and additions were made with the potential impact on the most marginalized members of our communities in mind.

2. Number of committee meetings held since August 2019

- a. Five

3. Attendance of committee members

Name	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Amy Buckway - Liaison	x	x	x	Email	Email	x	x	
Alicia Ingersol, B&E	x	x	x	Email	Email	e	x	
Barrett Bonella, SBS	x	x	x	Email	Email	x	x	
Chloe Cai, Sabl Sp'22	e	x	x	Email	Email	e	e	
Dave Feller, A&H	e	e	e	Email	Email	e	e	
Fon Brown, EAST Sab F'21	e	x	x	Email	Email	x	e	

Joe Hopkin, HP	x	x	e	Email	Email	x	e	
Karen Moloney, A&H	e	e	e	Email	Email	e	x	
Mary Anne Reynolds, HP	x	x	x	Email	Email	x	x	
Mary Beth Willard, SBS	x	x	x	Email	Email	e	x	
Sarah Langsdon, LIB	x	e	x	Email	Email	x	e	
Shirley Dawson, ED	e	e	e	Email	Email	x	x	
Valerie Chambers, B&E	x	e	x	Email	Email	x	e	
Yas Simonian, Administration	x	e	x	Email	Email	x	x	

4. Names of exceptionally outstanding members who provided significant service
  - a. Mary Beth Willard once again was a significant ally in the process of getting adjunct faculty senators the vote. Her work and insight into policy was invaluable. She continued to serve as chair of the adjunct faculty senate vote subcommittee and was able to shepherd it through the many challenges it faced.
  - b. Fon Brown shared his honest opinion and feedback as often as was needed and worked to help clarify the purpose and motivations behind charge number 5.
  - c. Amy Buckway happily contributed regularly at meetings and was very instrumental in helping the committee fulfill charge number 4 as head of the subcommittee.
  - d. Joe Hopkin headed up the subcommittee to help fulfill charge number 3 along with Mary Anne Reynolds. His contributions to the committee were always welcome and helpful during meetings.
  - e. Mary Anne Reynolds did a wonderful job keeping up with the meetings, contributing to conversations, and was instrumental in helping us fulfill charge number 3. She will do well as chair despite her reluctance in our meeting.
  - f. Valerie Chambers was very active in the committee and worked closely with Mary Beth to help move the adjunct faculty vote amendment forward. The committee was largely hopeful that she would take over as chair, but her reasoning to choose not to made sense to us all too.
  - g. Yas Simonian gave expert feedback, especially around charge number 5. Her research into the roles of associate deans helped the committee be more informed as to what the PPM meant by who qualified for senate apportionment, which was instrumental in the committee's recommendation and conclusion.
  - h. Shirley Dawson was unable to attend most of the meetings, but remained active in the committee, reviewing minutes, communicating issues, and doing what she

could despite timing issues keeping her from being present in the meetings. She made a special effort to participate which is commendable.

5. Subcommittee or special assignments
  - a. Three subcommittees were formed for this year: Adjunct Faculty Vote headed by Mary Beth Willard; Ad Hoc Minutes headed by Joe Hopkin and Mary Anne Reynolds; and FBR Service headed by Amy Buckway.
  - b. One representative from each college was tasked with collecting and verifying census data for apportionment. Fon Brown and Yas Simonian both took on special tasks to investigate charge 5.
6. Charges from this year that should carry forward to next year.
  - a. Calculate apportionment as we do every year.
7. Recommendations for new charges.
  - a. None, but we are open to serving the needs of the university with any new tasks.
8. Suggestions for new directions the committee may pursue and ways in which the committee can increase its effectiveness.
  - a. There was once a saying that CRAO didn't do much. This year, that rumor can be put to rest. We helped pass a major constitutional change, two bylaw clarifications, and met all our charges in record time this year.