



Thursday, September 5, 2024
2 pm, MA 319

EXECUTIVE COMMITTEE AGENDA SETTING MEETING

Click on links to review items

Terms highlighted in green have been edited since published

Present: Jason Francis, Isabel Asensio, Jennifer Anderson, Ryan Cain, Michele Culumber, Mary Foss, Sarah Herrmann, Christie O'Neil, Mary Beth Willard, Ravi Krovi, Brad Mortensen, Belinda McElheny

Guest: Stephanie Hollist,
Excused: Raymond Ruiz

1. Approval of [April 4, 2024](#) meeting minutes

Motion to approve: Ryan Cain
Second: Jennifer Anderson
Outcome: Unanimous

2. SAC agenda items - Raymond Ruiz

3. [BOT presentations for AY 2024-25](#)

September-Aminda O'Hare

4. Discussion on University Rank and Tenure URTE

Just a reminder that URTE is not a Faculty Senate committee. Once the colleges vote and get the names then the EC will recommend a chair. Are there concerns about URTE in the different colleges due to the amount of full professors in the college. Discussion on how to approach the URTE and FBR.

Administrative Associate for the FS will keep a list of fully tenured faculty at the University.

Available on request.

5. [Program Review](#)- (Sept and Oct so far)

- a. Sign up for deep reading

The process for program reviews will proceed internally and then next year all USHE institutions will be done as a disciplinary review in Fall 2025. They will compare programs across the institutions with varying metrics. Discussion on the amount of deep reading

Action Items:

6. CSBS Senator replacement- David Yoder has stepped away from the senate due to some departmental needs. Janicke Stramer-Smith has been elected to a 3-year term as a Faculty Senator for CSBS.

Motion to approve the move to a three year term: Mary Beth Willard

Second: Michelle Culumber

Outcome: Unanimous

7. [Approve Committee charges](#)

The committee charges linked in this document are incorrect. The correct ones are individual documents. The drafts of the charges were shared with the committees in separate emails. The chairs have all received information stating that the drafts will not be voted on until the Faculty Senate. The charges for the Faculty Senate Fairness Success and Community committee are still being held from the report due to the upcoming changes due to the law change. The concern is to make sure not to put vulnerable faculty on the committee.

Action Items PPM (could *change so review often legal may adjust some content*):

[Please view Policy Proposal Summary - SB 192 Package](#)

The changes that have been made with the law and how the changes are being addressed. The BOT has been pushing for all of the policies for all the changes moving forward at the same time. Have worked with a team to go through all of these policies.

The following PPMs outline university governance structures and authority. They have been reorganized for clarity and updated to be consistent with the law and university practice.

8. PPM 1-1, Utah Board of Higher Education
9. PPM 1-2, Board of Trustees
10. PPM 1-3, President (formerly PPM 1-3, Board of Trustees and Committees)
11. PPM 1-4, Responsibilities of the President (formerly PPM 1-4, Administrative Organization; PPM 1-5, Responsibilities of the President)
12. PPM 1-5, University Organization (formerly PPM 1-4, Administrative Organization and PPM 1-5a, Officers of the University)
13. PPM 1-6, Selection of Vice Presidents (formerly PPM 1-6, President, Absence of; PPM 1-5b, Selection of Vice Presidents)
14. PPM 1-7, Evaluation Procedures for Provosts and Vice Presidents (formerly PPM 1-7, Levels of Administration; PPM 1-5c, Evaluation Procedures for Provost)
15. PPM 1-16, Academic Deans
16. PPM 1-17, Selection and Evaluation of Academic Deans
17. PPM 1-18, Department Chairs

18. PPM 1-19, Appointment of Department Chairs

19. PPM 1-20, Policy Governance

- a. 1-20 is the policy that governs the flow of policies. The flow is going to be streamlined with multiple entities going through the policies during the same time period. The goal is for the proposals to move forward to the Presidents Council and Board of Trustees in a timely manner.

The following policies outline creation, modification, and program discontinuance. They have been updated to be consistent with the law and university practice.

20. PPM 1-14a, Program Modification or Discontinuance Review Procedure

21. PPM 4-2a, Modifying Programs or Courses in the Catalog

22. PPM 4-3, New Programs and Centers

The following policies include other responsibilities or delegations of authority for the Board of Trustees or President or need to be modified because of revisions to other policies. They have been reorganized for clarity and updated to be consistent with the law and university practice.

23. PPM 2-2, Authorization to Accept Gifts

24. PPM 2-9, Honorary Degrees and Commencement Speaker

25. PPM 2-18, Intercollegiate Athletics

26. PPM 3-5, Hiring of Salaried Personnel

27. PPM 3-25, Faculty Sabbatical Leaves

28. PPM 3-41, Early Retirement

29. PPM 5-4d, Contracts

30. PPM 5-5, Course Fees

31. PPM 5-10c, Audit Committee

32. PPM 5-14, Investment of Public Funds

33. PPM 5-14a, Use of Discretionary Funds

34. PPM 6-8, Student Fees

35. PPM 8-5, Emeritus Rank

36. PPM 8-6, Faculty Appointments

37. PPM 8-20, Action by the Provost or President

The following policies are proposed to be deleted as the content is no longer needed.

38. PPM 1-5b, Selection of Vice Presidents
39. PPM 1-5c, Evaluation Procedures for Provost
40. PPM 1-15, Administrative Appointment to Faculty Senate Committees
41. PPM 3-28, Special Leave

The plan for the policies above is to take them to the Faculty Senate next week to address the changes and get feedback .

Discussion on PPM 3-25 concerning if the Board of Trustees (BOT) are not over sabbaticals are the requirements going to change and will this change faculty presentations? The provost would like to continue faculty presentations to show what the faculty are doing at the University. The president stated that we could get back to the Faculty Senate chair introducing the faculty presentation.

A member of the BOT expressed interest in attending faculty senate meetings.

Shared concerns from a faculty member on the PPM 1-12 and the reasons why it is included. Also that PPM 1-20 has some vague language. The concerns will be brought to the task force to address with legal.

Informational items:

Administrative Update for FS – [Brad Mortensen](#)

As May arise:

The Faculty Senate chair asked about any concerns or questions that have been raised by faculty members concerning the changes.

Shared information on Environmental Initiatives Committee change. Most people from the committee were in favor of the change. If the committee is in favor then the motion will be stated intentionally to allow for the change to happen. The intention of the task force was that they wanted to count this year as service for committee members.

In ARCC this is an advisory committee and will follow up and provide more information.

Discussion on the move of Developmental math to under the provost office and how the apportionment will be addressed. In apportionment typically adjuncts are not counted but instructors are counted. It will affect the College of Science apportionment. Discussion on what it would mean to not have a department in the college, highlighting that instructors need reviews. Comment that the math department conducts the instructor reviews. There is currently an agreement that Dev math will teach one non dev math course a year.

Concerns about the amount of international students and if someone can look at if the international students office has enough staff to help with student support. WSU has 870 international students. Discussion on if the executive committee should create a charge and would it go to the ASSA committee. Could have them check with TLC to make sure not duplicating work. Discussion on the influx of students and how it is being handled, how to move forward resources, time, advisors, and how communication is disseminated. Benchmark other universities in USHE. Discussion on student visas and the timelines of arrival and the things that may need to be changed to address

these changes. What kind of resources are needed? Discussion to continue and be voted on through email if it moves

Adjourned at 4:30 pm