



Thursday, February 6, 2025

2 pm, MA 319

EXECUTIVE COMMITTEE AGENDA SETTING MEETING

Click on links to review items

Present: Jason Francis, Isabel Asensio, Jennifer Anderson, Ryan Cain, Michele Culumber, Mary Foss, Sarah Herrmann, Christie O'Neil, Mary Beth Willard, Ravi Krovi, Brad Mortensen, Belinda McElheny, Marc Gangwer

Guest: Carrie Jeffrey, Valerie Herzog, Tressa Quayle, Loisanne Kattelman, Tracy Covey, Oliver Snow, Ivana Fredotovic

Excused:

1. Approval of [January 9, 2025](#) meeting minutes
Motion to approve: Christie O' Neal
Second: Ryan Cain
Outcome: Unanimous

2. SAC agenda items- Marc Gangwer

SAC will be holding the elections this March. There will be a UHESA conference this year that will be hosted by WSU.

Action Items

3. Curriculum -Carrie Jeffrey (see bottom of page)

Curriculum Agenda [EC Feb. 6, 2025](#) or the UCC agenda/minutes ([Jan 21, 2025](#)) & ([Jan. 28, 2025](#))

There were two meetings this month and we had to vote to extend it multiple times.

There are 173 proposals coming forward. New programs, new courses, and substantive changes.

Bachelor University Studies was proposed and there was a lot of debate on this degree. The plan was to vote over email and move it out for a vote twice due to a breach of Robert's rules. The proposals did not pass. Some of things that were concerning to members were that rigor, BIS was not supportive of the proposals, and the parameters and thresholds. Discussion on the degree and that it will probably come up in the senate.

There was a proposal that was in Electrical Engineering that involved a lot of going back and forth about the inclusion of a Math course that was being dropped. The proposal passed to drop the course. Discussion about the proposal and how it will proceed.

The masters of physician studies program came through with a lot of changes. There may be questions about the clarity. The students are on campus M-F all day. The committee had them add additional information.

The Manufacturing Engineering courses had some changes in the emphasis.

An endorsement for Secondary Mathematics Teaching Certificate may be unclear to students that it does not licensure.

Materials Science post bacc certificate did not reach out to physics and chemistry and needed for the program to work.

There was a question on Occupational Therapy (OT) about why it was not an associates degree. It was created this way to allow for students to graduate with a bachelor's degree allowing the student to go straight to an OT school rather than returning back to get a degree.

Motion to approve: Christie O' Neal
Second: Mary Beth Willard
Outcome: Unanimous

Two items about the Bachelor of Applied Science the UCC is currently reviewing the information for the cppm language. The two proposals that are in the system will be reviewed and voted on for next week as well.

The gen ed changes and the 120 credit bachelors degree will have a meeting next week to look at best practices to accommodate the changes. Anything above 120 has to be approved by USHE with a ceiling of 126.

4. [Dept of AT and OT - 2025-2026](#) - Valerie Herzog
 - a. [4.2 Organization/Department/Center \(New or Change\)](#)

Proposing a new program in the department and we decided to change the name to include the OT program in the name.

Motion to approve: Jennifer Anderson
Second: Mary Beth Willard
Outcome: Unanimous

5. [Change to School of Health Administrative Services - 2025-2026](#)- Darcy Carter
 - a. [4.2 Organization/Department/Center \(New or Change\)](#)

The department of health administrative services houses 13 different types of programs from multiple disciplines. There are five different accrediting bodies. Completed benchmarking with other areas on using “the school of” in the title. Feel that it will help the department to encompass what it truly is and make it more understandable for students.

Motion to approve: Christie O’ Neal

Second: Michele Culumber

Outcome: Unanimous

6. [Salary Data Analysis](#)- Tressa Quayle, Loisanne Kattelman, Tracy Covey & Heather Chapman

Shared the presentation going through the findings of the data that was provided. The full data is shared with the deans to allow them to address discrepancies.

Motion to approve: Mary Beth Willard

Second: Ryan Cain

Outcome: Unanimous

Discussion items:

7. [Canvas Archive project](#)- Oliver Snow & Ivana Fredotovic

Came to share the Canvas archive project. The reason why this is happening is because there is a slow down and some issues relating to the system being overloaded. There are more errors occurring because of the amount in the system. There is a push from the state to show how we are protecting the data and the privacy of the data. Started the process in 2023 and have shared the information.

The plan is to keep the data for 7 years (because it addresses accreditation)

It will be archived at WSU.

What will not be archived: non academic courses

Changed to 5 year inactive status for faculty before archiving 7 years

Faculty will be able to download the full course.

Motion to bring forward: Christie O’ Neal

Second: Isabel Asencio

Outcome: Unanimous

Informational:

8. New senators elected for AY 2025-2026
- | | |
|--|--------------------------|
| María del Mar González-González, A & H | Anne Kendrick, HP |
| Kacy Peckenpaugh, A & H | Amanda Gonzalez, HP |
| Megan Van Deventer, A & H | Julian Chan, COS |
| Tariq Arif, EAST | Michele Culumber, COS |
| Vincent Bates, COE | Leah LaGrone, SBS |
| Mosiah Gonzales, COE | Shannon McGillivray, SBS |
| Chelsea Pike, HP | |

There Is a change in COS Shawn Broderick will be replacing Michele Culumber.

9. Committee Interest Survey Starting Jan. 17, 2025- Feb. 18, 2025.
a. Faculty Senate Committee Selection meeting March 27, 2025.
10. Faculty Governance award nominations Jan. 17- Feb. 10, 2025.
a. Please submit your nomination
11. Executive Committee elections will be held Feb. 24-26, 2025
a. Deadline for name removal for the election is **Feb. 14, 2025**
12. Adjunct Nominations will be available March 17-24, 2025.
13. Administrative Update – Betsy Mennell

Curriculum:

Proposal	Form	Originator
Telitha E. Lindquist College of Arts & Humanities		
FILM - 3010 - Pre- to Post-Production	New course	Andrea Baltazar
FILM - 3280 - Directing for Film	New course	
FILM - 3310 - Editing and Beyond	New course	
FILM - 3500 - Advanced Film Theory and Criticism	New course	
FILM - 3820 - Advanced Special Topics - Variable	New course	
Film Studies (BA)	Program Changes	Susan McKay
Film Studies Minor	Program Changes	
English (AA)	Program Changes	
English Minor	Program Changes	
ARTH - 3040 - Global Modernisms	Course Revision	Maria del Mar
Gonzalez		
ARTH - 2055 - Intermediate Special Topics in Art History	New course	
Latin American Studies Minor/BIS	Program Changes	Craig Bergeson
Spanish Teaching (BA)	Program Changes	
Spanish Translation (BA)	Program Changes	
French Minor	Program Changes	Cynthia Jones

French Teaching (BA)	Program Changes	
French Teaching Minor	Program Changes	
French for the Professions Minor	Program Changes	
SPAN - 3050 - Spanish for Heritage Speakers	New course	Electra Fielding
Sound Production/Recording (AS)	Program Changes	Aaron Hubbard
Sound Production/Recording Minor or BIS	Program Changes	
THEA - 1713 - Script Analysis	Course Revision	Andrew Lewis
THEA - 3440 - Dance for Musical Theatre I	Course Revision	
THEA - 4143 - Directing for Musical Theatre	Course Revision	
THEA - 3113 - Acting for the Camera	New course	
THEA - 3441 - Dance for Musical Theatre II	New course	
THEA - 4144 - Choreography for Musical Theatre	New course	
Musical Theatre (BA)	Program Changes	
Technical Theatre (AA)	Program Changes	
Technical Theatre (AS)	Program Changes	
Theatre Arts (BA)	Program Changes	
Theatre Arts (BA), Acting/Directing Emphasis	Program Changes	
Theatre Arts (BA), Design/Technical/Management Emphasis	Program Changes	
Theatre Arts (BA), Theatre Studies Emphasis	Program Changes	
Theatre Arts Minor	Program Changes	
Theatre Arts Teaching (BA)	Program Changes	
Theatre Arts Teaching Minor	Program Changes	

College of Science

SCIE - 5110 - Nature of Science and Engineering for Teachers	New course	Adam Johnston
SCIE - 5120 - Systems in Science for Teachers	New course	
SCIE - 5130 - Energy and Matter in Science for Teachers	New course	
SCIE - 5140 - Cause and Effect in Science for Teachers	New course	
SCIE - 5150 - Stability and Change in Science for Teachers	New course	
SCIE - 5160 - Elementary Classroom Practices in Science	New course	
SCIE - 5320 - Chemistry Principles and Pedagogy I	New course	Brooke Jenkins
Environmental Science (BS)	Program Changes	John Mull
CHEM - 4150 - Nuclear Magnetic Resonance Spectroscopy	Course Revision	Barry Lloyd
CHEM - 1230 - Engineering Chemistry	Course Revision	Brandon Burnett
Master of Applied Chemical Sciences (MACS)	New Program	
CHEM - 6110 - Master's Research I	New course	
CHEM - 6120 - Master's Research II	New course	
CHEM - 6130 - Master's Research III	New course	
CHEM - 6990 - Capstone Project	New course	
CHEM - 6340 - Statistical Design of Experiments	New course	
CHEM - 6200 - Published Literature Research	New course	
CHEM - 6350 - Industrial Polymers	New course	
CHEM - 6330 - Quality Control and Materials Validation	New course	
CHEM - 6310 - Regulatory Agency Compliance	New course	

CHEM - 6900 - Master's Seminar	New course	
Secondary Mathematics Teaching Certificate	New Program	Rachel Bachman
Middle School Mathematics Teaching Certificate	New Program	
Special Education Mathematics Teaching Certificate	New Program	
Dr. Ezekiel R. Dumke College of Health Professions		
NRSG - 6230 - FNP Patient Care Lab: Women's Health	Course Revision	Carrie Jeffrey
NRSG - 6245 - FNP Patient Care III: Pediatrics	Course Revision	
NRSG - 7002 - Transition to APRN Practice	Course Revision	
NRSG - 6231 - FNP Patient Care Lab: Pediatrics	New course	
Doctor of Nursing Practice (DNP), Family Nurse Practitioner Emphasis		Program Changes
Doctor of Nursing Practice (DNP), Psychiatric Mental Health Nurse Practitioner Emphasis		
Program Changes		
OTA - 1010 - Introduction to Occupational Therapy	New course	Robyn Thompson
OTA - 3000 - Foundations of Theory and Practice in Occupational Therapy		New course
OTA - 3100 - Occupational Therapy and Physical Dysfunction Lecture		New course
OTA - 3105 - Occupational Therapy and Physical Dysfunction Lab		New course
OTA - 3200 - Essential Components of Function and Movement for the Occupational Therapy Practitioner		New course
OTA - 3300 - Adult Physical Dysfunction Practicum-Fieldwork 1		New course
OTA - 3400 - Pediatric and Adolescent Occupational Therapy Practice Lecture		New course
OTA - 3405 - Pediatric/Adolescent Occupational Therapy Skills Lab		New course
OTA - 3500 - Pediatric Occupational Therapy Practicum/Fieldwork I		New course
OTA - 3600 - Research Methods in Occupational Therapy		New course
OTA - 3700 - Patient Interaction and Professional Issues I		New course
OTA - 3800 - Leadership and Management in Occupational Therapy		New course
OTA - 4000 - Psychosocial Issues and Occupational Therapy Practice Lecture		New course
OTA - 4005 - Psychosocial Issues and Occupational Therapy Practice Lab		New course
OTA - 4100 - Geriatric Practice in Occupational Therapy		New course
OTA - 4200 - Geriatric-Psychosocial Practicum-Fieldwork 1		New course
OTA - 4300 - Patient Interaction and Professional Issues II		New course
OTA - 4500 - Fieldwork IIA		New course
OTA - 4600 - Fieldwork IIB		New course
OTA - 4800 - Baccalaureate Project I		New course
OTA - 4801 - Baccalaureate Project II		New course
Occupational Therapy Assistant		New Program
MLS - 5301 - Fundamentals of Immunohematology	New course	Justin Rhees
MLS - 5302 - Advanced Immunohematology and Transfusion Medicine	New course	
MLS - 5304 - Clinical Rotation in Immunohematology	New course	
Technologist in Blood Banking Post Baccalaureate Certificate	New Program	Steven Beazer
MPAS - 6020 - Introduction to History and Physical	Course Revision	Sandra Stennett
Master of Physician Assistant Studies (MPAS)	Program Changes	
MPAS - 6120 - Genitourinary (Nephrology/Urology)	Course Revision	
MPAS - 6070 - Dermatology	Course Revision	
MPAS - 6180 - Cardiovascular Medicine	Course Revision	
MPAS - 6050 - Evidence-Based Practice 1	Course Revision	
MPAS - 6040 - Introduction to Medical Diagnostics	Course Revision	

MPAS - 6100 - Hematology/Oncology	Course Revision
MPAS - 6101 - Clinical Integration 1	Course Revision
MPAS - 6170 - Neurology	Course Revision
MPAS - 6103 - Clinical Integration 3	Course Revision
MPAS - 6102 - Clinical Integration 2	Course Revision
MPAS - 6110 - Pulmonology	Course Revision

EAST

Construction Management Minor/BIS	Program Changes	Matthew Meyer
CM - 2340 - Civil Design and Layout	Course Revision	
CM - 2410 - LEED-GA Preparation	Course Deletion	
CM - 2360 - Commercial Design and Codes	Course Revision	
CM - 2640 - Quantity Survey	Course Revision	
ENGR - 1040 - Computer Aided Design	New course	
ENGR - 2230 - Introduction to Land Surveying	New course	
Construction Management (BS)	Program Changes	
CM - 2260 - MEP	Course Revision	Thomas Hales
CM - 3330 - Civil Materials and Testing	Course Revision	
Construction Management (AAS)	Program Changes	
ECE - 5170 - Advanced Materials Science and Engineering	New course	Alyssa Mock
ECE - 6170 - Advanced Materials Science and Engineering	New course	
BME - 3090 - Project Management	Course Revision	Avery Gardner
Post-Baccalaureate Certificate in Materials Science and Engineering	New Program	
Master of Science in Computer Engineering (MSCE)	Program Changes	
Master of Science in Electrical Engineering (MSEE)	Program Changes	
Biomedical Engineering (BS)	Program Changes	
ECE - 3090 - Project Management	Course Revision	Fon Brown
ECE - 5160 - Power Electronics	New course	
ECE - 6160 - Power Electronics	New course	
Computer Engineering (BS)	Program Changes	
Electrical Engineering (BS)	Program Changes	
SE - 6340 - Systems Thinking and Dynamics	New course	Derek Boddy
SE - 6385 - Architecting Proposal	New course	
SE - 6400 - Model-based Systems Engineering III	New course	
Model-based Systems Engineering (MBSE) Systems Architect Post Baccalaureate Certificate		
New Program		
Manufacturing Engineering Technology (AAS), Manufacturing Engineering Technology Emphasis		
Program Changes		Kelly Harward
Manufacturing Engineering Technology (AAS), Plastics and Composites Emphasis		Program
Changes		
Manufacturing Engineering Technology (BS) Manufacturing Engineering Technology Emphasis		
Program Changes		
Manufacturing Engineering Technology (BS), Welding Emphasis	Program Changes	
Manufacturing Engineering Technology, Plastics & Composites Emphasis	Program Changes	
Welding Engineering Technology (AAS)	Program Changes	
SE - 6330 - Weapon engineering and Weapon Effectiveness	New course	Nicole Batty

Masters of Science in Systems Engineering (MSSE)	Program Changes	
Pre-Engineering (APE)	Program Changes	Randy Hurd
ME - 4530 - Mechatronics Mechanical Engineering (BS)	New course Program Changes	TARIQ ARIF
CS - 4840 - Computer Science Teaching Methods	New course	Drew Weidman
Computer Science (AAS)	Program Changes	Meher Shaikh
Computer Science (BS)	Program Changes	
Computer Science (Minor or BIS Concentration)	Program Changes	
Computer Science Teaching (BS)	Program Changes	
John B. Goddard School of Business & Economics		
BSAD - 2899 - Business Foundations Check	Course Revision	James Turner
ECON - 2899 - Economics Foundations Check	Course Revision	
Accounting (BS)	Program Changes	
Finance (BS)	Program Changes	
MBA - 6320 - Strategic Procurement	New course	Francois Carrier
MBA - 6330 - Logistics	New course	
Post-baccalaureate Certificate in Supply Chain Management	New Program	
Business Development Post Baccalaureate Certificate	Program Changes	
Cybersecurity Post Baccalaureate Certificate	Program Changes	
Jerry and Vickie Moyes College of Education		
Early Childhood (BS)	Program Changes	Sheila Anderson
Early Childhood Education (BS)	Program Changes	
ECED - 4721 - Student Teaching K-3	Course Revision	Wei Qiu
Outdoor and Community Recreation Education (BS)	Program Changes	Jonathan Griffith
HLTH - 1000 - Foundations for Success in Health Promotion	New course	Ryan Zimmerman
OCRE - 1000 - Foundations for Success in Outdoor and Community Recreation Education		
New course		
PEP - 1000 - Foundations for Success in Physical Education	New course	
EDUC - 3565 - Special Education ELA Methods for students on IEPs	New course	Melina Alexander
EDUC - 3575 - Special Education Math Methods for students on IEPs	New course	
Masters of Education, Educational Technology (MEd)	Program Changes	Katarina Pantic
College of Social & Behavioral Science		
CJ - 3000 - Graduate School Prep	New course	Molly Sween
CJ - 3005 - Law School Prep	New course	
CJ - 3010 - CJ Career Exploration	New course	
CJ - 4080 - Criminal Justice Senior Thesis	New course	
Criminal Justice (BS)	Program Changes	

As May Arise:

The charge from SSA the charge for grade policy and the input requirements. Implement the grades need to be added before the end of the semester. If there is a charge it can be emailed out to vote on it and then add to the agenda.

Discussion on faculty senate members have expressed some concern because some deans told faculty that they were not able to call the questions. Discussed the ability to call the question. The chair is not allowed to call the question.

Recommendation to implement a role of originator to come present and then ask if there are questions on the proposal itself. If done then they can sit down. Then have the discussion.

Ravi shared that he would be willing to have a conversation with deans about the etiquette of the meetings.

Discussion on how best practices could be shared

Meeting 4:35 pm