



Thursday, October 5, 2023
3 pm, MA 319

EXECUTIVE COMMITTEE AGENDA SETTING MEETING

Click on links to review items

Present: Jason Francis, Amy Buckway, Jason Francis, Jennifer Anderson, Ryan Cain, Michele Culumber, Mary Foss, Marjukka Ollilainen, Ryan Ridge, Mary Beth Willard, Ravi Krovi, Belinda McElheny

Guest: Eric Amsel, Amanda Geilman

Excused: Brad Mortensen,

1. Approval of [September 7, 2023](#) meeting minutes

Motion to approve: Marjukka Ollilainen

Second: Ryan Ridge

Outcome: Unanimous

2. SAC agenda items - Amanda Geilman

Discussion on what is happening in SAC and what the different subcommittees are looking at. Also discussed the PPM 11-1 proposal being approved by SAC and then stakeholders pulled it back for additional changes.

3. [NWCCU requirement](#)- Eric Amsel

a. RSI: Empire State University [Policy](#)

b. Verification: University of Nevada at Reno [Policy](#) and [Compliance Options](#)

Northwest is responding to demands being made by the feds for verification of identity and regular substantive interactions. It is complicated and it will fall into the next 6-year review. It will come up in the review. There is a need to have a policy that addresses verification of identity and regular substantive interactions. The provost's office would like to get a charge for ASSA.

New charge: Create a policy that addresses best practices for verification of identity and regular substantive interactions with students in online courses.

Motion to approve as a charge to ASSA: Amy Buckway

Second: Jennifer Anderson

Outcome: Unanimous

4. Ad hoc committee

a. [UCC Charge 3 \(a\)](#)

Discussion on charge 3(a) on the academic year change. Removing it from UCC to an ad-hoc committee to investigate who it will impact and if it is possible. Background shared on what UCC found in the subcommittee found last year. The feeling is that it is bigger than UCC and needs more input from other stakeholders. Stakeholders: UCC, Registrars, bookstore,

Motion to create and remove charge 3(a) and create an Ad-hoc committee: Amy Buckway

Second: Mary Beth Willard

Outcome: Unanimous

Please remove "One possible way to address this issue is by providing all UCC committee members some degree of course-load reduction." from Charge 4C

Motion to remove reference to course reduction: Marjukka Olliainen

Second: Ryan Ridge

Outcome: Unanimous

5. Elect [University Ranking & Tenure Evaluation Committee Chair and Alternate Chair](#)

Nomination of Michael Hernandez for Chair: Marjukka Olliainen

Seconded: Michele Culumber

Outcome: Unanimous

Nomination of Isabel Asensio for Alternate Chair: Marjukka Olliainen

Second: Mary Beth Willard

Outcome: Unanimous

6. [Program Discontinuance](#) please see Curriculog [EC agenda](#)

a. [Archaeological Technician \(AAS\)](#)

b. [Archaeological Technician Certificate of Proficiency](#)

Discussion on the program discontinuance. There was no request for review of the programs and the notice went to the University President per PPM.

7. [BOT Presentations](#) by college and topic

a. Assign Presenter for College

8. [Program Review](#) - October

a. Sign up for deep reading and more updates will follow as they are received.

9. Amendments to charges - Michele Culumber

a. [Assessment](#)

Motion to Strike 4a: Marjukka Olliainen

Second : Amy Buckway

Outcome: Unanimous

- b. [EIC](#)

Motion to bring changes forward: Ryan Ridge
Second: Ryan Cain
Outcome: Unanimous

10. Sabbatical Replacements -

- a. SBBFP - Russell Burrows A & H

- b. EIC - Julian Chan COS

Andressa Bertolazzo Chemistry

- c. EC - Mary Foss EAST

Informational items:

Administrative Update for FS – Jessica Oyler

As May arise

GEAIC has a charge to look at the number of adjunct sections of gen ed classes. 41%

Parking ticketing adding to the FS agenda

Adjourned at 4:50 pm