EXECUTIVE COMMITTEE AGENDA SETTING MEETING
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Present: Jason Francis, Casey Neville (substitute), Jennifer Anderson, Ryan Cain, Michele Culumber, Dustin Birch (substitute), Sarah Herrmann (substitute), Ryan Ridge, Mary Beth Willard, Ravi Krovi, Brad Mortensen, Belinda McElheny

Excused: Marjukka Ollilainen, Mary Foss (sabbatical), Amy Buckway

Guest: Raymond Ruiz, Carrie Jeffrey, Hal Crimmel, Conrad Gabler, Mark Denniston, Valerie Herzog, Jaylynn Gold

1. Approval of December 7, 2023 meeting minutes

2. Curriculum -Carrie Jeffrey (see bottom of page)

   Curriculog Agenda EC January 11, 2024

   Discussion on the curriculum the proposals are from the December UCC meeting.

   Motion to approve: Ryan Ridge
   Second: Jennifer Anderson
   Outcome: Unanimous

3. International Student Graduate Admissions PPM 11-1 3.23, 3.25- Conrad Gabler

   The change was made to consolidate the language into one area and make it available in one location. They cleaned up the international student admissions language testing options. To make it easier for advisors and students to accept different tests than have been in the PPM. Discussion if other tests are accepted at other schools and comparing thresholds to make sure we are aligning with other institutions in Utah. Also tried not to make the language too structured and allow the flexibility to change as testing evolves. Discussed that this proposal still had to go through legal before it can move forward to be fully approved.

   Motion to move forward based on legal: Ryan Ridge
   Second: Mary Beth Willard
   Outcome: Unanimous

4. SAC agenda items -Raymond Ruiz

   Shared that Amanda Young would not be able to attend in the coming meetings. Ray is stepping in to take her place at meetings. SAC has nothing to share this month.
**Action Items:**

5. *Early College Charge*- Mark Denniston

   This came to ASSA from the registrar's office. This proposal is to eliminate ACT scores and use GPA instead. Concerns have been addressed with all parties involved.

   Move to approve: Ryan Cain
   Second: Mary Beth Willard
   Outcome: Unanimous

6. Ad hoc committee (Concurrent Enrollment)- Hal Crimmel

   **Membership recommendation**

   Concurrent enrollment is a large concern for enrollments and for the HSI designation. Faculty have expressed some concerns about what is being taught and who is running the concurrent enrollment. Also who is teaching and what curriculum is being used. In addition, the committee would be a reporting channel for faculty. The recommended people are individuals that are involved in the different areas of concurrent enrollment. Would like to have an ad hoc committee. Jason expressed concerns about how it was recommended and how the committee is formed. Mary Beth questioned if this should be a faculty senate committee or if it should be a task force. Would like to see one representative per college. Hal I think it is symbolic that it is a faculty concern. Michele What would the committee do? Hal the reporting structure comes from Jessica and touches on Eric's side. The actual academic content is an Academic Affairs concern. Mark Denniston stated that ASSA is going to bring something like this forward and is thinking of what the charges would look like. Need a body that will need more expertise in concurrent enrollment. What is the consistency across departments?

   Ravi Supports Hal on the need for more. Does it need to be a FS committee? Hal- the way that we have been thinking about it is that general education has its own committee and feel that there needs to be a support for concurrent enrollment. The feeling is that if WSU has a strong concurrent enrollment program to allow students to want to continue at WSU. Would there be any authority and recommendations? Sarah-Feel like it would be useful to have a committee. Mary Beth- feels like it would be an ASSA charge. Discussion on ad hoc and how it is created and the intention of what it would be. Also would allow concurrent enrollment.

   Discussion on if it belongs in the Faculty Senate.

   Discussion on the poll Mark doesn't feel that a poll would help. Maybe it's a charge to ASSA to find out what the need is for the issues at the university.

   Motion to approve an ad hoc committee: Ryan Cain
   Second: Ryan Ridge
   Outcome: 2 for 5 against and 1 abstaining

   Motion to approve a poll: Mary Beth Willard
   Second: Casey Neville
   Outcome: Mary Beth Willard rescinded motion for poll

   Will work with Mark to look at the charge to see if it needs to be expanded.
7. GEAIC charge on the new general Education legislation- Mary Beth Willard

This is a charge to look at the new general education change from USHE. It has been changed from 27-30. Would like a formal charge to look at what the tenth class would look like. The new requirement says that institutions can have between 27-30 credits, where 27 of the credits are in the core/breadth areas. Weber needs to figure out a) whether we want 3 more credits (so far gen ed council/Eric thinks this is probably prudent) and b) what a three-credit option might look like (such as a required freshman seminar, or a FYE class, or some other option). Discussion on what it will look like, what are the options to fit into the space and also looking at a way to make it meaningful. Added does it affect transfer students. Investigate adding up to three more credits in General education and if so what those options should be and what are the possibilities.

Action: come to the conclusion of what the charge will say to allow flexibility. Wording will be approved via email.

Motion to approve charge: Michele Cumber
Second: Sarah Hermann
Outcome: One abstention

8. APAFT updates and proposals- Jaylynn Gold

a. APAFT - PPM 8-7 - Duration of Faculty Appointments

This charge was to create the senior instructor. This was returned to APAFT to address some concerns from stakeholders. The concerns were addressed and added some Discussion on whether or not it needs to go to senate.decision was yes.

Motion to approve: Ryan Ridge
Second: Casey Neville
Outcome: Unanimous

b. APAFT – 8 11 – Evaluation of Faculty Members

Informational:

9. SBBFP Overload pay report -Valerie Herzog

Discussion on the overload compensation report. The report went over the history and incentives. There is no discussion of modalities. Goes over the pay rates for different types of courses. Shared ideas about how to change the overload and make it more equitable. Proposal of how to make the changes and to gradually decrease one and increase the other. This is informational and the decision is administrative. There are drawbacks for some and also some benefits to changing the pay model. Discussed compensation benchmarking with other institutions

Motion to approve: Mary Beth Willard
Second: Jennifer Anderson
Outcome: Unanimous

10. Last minute additions to EC agenda

Discussion on late additions to the EC.
Decision: to hold a deadline to not allow last minute additions.

11. Discussion on administrators subbing for senator and faculty for administrators

Discussion on if this is an issue. The concern is that the administrators subbing for a faculty will change the ratios for apportionment.
Decision: Not to allow administrators to sub for voting members of the Faculty Senate.

As May Arise:

Curriculum:

General Education
Gen Ed Attribute Request ENGL - 2500 - Literature Today Hal Crimmel

Arts & Humanities
Department of English Language and Literature
New Course ENGL - 2500 - Literature Today Hal Crimmel
New Course ENGL - 2700 - Introduction to Critical Theory
Course Deletion ENGL - 2510 - Masterpieces of Literature
Program Changes English (AA)

Department of Visual Art and Design
New Course ART - 3250 - Experimental Filmmaking Paul Crow

Department of Foreign Languages
New course FL - 2960 - Introduction to World Languages & Cultures Isabel Asensio
New course FRCH - 2960 - Intro to World Languages & Cultures
New course GRMN - 2960 - Intro to World Languages & Cultures
New course SPAN - 2960 - Intro to World Languages & Cultures
Program Changes French (BA)
Program Changes French Teaching (BA)
Program Changes French for Translation and Global Industry (BA)
Program Changes German (BA)
Program Changes German Teaching (BA)
Program Changes German for the Professions (BA)
Program Changes Spanish (BA)
Program Changes Spanish Teaching (BA)
Program Changes Spanish Translation (BA)
Program Changes Spanish for the Professions (BA)

School of Performing Arts
Course Revision MUSC - 1130 - Sight-Singing & Aural Skills I Daniel Jonas
Course Revision MUSC - 1140 - Sight-Singing & Aural Skills II
Course Revision MUSC - 1150 - Class Piano I
Course Revision MUSC - 1160 - Class Piano II
Course Revision MUSC - 2130 - Sight Singing & Aural Skills III
Course Revision MUSC - 2140 - Sight Singing & Aural Skills IV
Course Revision MUSC - 2150 - Class Piano III
Course Revision MUSC - 2160 - Functional Piano Skills for Piano Majors/Minors
Course Revision MUSC - 2821 - Percussion Methods
Course Revision MUSC - 2841 - Brass Methods
Course Revision MUSC - 2851 - Woodwind Methods
Course Revision MUSC - 2871 - String Methods
Course Revision MUSC - 2881 - Vocal Workshop
Course Revision MUSC - 3804 - Jazz Pedagogy
Course Revision MUSC - 3840 - Advanced Concepts in Music Theory
Program Changes Minor in Music Performance
Program Changes Music (BA)
Program Changes Music (BM), Instrumental Performance Emphasis
Program Changes Music (BM), Piano Pedagogy Emphasis
Program Changes Music (BM), Keyboard Performance Emphasis
Program Changes Music (BM), Stringed Instrument Pedagogy Emphasis
Program Changes Music (BM), Vocal Pedagogy Emphasis
Program Changes Music Education Teaching (BME), Choral Emphasis
Program Changes Music Education Teaching (BME), Instrumental Emphasis
Program Changes School of Music Required Core Courses (29 credit hours)

EAST
School of Computing
Course Revision CS - 2130 - Computational Structures Meher Talat Shaikh
Course Revision CS - 3030 - Scripting Languages
Course Revision CS - 3100 - Operating Systems
Program changes Computer Science (AAS)
New Course NET - 3810 - Experimental Course Andrew Drake
Course Revision NET - 2300 - Introduction to Networking and Cybersecurity
Program changes Cybersecurity Essentials Certificate of Proficiency
Program changes Cybersecurity Policy and Management Certificate of Proficiency
Program Changes Network Technologies Certificate of Proficiency
New Program Cloud Computing Security
Program changes Master of Science in Computer Science (MS) Robert Ball

Department of Manufacturing and Systems Engineering
New Course SE - 6500 - Systems Engineering Project Overview Nicole Falkenberg
Program changes Masters of Science in Systems Engineering (MSSE)
Program changes Systems Engineering and Sustainable Engineering Post Baccalaureate Certificate

Science
Department of Botany and Plant Ecology
Course Revision BTNY - 1403 - Principles of Environmental Science Sue Harley

Department of Earth and Environmental Sciences
Course Revision GEO - 3010 - Oceans and Climate Caitlin Tems
Course Revision GEO - 3210 - Paleoclimat

Department of Physics and Astronomy
New Course PHYS - 1300 - Scientific Data Processing and VisualizationMichelle Arnold
Course Revision PHYS - 3310 - Scientific Computing for Physical Systems
Course Revision PHYS - 3420 - Data Analysis, Statistics, and Instrumentation
Course Revision PHYS - 4400 - Advanced Physics Laboratory
Course Revision PHYS - 4410 - Materials Characterization Laboratory
Program Changes Physics (BS)
Program Changes Physics, Applied (BS)
Department of Zoology
New Course ZOOL - 4850 - Projects in Zoology Ron Meyers

Social & Behavioral Science
Department of Criminal Justice
New Course CJ - 1060 - CJ 1060 - POST Certification Credits, SFO Block Molly Sween
Course Revision CJ - 1070 - CJ 1070 - POST Certification Credits, BCO Block

Department of Political Science and Philosophy
New Course PHIL - 3300 - Philosophy of Race, Gender, and Justice Paul Neiman

Informational upcoming items:

● Deep readers Program Review Schedule
  ○ Make sure you have signed up for the upcoming reviews

● Faculty Governance Award nomination requests will be sent out January 19, 2024, after the FS meeting. The due date will be set for February 12, 2024.

● The Committee Interest Survey will be going out after the FS meeting on January 19, 2024 the deadline for that is February 20, 2024.

Administrative Update for FS- Brad Mortensen

Adjourned at 4:00