



WEBER STATE UNIVERSITY

Faculty Senate

Thursday, February 1, 2024
2 pm, MA 319

EXECUTIVE COMMITTEE AGENDA SETTING Minutes

Click on links to review items

Present: Jason Francis, Amy Buckway, Jennifer Anderson, Ryan Cain, Michele Culumber, Dustin Birch (substitute), Ryan Ridge, Mary Beth Willard, Ravi Krovi, Belinda McElheny

Excused: Mary Foss (sabbatical), Brad Mortensen

Guest: Mellisa Neville-Norton, Carrie Jeffrey, Ray Ruiz, Sarah Tooker, Chaz Steimel, Ashley Hinton

1. Approval of [December 7, 2023](#) and [January 11, 2024](#) meeting minutes

Motion to approve: Amy Buckway

Second: Ryan Cain

Outcome: Unanimous

2. Curriculum -Carrie Jeffrey (see bottom of page)

Curriculog Agenda [EC Feb 1, 2024](#)

UCC Reviewed 88 proposals with six new programs and an emphasis.

There was a question on the Environmental studies minor that was concerned with the process of how the courses will be offered to students. Making sure of where the courses will be taught and if the course is taught at the University of Utah will the courses be available for Weber State University students online.

Motion to approve: Ryan Ridge

Second: Michele Culumber

Outcome: Unanimous

3. SAC agenda items - Ray Ruiz

Nothing to share at this time SAC Meets next week

Action Items:

4. Textbook Subscription Model- Sarah Tooker, Chaz Steimel, Ashley Hinton

The collection of data was started in 2021 and the analysis of the outcomes of the surveys. The goal for today is to share information about the textbook subscription model. Presenting to the Faculty Senate is one of the steps to make sure that we share with all the stakeholders. The Open Educational Resources (OER) is included in the student list. There are a few key things out of The

Faculty Watch survey that was last sent out in November. 50% of faculty did not update their books, 29% of faculty did not know what the cost of the book was, and about 51% did not understand affordability. Shared the Textbook Cost Dashboard that is prioritized for gen eds. The different types of adoption are listed in the data. This is only one year's worth of data and the data is 85-90% good. Should have access to this data and we will continue to build out the database and want to share it out to departments. The goal is to make this transparent. The faculty are still asked to add the texts that are being used. Can add anything that is being used on the booklist including links to websites and this will make it clearer for students.

The accuracy is what the bookstore would like to see more accuracy for students. Would like to see if we can help to decrease costs for students. The textbook manager can work with a publisher to pull the chapter or sections from a text to save money. Equitable access is the direction that the bookstore is going and would like to become more of an academic service and try to find the most cost savings for students. The cost for the Textbook Subscription Model was determined by consulting with Milliman and using an actuary to come up with a cost. 12 credit hours \$18.80 per credit if it's universal and \$21.20 per credit if it's opted out. Trying to keep them as low as possible. Would need faculty buy-in for the model to work and the information will be shared with the Faculty Senate and ASSA. Discussion on the opt out model and if students will understand what this would mean. This would start in Summer 2025 and would be included in the orientation process. It is a linear cost per credit hour. There will be a default effect and as the process goes along that people will choose the default, that could become an issue and simplify their lives. President's council will make the vote in March to get the go ahead. Suggestion to tighten up the presentation for the Faculty Senate then return in March for EC and then FS.

- ~~5. APAFT updates and proposals Jaylynn Gold~~
 - ~~a. APAFT 8-11 Evaluation of Faculty Members~~
 - ~~b. APAFT 8-13~~

Informational:

- 6. UCC will be working with CRAO to increase members on the committee- Carrie Jeffrey

Discussion on the change to membership. Would like 6 additional members for UCC and also trying to do some other things to try to alleviate that load. By adjusting the way the deep reading is done. In order to get quality reviews we need more people. Next year the committee will be busy with general education and the updates from USHE. Also looking at the timing of meetings and having more time for access to proposals and corrections ahead of time.

Creating a checklist for the processes and to create processes. Discussion on if it could stop at the College Curriculum committee. If it could be streamlined to make it easier. Making sure that the originator knows what has to be done.

Jason will meet with Stephanie Hollist in legal to make sure we do not have to change the constitution.

Motion to approve upon approval from legal: Amy Buckway

Second: Jennifer Anderson

Outcome: Unanimous

- 7. Weber State University [Office of Graduate Studies Endorsement Process](#)

This is coming out of the Graduate council and has been approved by the presidents council. Essentially before graduate programs can put through a proposal they would have to put together the big picture of what it would be used for and what the employment outlook is. It will also address

the sustainability of the programs. This endorsement will be before the regular curriculum processes.

a. [Flow chart](#)

Discussed the flow chart on the timelines set forth and the support that is provided during the process. After it has been approved to move forward for endorsement, then they go to the Provost's office, and then it will move through the curriculum. The Graduate Studies office will provide a letter of the process. Will not change the curriculum process. There are 40 graduate programs or certificates.

Motion to approve for Faculty Senate: Marjukka Ollilainen
Second: Mary Beth Willard
Outcome: Unanimous

8. CRAO- Definition of school versus department adding to the bylaws

a. A school as a department versus college as a school

Discussion on the use of school in the title, such as Goddard School, School of Computing, School of Performing arts. After meeting with legal it will be defined as department and/or college depending on the organization. Will need to come up with language for the PPM to clarify what it means.

9. CRAO was asked about changing the bylaws for the Adjunct Advisory Council

It is a request that they put it in the bylaws. Recommended that it be kicked back to the Provost's council or the President's council. It needs to be looked at by other entities on campus, not just the Faculty Senate. There needs to be a mission statement and more buy in. Come up with a recommendation for the request and the reasons why. Also feel like they are represented in the Faculty Senate.

10. Travel funds availability and how faculty can complete there expectation of scholarship if there is no money to travel- Ryan Cain

There are concerns about how the funds are allocated and how it can affect tenure track faculty. Discussion on getting more travel funds for travel due to cost increases. Would like to express this in the end of year report about the need for more travel funds. Every department or college has a different system of distribution of funding. Ravi Krovi asked if Ryan Cain would come to speak on this issue.

11. Testing scores for admissions- Ryan Cain

The chair of TLC was asked to consider a concern about admission standards regarding language standards. There was a question on the use of Chat GPT and standards for language standards. There is an AI task force and have had some international students coming late to courses and also have tried to have the work translated to their language. The need for more onboarding for international students and the guidance.

12. OUR- Mary Beth Willard

Discussion on the Office of Undergraduate Research (OUR) and some faculty members approached FS reps and there are faculty that take students to conferences and it has increased over the years. The ask is if OUR can have a rubric and how can we make sure that students are able to apply for funds. The application can be onerous if its been for projects it has been better but travel has been hard. Would like transparency in the process. Discussions on the problem. Recommended that it would be good to speak with them. But the Faculty Senate does not have a say.

13. New senators elected for AY 2024-2025

Brian Cottle, HP	Michael Hernandez, COS	Sarah Grunnah, A & H
Jordan West, HP	Elizabeth Sandquist, COS	Jennifer Anderson, GSBE
Bryan Dowdell, COE	Isabel Asensio, A & H	Eric Gibbons, EAST
Jim Cohen, COS	Rebekah Cumpsty, A & H	Brandon Stevenson, EAST
		Jason J Francis, Library

Curriculum:

Proposal Type	Proposal Name	Presenter
Provost Office / Other Programs		
Honors Program		
Program Changes	Honors Program: Foundation Honors Requirements	Megan Moulding
Program Changes	Honors Program: University Honors Requirements	
Bachelor of Arts/Science in Interdisciplinary Studies (BIS)		
New Course	OEHS - 3580 - Occupational and Environmental Health and Safety Internship Matthew Hughes	
New Course	OEHS - 3610 - Occupational Safety Regulatory and Legal Compliance	
New Course	OEHS - 3620 - Occupational Safety Incident Investigation and Analysis	
New Course	OEHS - 3630 - Environmental Management	
New Course	OEHS - 3640 - Construction Safety	
New Course	OEHS - 3650 - Fire Safety and Emergency Management	
New Course	OEHS - 3660 - Hazardous Materials Management	
New Program	Occupational and Environmental Health and Safety	
New Course	UNIV - 3301 - Results Based Leadership for Social Change	Alexis Bucknam
New Course	UNIV - 4242 - Conspiracy Theories	Eric Swedin
Arts & Humanities		
Department of World Languages & Cultures		
New Course	FL - 6430 - Advanced Translation Technology	Youn Soo Kim Goldstein
New Course	FL - 6860 - INT Advanced World Language Internship	
New Course	KOR - 2030 - Second Year Language Review	
New Program	Post-Baccalaureate Certificate in Spanish Translation and Interpretation	Isabel Asensio
New Course	SPAN - 6740 - Advanced Principles of Translation Theory and Practice	
New Course	SPAN - 6750 - Advanced Healthcare Interpreting	
New Course	SPAN - 6920 - Advanced Translation Workshop	
New Course	SPAN - 6760 - Advanced Topics in Translation	Electra Gamón Fielding
School of Performing Arts		
New Course	MUSC - 1015 - Movie Music	David E. Feller

New Program Master of Arts in English David Hartwig

Business & Economics

Master of Business Administration Program (MBA)

Program Changes Business Development Post Baccalaureate Certificate François
Giraud-Carrier

Program Changes Master of Business Administration (MBA)

Master of Accounting Program (MACC)

New course MACC - 6140 - Accounting for Global and Complex Entities James Hansen

New course MACC - 6510 - Auditing

New course MACC - 6590 - Risk Assessment and Internal Controls

Course Revision MACC - 6180 - Advanced Accounting Data Analytics

Program Changes Master of Accounting (MAcc)

Master of Taxation (MTAX)

New course MTAX - 6695 - VITA Quality Review Team James Hansen

EAST

Department of Automotive Technology

Course Revision AUSV - 1071 - H D Truck Brakes Brandon Stevenson

Course Revision AUSV - 1072 - H D Truck Steering & Suspension

Course Revision AUSV - 1170 - H D Truck Engines 1

Course Revision AUSV - 1270 - H D Truck Drivetrain

Course Revision AUSV - 2170 - H D Truck Electrical 1

Course Revision AUSV - 2270 - H D Truck Engines II

Course Revision AUSV - 2370 - H D Truck Preventative Maintenance

New course AUSV - 2171 - HD Truck Electrical II

Program Changes Automotive Service Technology (AAS)

Department of Professional Sales

Course Revision PS - 3003 - Sales Development Nicole Flink

Department of Manufacturing and Systems Engineering

Program Changes Product Design and Development (AAS) Megumi Usui, Glen West

Program Changes Product Design and Development (BS)

Department of Automotive Technology

New Program Transportation Engineering Technology Scott Holland

Social & Behavioral Science

Department of Psychological Science

New Course PSY - 2040 - Child, Family, & Adult Advocacy Theresa Kay

New program Behavioral Health Technician Certificate of Proficiency Aaron Ashley

Program Changes Core Courses (18 credits):

New Course PSY - 4200 - Environmental Psychology

Department of Sociology and Anthropology

Course Deletion SOC - 3030 - Classical Sociological Theory Marjukka Ollilainen R.C. Morris

Course Deletion SOC - 4030 - Contemporary Sociological Theory

New Course SOC - 3500 - Sociological Theories

Course Deletion SOC - 3260 - Juvenile Delinquency R.C. Morris

Program Changes Sociology

Program Changes Sociology BS & Sociology Teaching BS

Women & Gender Studies Minor Program

New Course WGS - 2000 - Risk, Resilience & Rock Climbing Derek DeBruin

Education

Department of Health, Physical Education, and Recreation

New Course OCRE - 2000 - Risk, Resilience & Rock Climbing Derek DeBruin

New Course OCRE - 4205 - Research and Program Evaluation in Parks & Recreation

Services Eddie Hill

Course Revision OCRE - 2050 - Recreation, Parks, and Wellness

New Program Outdoor Leadership Minor Jonathan Griffith

Program Changes Outdoor and Community Recreation Education (BS)

Department of Child and Family Studies

Course Revision ECED - 4721 - Student Teaching K-3Wei Qiu

New Course ECED - 4850 - Integrated ECE K-3 Student Teaching Seminar and Synthesis

Program Changes Early Childhood Education (BS)

Exercise and Nutrition Sciences Department

New Course ESS - 4280 - Advanced Strength & Conditioning Saori Hanaki Stacie

Wing-Gaia

New Course ESS - 4470 - Electrocardiography and Cardiac Rehabilitation

Program Changes Exercise and Sport Science (BS)

Program Changes Exercise and Sport Science (Minor)

Health Professions

School of Radiologic Sciences

New Course RADT - 4601 - MRI Entry Level - Patient Care and Safety Rex Christensen

New Course RADT - 4630 - RADT 4630 MRI Simulation 1

New Course RADT - 4631 - RADT 4631 MRI Simulation 2

New Course RADT - 4632 - RADT 4632 MRI Simulation 3

New Course RADT - 4945 - Fundamentals in MRI Certification

Program Changes Advanced Radiologic Sciences (BS), Magnetic Resonance Imaging (MRI)

Emphasis

Master of Science in Respiratory Therapy

New Course MSRT - 6300 - Respiratory Care Internship Paul Eberle

New Course MSRT - 6600 - Patient Education and Disease Management Janelle Gardiner

Program Changes Master of Science in Respiratory Therapy (MSRT) Alisa Kimball

Annie Taylor Dee School of Nursing

Program Changes Nurse Educator Post Master's Certificate Anne Kendrick

Program Changes Nurse Leadership & Management Post Master's Certificate

Program Changes Doctor of Nursing Practice (DNP), Psychiatric Mental Health Nurse Practitioner

Emphasis Carrie Jeffrey

New Course NRSG - 6212 - Advanced Psychopathophysiology

New Course NRSG - 6217 - Advanced Psychopharmacology

New Course NRSG - 6222 - Mental Health Assessment, Diagnostic Reasoning & Treatment I

New Course NRSG - 6223 - Mental Health Assessment, Diagnostic Reasoning & Treatment

II

New Course NRSG - 6271 - Psychotherapeutic Modalities

New Course NRSG - 6272 - Substance Abuse & Addiction Disorder Therapy & Management

New Course NRSG - 7912 - PMHNP Clinical I

New Course	NRSG - 7913 - PMHNP Clinical II
New Course	NRSG - 7914 - PMHNP Clinical III
New Course	NRSG - 7915 - PMHNP Clinical IV

As May arise:

Program discontinuances are coming through there are three with five separate proposals.

The BOT schedule to make sure to get the presentation and title to Sherri Cox.

Discussion on HB 438. It will be discussed next week. There is language that is very specific and some that is very vague. Waiting to see how discussion goes and this is up for modification. There is a push to make modifications to this bill. Feeling is that it will affect the ability to attract new faculty because of this bill.

Will be discussing the diversity and the legislature's approval of the language and definition of what will happen. We are doing a search for a vice provost to replace Eric Amsel. The Provost is thinking that the person hired will take some of this over. The provost's office is thinking about how the functions will be parsed out and still continue to support the students; it will not be dealt with immediately. Question: Will this affect students that apply for grants that target specific students? Probably will not because it is federally funded. But this is not confirmed. Wondering about the EDI attribute in gen ed. The bill is vague in the language and will be taking a look at things closely after the close of the legislature. Should not impact curriculum. There was no consultation with higher ed and there will be some back and forth.

Administrative Update for FS- Betsy Mennell

Adjourned at 4:00