



MEMBERS - Alphabetically

Jude Agboada
 Clinton Amos
 Jennifer Anderson
 Aaron Ashley
 Kendal Beazer
 Amy Buckway
 Andrea Baltazar
 Ryan Cain
 Christy Call
 Heather Chapman
 Michele Culumber
 Rebekah Cumpsty
 Andrea Easter-Pilcher
 David Ferro
 Jason Francis
 Deana Froerer
 Conrad Gabler
 Doris Geide-Stevenson
 Afshin Ghoreishi – sub.
 Eric Gibbons
 Youn Soo Goldstein
 Andrea Gouldman
 Kristin Hadley
 Sue Harley – sub.
 Bridget Hilbig
 Wendy Holliday
 Randy Hurd
 Aubrey Jones
 JoEllen Jonsson
 Ravi Krovi
 Leah LaGrone
 Cully Long
 Brad Mortensen - Excused
 Cory Moss
 John Mull
 Marjukka Ollilainen
 Jazmyne Olson – Student Rep
 Christie O'Neil
 Matt Paulson
 Brett Perozzi – Excused

Tressa Quayle
 Carrie Quesnell
 Clay Rasmussen
 Julie Rich
 Ryan Ridge
 Yas Simonian
 Brian Stecklein - Excused
 Norm Tarbox - Absent
 Deborah Uman
 Hugo Valle
 Barb Wachocki
 Kurt Ward
 Kris Williams
 Stacie Wing-Gaia
 David Yoder
 Alyssa Zimmerman – Student Rep -
 Absent

 Administrative Associate:
 Parliamentarian: Gary Johnson

Guests: Sarah Hermann
 Grace Zhang
 Cade Mansfield

1. ROLL CALL -.
2. Approval of [April 14, 2022](#) meeting minutes as circulated
Motion to approve the minutes: Amy Buckway
Second: Clinton Amos
Outcome: Unanimous approval

3. Administrative Update - Ravi Krovi, Provost

College of EAST was recognized by the National Security Agency with a designation as a center for Academic Excellence in Cyber Defense. 2nd institution in Utah. Discussion on Fall semester numbers, trends and modality. Discussion on becoming an emerging Hispanic serving Institution initiative - Yudi Lewis joined WSU the Executive Director of Hispanic-Serving Institution Initiatives on September 6th. EDI hired a new executive director of equity and access. A search for a Chief Data Officer has begun.

Information Items

4. Program name changes

- a. [Bachelors of Arts/Bachelors of Science of Interdisciplinary Studies](#) (program name change)

This proposal is to change the name of BIS to Bachelor of Arts/Bachelors of Science of Interdisciplinary Studies based on students selecting three areas of study and as least one of the subject areas offers that degree. For example, a selection of history, chemistry and physics would offer the choice of a BA or BS degree.

- b. [Architectural Design Minor](#) (program name change)

Listing all courses available and allowing students to self-select which courses to make up the minimum required 18 credit hours in the Building Design and Construction program. It allows students to incorporate study abroad, directed studies and internships to the minor.

5. RSPG Yearly Update, Sarah Herrmann, Chair

- a. [RSPG Annual Report for 2021-2022](#)
- b. [RSPG Funding Allocations and Due Dates 2022-2023](#)

RSPG awarded funding with matching funds for overall yearly total of \$505,739.19. These funds were awarded for faculty projects and professional development. This year there are 5 deadlines, three for travel and two regular. The committee will revise the RSPG website to increase ease of use. Heidi Parker in IT is participating in this project which includes a switch to Google Forms and Adobe Sign with the plan to pilot in the spring. The application and rubrics for the Hemingway Collaborative and Excellence awards (Spring) are being revised to be more consistent with the Hemingway Foundation's goals of equity, diversity and inclusion, student success, community industry and economic development.

6. ARCC Yearly Update, Grace Zhang, Chair ([link presentation](#))

Presentation on last year's charges and budget allocations for Fall. ARCC funded 21 proposals Dee grants funded 7 proposals last year. Proposal forms were revised. IT signatures are required to ensure security requirements are met and compatible with WSU infrastructure. Faculty representatives are needed for RFP for ChiTester replacement. The committee requests for IT to ask for other Senate volunteers rather than relying solely on ARCC members. Charge 5 resulted in 1 member being assigned

to the Faculty Governance council. Charge 6, AAEO provided data to track demographic data on applications. Charge 7 – recommendation to follow RSPG example of changes to forms. Charge 8 – met with EDI for review of ARCC documents.

Discussion on if ARCC is not the place for IT to engage faculty with IT initiatives, where or how should IT engage faculty? It was felt that question should be answered by IT and not ARCC. The recommendation from EC is to prioritize IT committees and attend accordingly. Shawn Broderick volunteered to serve as a liaison and will receive minutes from CTC Board Committee. Matt Poulson from EAST volunteered to assist and will contact the chair of ARCC.

Historically the committee has represented Faculty interest to IT and is not the expertise that is required. Faculty experts are on other committees that are not listed in ARCC. Historically, the chair does spend a lot of time going to meetings and other members attend meetings. The committee then gathers to discuss issues. Feeling that ARCC has historically been more than an allocation of resources committee. Response: Understood but not as feasible and previous chair did not communicate this responsibility. Committee invites were unexpected but committee members are being sent to attend meetings. These were recommendations to improve the process. Annual report requested the Senate to offer volunteers to attend committee meetings. Comment: Curious if the complicated nature of IT structure is the problem and suggested that an addition be made to the ARCC charges to address this. If the organization is not understood, then it becomes difficult in understanding where faculty representation should be focused.

Action Items

7. Curriculum Update – Cade Mansfield

a. [UCC - Academic Year Curriculum Cycle - 22](#)

Curriculum Cycle graphic has been sent to College Curriculum chairs to see deadlines and to move proposals along. Available for download from the Faculty Senate website.

Motion to approve Academic Year Curriculum Cycle: Marjukka Ollilainen

Second: Sarah Hermann

Outcome: Unanimous approval

b. [UCC - PPM 1-14a - Program Discontinuance Review Procedure, Review](#)

Change allows Curriculog form 2.4 to notify Faculty Senate Chair of program discontinuance so all required parties may be notified according to procedure.

Motion to approve Program Discontinuance Review Procedure, Review: Amy Buckway

Second: Eric Gibbons

Outcome: Unanimous approval

c. [UCC - PPM 4-1 - Graduation Standards](#)

Updated certificate language in CCPPM and PPM to meet USHE requirements. Only list Undergraduate certificates of proficiency and completion. Also list Graduate Certificates which are post Baccalaureate and post Masters Certificates. Removed language relating to Departmental certificates as the University does not award Departmental certificates.

Motion to approve Graduation Standards: Jennifer Anderson

Second: Barb Wachocki

Outcome: Unanimous approval

d. [UCC - PPM 4-2a - Modifying Programs and Courses in the Catalog](#)

Primarily to establish a deadline for non-substantive proposals. Deadline is end of February. Changed some procedural language: Substantive program changes which pass the Curriculum Committee, no later than the January meeting and pass Faculty Senate no later than the February meeting will become active in the next Academic year. Non-substantive approved by the University Curriculum chair by the end February will become active in the next academic year.

Motion to approve modifying programs and courses in the catalog: Christie O'Neal
Second: Rebekah Cumpsty
Outcome: Unanimous approval

8. Approve [Committee Charges](#)

Motion to approve Committee Charges Marjukka Ollilainen
Second: Amy Buckway
Outcome: Unanimous approval

Discussion:

ARCC Charge #4: Looking at charge, not sure how to modify or change the current charge as it is ongoing. Recommendation that liaison works with ARCC chair to discuss prioritizing committees with IT. Further discussion, include the word "impact" because charge 4 is not primarily focused on hardware or software, it is determining the impact of that choice on the faculty and that should be reflected.

Amendment to Charge #4 to include the word "impact":

Motion to approve amendment to 4 Amy Buckway
Second: Clinton Amos
Outcome: Unanimous approval

9. Approve [Committee Changes](#) since April (highlighted in yellow)

Motion to approve Committee Charges: Barb Wachocki
Second: Christie O'Neil
Outcome: Unanimous approval

10. Other Items

Technology Access issue –Please contact Bret Ellis directly anytime an access issue is reported. Error is caused when the system is hacked and is denying access to other users.

Search for replacement of Administrative Assistant is ongoing but is making progress.

Motion to Adjourn: Christie O'Neil
Second: Amy Buckway
Outcome Unanimous approval

Meeting adjourned at 4:01 PM