



WEBER STATE UNIVERSITY

Faculty Senate

Thursday March 2, 2023

EXECUTIVE COMMITTEE MINUTES

Click on links to review items

Present: Jason Francis, Belinda McElheny, Cade Mansfield (UCC), Aaron Ashley, Barb Wachocki, Amy Buckway, Andrea Baltazar, Eric Gibbons, Jennifer Anderson, Michele Culumber, Brad Mortensen, Ryan Ridge, Marjukka Ollilainen, Aubrey Jenkins Lord

Guests: Shaun Adamson, Azenett Garza, Kathleen Cadman, Brenda Kowalewski, Cynthia Beynon, Valerie Herzog, Loisanne Kattelman, Mary Anne Reynolds

Excused:

1. Approval of February 2, 2023 [meeting minutes](#)

Motion to approve: Ryan Ridge

Second: Michele Culumber

Outcome: Unanimous

1. [Ravi's upcoming review](#)- Brad Mortensen

Today Ravi Krovi is in his third year at Weber State University. The review gets quantitative data from different groups, including the Faculty Senate. The policy calls for two members of the executive committee and two deans that will serve as an advisory committee. Will the forms go out to all faculty or just chairs and how do we want to proceed? The form is not a specific form for the provost, President Mortensen is using the dean's review paperwork and will revise to address the provost.

2. Curriculum -Cade Mansfield (see bottom of page)

Curriculog [Justifications for Curriculum February 14, 2023](#) or Curriculog [Agenda EC March 2, 2023](#)<https://weber.curriculog.com/agenda:519/form>

Went through 11 proposals and two certificates.

One of the subcommittee charges is to explore moving the academic calendar to start in the fall instead of summer. Is this the date for the catalog or the calendar? To do both, Barb said there is a history of when it was tried and it was a mess and a nightmare.

Changes in committee members: Cade will be leaving at the end of the academic year for a position at another university.

Motion to approve for: Amy Buckway

Second: Michele Culumber

Outcome: Unanimous

3. SAC agenda items - Aubrey Jenkins Lord

No agenda items today. Just wanted to give a heads up that SAC membership may be changing due to the organizational changes happening between Student Affairs and Academic Affairs. It will change the staff apportionment so the elections will be a little bit later this year.

Move to permanent committee

4. Assessment Ad Hoc committee- Shaun Adamson

The move from Ad Hoc to a standing committee, our primary responsibilities are the biennial reports from the Office on Institutional Effectiveness and setting up training to look at these reports and provide feedback for departments and make suggestions. Assessment used to be part of the Teaching and Learning Forum and it was split off from there. The committee works with the data review team and helps to give support to faculty and departments. The Community of Practice (COPs) are being set up in the colleges by connecting faculty in the college with knowledge. This is a valuable resource for faculty.
Proposal located below in CRAO.

Motion to approve the reading of the policy: Amy Buckway

Second: Eric Gibbons

Outcome: Unanimous

5. Equity, Diversity, and Inclusion (EDI) Ad Hoc committee- Azenett Garza, Kathleen Cadman

The move to a standing committee has been submitted. The EDI committee started as a task force for two years, and this is the second year as an Ad Hoc committee. Have gotten the committee members on the same page as to how equity will be communicated to the people who have asked for assistance. Some of the work that has been done includes; consulted with other committees, collaborated with the emerging Hispanic Serving Institute (HSI) initiative, worked with faculty, found out how they fit in the division of Equity, Diversity and Inclusion and worked with HR in the initiative they have for search advocates and upward inclusion.

Surveyed on Family Medical Leave Act (FMLA) practices across the colleges and whether they are implementing the policy fairly and correctly. They have also worked on syllabus statements on how to address students using derogatory terms in the classroom and are working with the Teaching Learning Forum (TLF) on how we can promote more inclusive and equitable teaching practices. A lot of the EDI initiatives are more on the staff side of things. There has not been a lot of training on the faculty side. This will fill the gap with engagement of the Faculty Senate and the faculty. Anticipate that the charges will run along the lines of giving advice and support to faculty deans, administrative staff, and administration to provide more consistency in EDI. The majority of the charges will be measurable by using qualitative data and may actually have less concrete quantitative data. The committee is open to suggestions about the outcomes and data that could be useful.

The EDI committee's goals are to become a liaison to other Faculty Senate (FS) committees. Most colleges have EDI committees and there is no liaison there to know what other colleges are focusing on and to increase that communication. The committee will continue communication and/or input with the administration. It has been involved in helping with changes when asked. Suggestion: Maybe various reps from different universities would come together and discuss and show a unified stance. No communication as to what we can do as WSU employees. Do we need to change the name of the committee to belonging and inclusion so it is less threatening? Being formalized as a standing committee would allow us to remain active because we are not a funded committee. The president's advisory EDI council is made up of faculty, staff, and students. The council is meant for the president to say these are issues coming up please provide feedback to come up with a response. This Faculty Senate committee is meant to be faculty focused and a venue where people can address concerns that they do not want to address elsewhere.

Proposal submitted on March 1, 2023 will go through April EC

Motion to approve the reading of the policy: Ryan Ridge

Second: Barb Wachocki

Outcome: Unanimous

6. [Center for Excellence in Teaching and Learning - 2023](#)- Brenda Kowalewski

Presenting at the Center for Excellence in Teaching and Learning. In 1993 Faculty Senate created an ad hoc committee Teaching and Learning Assessment committee (TLA). Discussion on the history of the Program. In 2019 TLF had the first program review. In 2023 we are proposing to move from a forum to a center, in part responding to the program review of 2019. It will better align to national trends and centers can serve internal and external entities, making it easier for the center to pull in external resources. The belief is to better emphasize extraordinary teaching, create a sense of belonging and community, and recognize outstanding teaching, service and scholarship. The Center is shifting its mission to say "Weber State University's Center for Excellence in Teaching and Learning inspires, motivates, and supports all faculty, regardless of

rank or status, in their journeys toward inclusive teaching excellence. We promote community and collaboration across Weber State University campuses and create safe spaces for faculty to flourish.” It is a variation of the current mission. Will achieve the mission goals by providing faculty with expertise and resources, celebrating and recognizing the faculty and how they are engaging their craft; and building connections, collaborations, and support from the administration.

Motion to approve: Amy Buckway

Second: Ryan Ridge

Outcome: Unanimous

7. APAFT - Cynthia Beynon

a. [APAFT - 8.6 - Faculty Appointments 3.1.2.1](#)

The first charge deals with faculty appointments, clarifying the role of visiting professors. Send back to APAFT.

Motion to send back to APAFT for additional wording showing that visiting professors are non voting and not included in apportionment: Amy Buckway

Second: Eric Gibbons

Outcome: Unanimous

b. [APAFT - 8.17; 8.18 - Action by Department Ranking Tenure Evaluation Committee and Action by College Ranking Tenure Evaluation](#)

The recommendation for simultaneous rank and tenure can be included in a single letter.

Motion to approve: Michele Culumber

Second: Amy Buckway

Outcome: Unanimous

Statement discrepancies between PPM and college documents

c. [APAFT - 8-11 - 8-11: revisions for the College of Engineering, Applied Science & Technology](#)

Concerns within EAST about the college document requirements. The problem from EAST is the wording of approved exceptions. Would rather see or recognized terminal degree. The problem is that some in the college of EAST feel like this creates more exceptions than are currently there. The language was lifted from the college document. The terminal degree comment arose because of the discussion. Because there were differences of opinion, Cynthia suggested the college make the changes to the college

document and then bring it back to APAFT as a charge. Suggestion to address the college document and then bring it back to Apaft as a new charge.

Motion to approve: Michele Culumber

Second: Ryan Ridge

Outcome: 5 yes and 1 no

d. [APAFT - 8-8; 8-24 - Service at other universities in relation to rank and tenure](#)

It was approved in January, and Legal had a revision and sent it back. We made the change to add “accredited” to universities, instead of “other” universities because of questions whether service at a particular university would count. As a reminder, the decision was to change both sections to two years primarily to provide time to prepare for the tenure review. One of the concerns is that, if a faculty member is granted years of service upon hire, some colleges count the work done in the years of service in the review and others do not. The PPM is silent on that issue. It is an equity issue in consistency.

Motion to approve: Amy Buckway

Second: Barb Wachocki

Outcome: Unanimous

e. [APAFT - 3.25 - Faculty Sabbatical Leave](#)

To expand and clarify the policy language. APAFT has done a lot of benchmarking in the committee and looked at the different ways sabbaticals are handled. The proposal provides a definition of faculty sabbatical leave and background on the values and the purposes of leave. Also added that one course reduction in tenure track faculty member’s contracted workload may be available prior to the granting of tenure to promote scholarly activity.

Motion to approve: Amy Buckway

Second: Aaron Ashley

Outcome: Unanimous

8. CRAO- Mary Anne Reynolds

a. [CRAO - PPM 1-13 Article C-11. Section 4 - Faculty Senate \(Officers\)](#)

The changes that were made to show that the University shall provide a secretary. Discussion on what the title of secretary should be, to show in the PPM. This is in the constitution and if we are editing or changing the constitution, we must have two readings, and the proposal must be voted on by the general faculty. This will need to be moved to next year. Holding it till it can be addressed as a whole.

b. [CRAO/ASSA - PPM 1-13 B-V Section 3.3 and Section 4.2 - Membership of Standing Committee \(3.3\)](#)

The Section 4 changes are why completed changes were needed in Section 3.3. By changing that, we needed to make the first overall definition of membership more general so that ex-officios do not exceed more than one fifth of the total membership of the committee unless otherwise specified in the committee descriptions. Admission standing would like up to five ex-officio members no matter the number in the actual committee.

Motion to approve reading of policy ASSA ex-officio and the one fifth rule: Aaron Ashley

Second: Eric Gibbons

Outcome: Unanimous

c. [CRAO/Assessment - PPM 1-13 Article B-V 4.12 - Standing Committees](#)

See description above page two.

Motion to approve the reading of the policy: Amy Buckway

Second: Eric Gibbons

Outcome: Unanimous

9. [Presentation of Faculty Salary survey](#)- Valerie Herzog, Loisanne Kattelman

Presentation went out to faculty with the survey. Valerie and Loisanne presented the survey results.

Motion to approve to bring to Faculty Senate: Barb Wachocki

Second: Eric Gibbons

Outcome: Unanimous

10. ChatGPT (AI) - ~~Jennifer Anderson~~ Jason Francis

With the growth of CHAT GPT, GSBE wanted to open up a discussion about setting policies or guidelines for it. Aaron said to expect it as a charge for ASSA. Turnitin will be adjusting to detect AI generated documents.

Information items

11. New Executive Committee for 2023-2024

Marjukka Ollilainen, CSBS

Mary Beth Willard, CSBS

Ryan Ridge, AH

Ryan Cain, Education

Mary Foss, EAST

Amy Buckway, HP

Michele Culumber, Science

Jason Francis, Library

Jennifer Anderson, GSBE

12. New senators elected for AY 23-24

Abdulmalek Al-Gahmi, EAST
Brad Peterson, EAST
Mary Foss, EAST
Clinton Amos, GSBE

Randy Boyle, GSBE
Stephen Wolochowicz, AH
Justin Burr, HP
Andrea Lalumia, HP

Casey Neville, HP
Brandon Burnett, COS
David Yoder, CSBS
Sarah Herrmann, CSBS
Mary Beth Willard, CSBS

13. Administrative Update for Faculty Senate – Brad Mortenson

14. There will be an election for Faculty Senate Chair and Vice Chair at the Faculty Senate meeting on Thursday, March 16, 2023.

15. Committee Assignments March 23, 2023

Senator election procedures. The senator from EAST asked if someone steps down, is there a replacement process in place? Can someone be appointed? Answer: It has to be determined by a vote.

Arts & Humanities

Department of Communication

Program Changes Organizational Communication Emphasis (45 credit hours)

Health Professions

Annie Taylor Dee School of Nursing

Course Deletion NRSNG - 7080 - Healthcare Finance/Economics

EAST

Department of Electrical & Computer Engineering

Course Revision ECE - 6730 - Robotics

School of Computing

New Program Autonomous Vehicle Software Post Baccalaureate Certificate

Program Changes Master of Science in Computer Science (MS)

Program Changes Master of Science in Data Science (MS)

Business & Economics

Department of Economics

New Program Basic Economic Analysis Certificate

Master of Business Administration Program (MBA)

Program Changes Cybersecurity Post-Baccalaureate Certificate

Education

Department of Teacher Education

Course Revision EDUC - 6314 - Reading Instruction in Elementary Schools

Course Revision EDUC - 6890 - Student Teaching and Seminar in Special Education

Program Changes Elementary Teaching Graduate Certificate