MEMBERS - Alphabetically
Clinton Amos
Jennifer Anderson
Aaron Ashley
Andrea Baltazar
Laine Berghout
Dustin Birch
Rebecka Brasso
Hannah Brooks - Absent
Amy Buckway
Christy Call
Kenton Cummins
Rebekah Cumpsty
Maren Dawson
Mark Denniston- S ’22 Sarah Hermann
C. Ryan Dunn - Absent
Andrea Easter-Pilcher
Ben Ferney
David Ferro
Jason Francis
Deana Froerer
Conrad Gabler
Katie George
Eric Gibbons
Andrea Gouldman
Kristin Hadley
Bridget Hilbig
Wendy Holliday
Dianna Huxhold
Aubrey Jones – S ’22 Youn Soo Goldstein
Kennedy Jones - Absent
JoEllen Jonsson
Ravi Krovi
Cully Long
Brad Mortensen
Cory Moss
Matt Mouritsen
Cora Neal
Blair Newbold
Tanya Nolan – Rieneke Holman
Marjukka Ollilainen
Matt Paulson
Brett Perozzi
Tressa Quayle
Carrie Quesnell
Julie Rich
Jeffrey Richey
Ryan Ridge
Sheryl Rushton
Yas Simonian
Brian Stecklein
Norm Tarbox - Absent
Deborah Uman
Hugo Valle
Barb Wachocki
Kris Williams
Joshua Winegar
Stacie Wing-Gaia
David Yoder
Administrative Associate: Patti Glover
Parliamentarian: Gary Johnson
Guests: Shirley Dawson, Bob Fudge, Francois Giraud-Carrier, Mark Stevenson, Doris Geide-Stevenson, Loisanne Kattelman
1. Roll Call
2. Approval of [January 20, 2022](#) meeting minutes as presented
3. Curriculum - John Cavitt (see bottom of page)
   Curriculog Justifications for Curriculum or Curriculog Agenda Faculty Senate Feb 10, 2022
   MOTION: To approve all proposals except those pulled for further consideration by Amy Buckway
   SECOND: Marjukka Ollilainen
   OUTCOME: Unanimous approval

Proposals pulled for further consideration before approving package:

a. New Program Biomedical Engineering (BS) Avery Gardner
   The concerns regarding the program name and the lack of math courses compared with some Utah programs with the same name were addressed by the following: 1) This program meets ABET accreditation requirements 2) It was intentionally designed to be different than other Utah programs to meet the needs of industry partners and allow students to get a job without going on for a masters, which tends to be the trajectory at other schools.
   MOTION: To approve Biomedical Engineering (BS) program by Amy Buckway
   SECOND: Eric Gibbons
   OUTCOME: 31 yes, 4 no, 4 abstain, motion carries

b. New Course ECE - 3430 - Engineering Probability and Statistics Eric Gibbons
   The Math Department opposed approving this course because this will replace MATH 3410 in the ECE curriculum. Math is willing to adapt the course to incorporate more engineering, even to have an engineer teach it. In response it was noted that the applications in this course need to be germane to the discipline, which was not previously required. This course is an endeavor to close the gap between theory and practice with the addition of many practical engineering applications.
   MOTION: To approve ECE 3430 by Tressa Quayle
   SECOND: Marjukka Ollilainen
   OUTCOME: 26 yes 7 no 8 abstain, motion carries

c. New Course MICR - 1683 - Microbes Rule: Effect of Disease on History Craig Oberg
   A name change to Microbes Rule: The Power of Disease, was suggested because this is not a history course, but life science.
   MOTION: To change the title to Microbes Rule: the Power of Disease by Amy Buckway
   SECOND: Sheryl Rushton
   OUTCOME: 24 yes, 11 no, 3 abstain, motion carries

   Concerns were raised regarding procedural problems in the approval of MICR1683. Concerns regarding the best practice of providing files that show that other departments have been contacted were aired. It was noted that UCC tries to have documentation added to the proposals to show this has been done, but sometimes that is inadvertently overlooked. It was noted that the course is showing in Curriculog to have been redesigned to focus on MICR not history, but it was also pointed out that history is referenced in the syllabus strongly.

   MOTION To approve MICR 1683 by Amy Buckway
   SECOND: Tanya Nolan
   OUTCOME: 13 yes, 20 no, 4 abstain, course is not approved.

4. Other Curricular Changes
a. Program Discontinuance - Electronics Engineering Technology (AAS)
   MOTION: To approve EET (AAS) Aaron Ashley
   SECOND: Eric Gibbons
   OUTCOME: Unanimous approval
b. Organizational Change - Transfer EET Courses to Noorda Interdisciplinary Center
Information Items

5. Administrative Update – Betsy Mennell, VP University Advancement
University Advancement is working on one of the things that supports the strategic plan, focused on marketing and branding, and should help with student recruiting. They also have started a comprehensive campaign which is currently focused on WSU leaders giving gifts to the campaign.

6. Because the meeting should be adjourned at this time, Laine Berghout asked if the Senate would like to continue or to call another meeting to finish the agenda.

MOTION: By Marjukka Ollilainen to continue the meeting.
SECOND: Rebekah Cumpsty
OUTCOME: 14 Zoom + all in room yes, 2 no, 2 abstain, motion carries

7. EIC Update – Mark Stevenson
EIC works with SPARC to facilitate integration of environmental and sustainability initiatives in Academic Affairs, Student Affairs, and Facilities Management. Many other community projects are also supported by EIC. They have student and faculty sustainability research awards each year and a scholarship has been added as well. This is the second year SUS program attributes which are applied to courses have been available. They are hoping each department will have at least one SUS attribute course, and hope to eventually have one in each Gen Ed area.

8. PPM 10-2 Acceptable use Policy of University Information Technology - Bret Ellis, Nancy Jarvis
The primary purpose of this proposed revision is to comply with the requirements described in the Utah Board of Higher Education Policy R840 and Utah law regarding use of email for political purposes. This proposal requires that University employees only use their Weber State authorized email (weber.edu) to conduct University business.

9. SBBFP Salary Review – Loisanne Kattelman, Bob Fudge, Andrea Easter-Pilcher
   a. CUPA - WSU percentages are being compared to 100% of CUPA for the second year. The CUPA comparisons with WSU were detailed. This information will be shared with the deans as they consider next year's budget.

   b. Equity - This is the third year that Gender Equity has been reviewed by SBBFP. Only male and female are identified because that is the information that is currently available. When salaries are compared by rank the percent of male to female salary is much closer than when the dollar amounts are looked at globally. One of the things that helps explain this is the number of years in rank for faculty. When looked at as an index number which adjusts for years in rank the percentage of salary between male and female is much closer. Some additional research into how many males and females are staying at the associate professor level showed approximately equal numbers of each. This information will be shared with the deans.

      The race and ethnicity data used is self-reported. This is the second year this data has been examined. The comparison is between white and all other groups because to be more specific on ethnicity or race would be too revealing of personal data. White have 95% of actual/equitable salary and all other groups have 94% of actual/equitable salary.

   c. Salary Inversions - Inversions are down from 62 faculty members in 2019-20 to 55 in 2020-21 to 54 in 2021-22. The number of colleges that have inversions have reduced over the years as has the amount that it would take to fix the inversions. To make headway in CUPA we will need to be willing to hire at higher salaries and be ok with some inversions.
Action Items

9. SBBFP - Salary Increase Negotiating Committee – Doris Geide-Stevenson, Laine Berghout, Valerie Herzog
   MOTION: To approve the Negotiating Committee by Aaron Ashley
   SECOND: Amy Buckway
   OUTCOME: Unanimous approval

10. TLC Vice-Chair Position – Francois Giraud-Carrier, Chair
    This position was modeled after the ASSA Vice-Chair position. The position is to help maintain continuity of the committee when the chair changes. The chair and vice-chair positions could both be multiple year positions, or could turn over yearly, allowing flexibility.
    MOTION: To approve the vice-chair position by Bridget Hilbig
    SECOND: Blair Newbold
    OUTCOME: Unanimous approval

11. CRAO - Shirley Dawson, CRAO Member
    a. PPM 1-13 Committee Minutes
       The change to the PPM adds the requirement that ad-hoc committees submit approved meeting minutes to the Executive Committee annually
       MOTION: To approve by Amy Buckway
       SECOND: Tressa Quayle
       OUTCOME: Unanimous approval
    b. PPM 1-13 Faculty Board of Review
       The term for FBR members was clarified. It was also noted that members shall be available for summer reviews as needed.
       MOTION: To approve FBR change by Eric Gibbons
       SECOND: Aaron Ashley
       OUTCOME: Unanimous approval

12. New Senators

<table>
<thead>
<tr>
<th>Name</th>
<th>College</th>
<th>Department</th>
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<tbody>
<tr>
<td>Andrea Baltazar</td>
<td>Arts &amp; Humanities</td>
<td>Communications</td>
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<td>Youn Soo Goldstein</td>
<td>Arts &amp; Humanities</td>
<td>Foreign Language</td>
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<td>Alex Lancaster</td>
<td>Arts &amp; Humanities</td>
<td>Communications</td>
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<td>Randy Hurd</td>
<td>EAST</td>
<td>Mechanical Engineering</td>
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<td>Shirley Dawson</td>
<td>Education</td>
<td>Teacher Education</td>
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<td>Ryan Cain</td>
<td>Education</td>
<td>Teacher Education</td>
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<td>Kurt Ward</td>
<td>Education</td>
<td>Health Physical Educ Recreation</td>
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<td>Christie O'Neil</td>
<td>Health Professions</td>
<td>Emergency Healthcare</td>
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<td>Kendal Beazer</td>
<td>Health Professions</td>
<td>Medical Laboratory Sciences</td>
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<td>Michele Culumber</td>
<td>Science</td>
<td>Microbiology</td>
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<td>Rebecka Brasso</td>
<td>Science</td>
<td>Zoology</td>
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<td>Marjukka Ollilainen</td>
<td>Social &amp; Behavioral</td>
<td>Sociology</td>
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<tr>
<td>Leah LaGrone</td>
<td>Social &amp; Behavioral</td>
<td>History</td>
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13. Other Items
    a. Committee Interest Survey – Deadline February 18, 2022
    b. Faculty Governance Award - Deadline February 11, 2022
    c. Executive Committee Elections – February 21-23, 2022
General Education

Gen Ed Attribute Request HTHS - 2910 - Health Information Literacy, Healthcare Systems & Career Exploration Jason Francis
Gen Ed Attribute Request COMM - 2250 - Essentials of Digital Media Anne Bialowas
Gen Ed Attribute Request ENGL - 2280 CA CW - Introduction to Writing Creative Nonfiction Ryan Ridge
Gen Ed Attribute SOC - 2400 - Introduction to Ethnic Studies Pepper Glass

Arts & Humanities

Department of English Language and Literature
New Course ENGL - 2210 - HU/DV Introduction to Film Theory and Criticism Hal Crimmel
Program Changes English (BA) Hal Crimmel
Program Changes English Minor Hal Crimmel

Program Changes Film Studies (BA) Ash Soltani Stone

Department of Foreign Languages
Program Changes French for Translation and Global Industry (BA) Aubrey Jones/Craig Bergeson

Department of Communication
New Course COMM - 3880 - Audience Analysis Li Chen
New Course COMM - 4880 - Social Media Metrics and Measurement Li Chen
New Program Social Media and Data Analytics Anne Bialowas
New Program Social Media and Data Analytics Anne Bialowas

Department of Performing Arts
Program Changes Music Major Performance and Pedagogy (BM), Keyboard Performance Emphasis Yu-Jane Yang
Program Changes Musical Theatre (BA) Andrew Lewis
New Course THEA - 1143 - Musical Theatre Musicianship I Andrew Lewis
New Course THEA - 2515 - Rendering and Modeling Andrew Lewis
New Course THEA - 2581 - Adobe Suite for Theatre Design Andrew Lewis
New Course THEA - 3143 - Musical Theatre Musicianship II Andrew Lewis
New Course THEA - 4250 - Music Direction Seminar Andrew Lewis
New Course THEA - 4652 - Individual Training in Music Direction Andrew Lewis
New Program Theatre Arts (BA) Andrew Lewis
Program Changes Theatre Arts Teaching (BA) Andrew Lewis

Health Professions

Department of Health Sciences
Program Changes Health Sciences (AS) Miland Palmer

Department of Health Administrative Services
New Program Post Baccalaureate Certificate in Regulatory Affairs Darcy Carter
New Course RGAF - 6000 - Introduction to Regulatory Affairs Darcy Carter
New Course RGAF - 6100 - Biostatistics Applied to Research Darcy Carter
New Course RGAF - 6200 - Regulatory Drugs & Biologics Darcy Carter
New Course RGAF - 6230 - Regulatory Devices and Diagnostics Darcy Carter
New Course RGAF - 6250 - Regulatory Clinical Evidence Darcy Carter
New Course RGAF - 6300 - Compliance in Regulatory Affairs Darcy Carter
New Course RGAF - 6500 - Internship Darcy Carter
Annie Taylor Dee School of Nursing
Program Changes  Doctor of Nursing Practice (DNP), Family Nurse Practitioner  Emphasis  Melissa Neville-Norton
Program Changes  Doctor of Nursing Practice (DNP), Leadership Emphasis  Melissa Neville-Norton
Program Changes  Master of Science in Nursing (MSN)  Melissa Neville-Norton
New Course  NRSG – 6200 6190 - Professional Foundations for Graduate Nursing  Students  Melissa Neville-Norton
Course Revision  NRSG - 6802 - Integrating Scholarship into Practice  Melissa Neville-Norton
Course Revision  NRSG - 7030 - Information Technology to Support Evidence-Based Practice  Melissa Neville-Norton
Course Revision  NRSG - 7805 - DNP Project V  Melissa Neville-Norton
Course Revision  NRSG - 7806 - DNP Project VI  Melissa Neville-Norton
Course Revision  NRSG - 7903 - FNP Clinical II  Melissa Neville-Norton
Course Revision  NRSG - 7904 - FNP Clinical Immersion  Melissa Neville-Norton

Business & Economics
Department of Economics
New Course  ECON - 6550 - Econometrics  Brandon Koford
New Course  ECON - 6900 - Special Topics in Economics  Gavin Roberts

Department of Supply Chain & Management Information Systems
Program Changes  John B. Goddard School of Business & Economics Requirements  Shane Schvaneveldt
Course Revision  BSAD - 4780 - Strategic Management  Shane Schvaneveldt
New Course  SCM - 2860 - 2890 Cooperative Work Experience  Shane Schvaneveldt
New Course  SCM - 2920 - Short Courses, Workshops, Institutes, and Special Programs  Shane Schvaneveldt
Course Revision  SCM - 4500 - Supply Chain Relational Skills  Shane Schvaneveldt
Course Revision  SCM - 4550 - Strategic Supply Chain Management  Shane Schvaneveldt
New Course  SCM - 4805 - Directed Study  Shane Schvaneveldt
New Course  SCM - 4920 - Short Courses, Workshops, Institutes, and Special Programs  Shane Schvaneveldt

Master of Taxation (MTAX)
New Program  Taxation (graduate certificate)  James Hansen
Program Changes  Master of Taxation (MTax)  James Hansen
New Course  MTAX - 6801 - Individual Study  James Hansen
New Course  MTAX - 6802 - Individual Study  James Hansen
New Course  MTAX - 6803 - Individual Study  James Hansen

Education
Department of Teacher Education
New Course  EDUC - 3130 - Curriculum, Instructional Planning, and Assessment  Vince Bates
New Course  EDUC - 3145 - Educational Psychology, Child Development, and Classroom Management  Vince Bates
Program Changes  Elementary Education (BS)  Vince Bates

Department of Child and Family Studies
New Course  ECED - 4230 - Observing and Assessing Children in Context  Wei Qiu
Program Changes  Early Childhood (BS)  Wei Qiu
Program Changes  Early Childhood Education (BS)  Wei Qiu
New Course  ECED - 4721 - Student Teaching K-3  Carrie Ota
Course Revision  ECED - 2600 - Introduction to Early Childhood Education & Care  Sheila Anderson
Course Revision  ECED - 3640 - Collaborating with Families of Young Children  Sheila Anderson  
New Course  ECED - 2110 - Self-Compassion & Vitality for Sustaining Work with Children  Sheila Anderson  
New Course  ECED - 2640 - Collaborating with Families of Young Children  Sheila Anderson  
New Course  ECED - 4110 - Self-Compassion & Vitality for Sustaining Work with Children  Sheila Anderson  
New Course  ECED - 4630 - Young Children’s Play  Sheila Anderson  
Program Changes  Early Childhood (AAS)  Sheila Anderson  
New Course  ECED - 3145 - Educational Psychology, Child Development, and Classroom Management  Vince Bates  
New Course  ECED - 4220 - Understanding Children Beyond Behavior  Vince Bates  
New Course  ECED - 4620 - Inclusive Early Childhood Curriculum  Vince Bates  
New Course  ECED - 4820 - Child Observation Seminar  Vince Bates  

Department of Health, Physical Education, and Recreation  
Program Changes  Outdoor and Community Recreation Education (BS)  Jonathan Griffith  
New Course  REC - 1308 - Avalanche Rescue  Derek DeBruin  
New Course  REC - 1309 - Avalanche Level 2  Derek DeBruin  

Science  
Department of Botany and Plant Ecology  
New Course  BTNY - 1010 - Plants: Apocalypse Prevention  Bridget Hilbig  

Department of Microbiology  
New Course  MICR - 1683 - Microbes Rule: Effect of Disease on History  Craig Oberg  

College of Science Interdisciplinary Programs  
New Course  ENVS - 4999 - Environmental Science ePortfolio  Chris Hoagstrom  

Department of Chemistry and Biochemistry  
Course Revision  CHEM - 1110 - Elementary Chemistry  Brooke Jenkins  
Course Revision  CHEM - 1115 - Elementary Chemistry Lab  Brooke Jenkins  
Course Revision  CHEM - 1120 - Elementary Organic Bio-Chemistry  Brooke Jenkins  
Course Revision  CHEM - 1125 - Elementary Organic Bio-Chemistry Lab  Brooke Jenkins  
Course Revision  CHEM - 1130 - Introduction to General, Organic & Biochemistry  Brandon Burnett  
Course Revision  CHEM - 1135 - Introduction to General, Organic & Biochemistry Lab  Brandon Burnett  
Course Revision  CHEM - 1220 - Principles of Chemistry II  Brandon Burnett  
Course Revision  CHEM - 1225 - Principles of Chemistry II Lab  Brandon Burnett  
New Course  CHEM - 1230 - Engineering Chemistry  Brandon Burnett  
New Course  CHEM - 1235 - Engineering Chemistry Lab  Brandon Burnett  
Program Changes  Chemistry (BIS)  Brandon Burnett  
Course Revision  CHEM - 1210 - Principles of Chemistry I  Tim Herzog  
Course Revision  CHEM - 1215 - Principles of Chemistry I Lab  Tim Herzog  

Social & Behavioral Science  
Department of Criminal Justice  
New Course  CJ - 4710 - Race, Crime, and Justice  Molly Sween
Neuroscience Minor Program
New Course NEUR - 4949 - The Neuroscience of Sex, Romance, and Sexual Orientation Elizabeth Sandquist

Department of Sociology and Anthropology
New Course SOC - 2400 - Introduction to Ethnic Studies Pepper Glass
Program Changes Sociology (BIS) Pepper Glass
Program Changes Sociology (BS) Pepper Glass
Program Changes Sociology Minor Pepper Glass
Program Changes Sociology Teaching (BS) Pepper Glass
Program Changes Sociology Teaching Minor Pepper Glass

Women & Gender Studies Minor Program
Program Changes Queer Studies Minor/BIS Richard Price
Program Changes Women & Gender Studies Minor Melina Alexander

Naval Science
New Program Naval Science Brent Horn
New Course NAVS - 1010 - Introduction to Naval Science Brent Horn
New Course NAVS - 1020 - Seapower and Maritime Affairs Brent Horn
New Course NAVS - 2000 - Leadership and Management Brent Horn
New Course NAVS - 2020 - Naval Ship Systems II: Naval Engineering Brent Horn
New Course NAVS - 2110 - Evolution of Warfare Brent Horn
New Course NAVS - 3010 - Navigation Brent Horn
New Course NAVS - 3020 - Naval Operations and Navigation II Brent Horn
New Course NAVS - 3110 - Fundamentals of Maneuver Warfare Brent Horn
New Course NAVS - 3210 - Marine Corps Bulldog Preparation Brent Horn
New Course NAVS - 4000 - Naval Ship Systems I: Weapons Brent Horn
New Course NAVS - 4020 - Leadership and Ethics Brent Horn

EAST
Department of Manufacturing and Systems Engineering
Program Changes Systems Engineering and Sustainable Engineering Post Baccalaureate Certificate Nicole Batty

Department of Automotive Technology
New Program Advanced Hybrid and Electric Vehicle Certificate of Proficiency Jessica Slater
New Course ATTC - 4520 - EV3 - Hybrid & Electric Vehicle Safety Jessica Slater
Course Revision ATTC - 4530 - EV4 - Hybrid and Electric Vehicle Systems Jessica Slater
Course Revision ATTC - 4560 - EV5 - Hybrid & Electric Vehicle Service & Maintenance Jessica Slater
Program Changes Automotive Technology (BS) Jessica Slater
New Course AUSV - 1600 - EV1 - Intro to Hybrid & EV Safety Scott Hadzik
Course Revision AUSV - 2020 - Engine Control Systems Scott Hadzik
New Course AUSV - 2100 - Vehicle Communications Scott Hadzik
Course Revision AUSV - 2120 - Automotive Electrical and Body Control Systems Scott Hadzik
New Course AUSV - 2600 - EV2 - Intro to Hybrid & EV Systems Scott Hadzik
Program Changes Automotive Service Technology (AAS) Scott Hadzik
New Program Hybrid and Electric Vehicle Maintenance Certificate of Proficiency Scott Hadzik

School of Computing
New Course CS - 5700 - Deep Learning Theory Abdulmlalek Al-Gahmi
New Course CS - 6700 - Deep Learning Theory Abdulmlalek Al-Gahmi
New Course  CS - 6550 - Advanced Database Management Systems     Arpit Christi
New Course  CS - 4750 4760 CS Capstone     Hugo Valle
Program Changes      Computer Science (AAS)     Hugo Valle
Program Changes      Computer Science (BS)     Hugo Valle
New Course  CS - 5705 - Applied Cloud Computing     Robert Ball
New Course  CS - 5830 - Special Topics in Computer Science     Robert Ball
New Course  CS - 6570 - Data Science Algorithms I     Robert Ball
New Course  CS - 6705 - Applied Cloud Computing     Robert Ball
New Program  Computational Data Science and Machine Learning     Robert Ball
New Program  Master of Science in Data Science     Robert Ball

Department of Mechanical Engineering
Program Changes      Mechanical Engineering Technology (AAS)     Randy Hurd
Program Changes      Mechanical Engineering Technology (BS)     Randy Hurd
Course Revision      MET - 1000 - Introduction to Mechanical Engineering Technology     Randy Hurd
Course Revision      MET - 1500 - Mechanical Design for Engineering Technology     Randy Hurd
Course Revision      MET - 3050 - Dynamics for Engineering Technology     Randy Hurd
Course Revision      MET - 3150 - Engineering Technology Materials     Randy Hurd
Course Revision      MET - 3300 - Computer Programming Applications of Mechanical Engineering Technology     Randy Hurd
Course Revision      MET - 3400 - Machine Design for Engineering Technology     Randy Hurd
Course Revision      MET - 3500 - Mechanical Measurements and Instrumentation     Randy Hurd
Course Revision      MET - 3700 - Testing and Failure Analysis     Randy Hurd
Course Revision      MET - 4200 - Mechanical Design with FEA     Randy Hurd
Course Revision      MET - 4500 - Senior Project I     Randy Hurd

Department of Electrical & Computer Engineering
New Program  Biomedical Engineering (BS)     Avery Gardner
New Course  BME - 1000 - Introduction to Biomedical Engineering     Avery Gardner
New Course  BME - 2000 - BME Sophomore Seminar     Avery Gardner
New Course  BME - 2240 - Dynamic Systems Engineering     Avery Gardner
New Course  BME - 3000 - Engineering Seminar     Avery Gardner
New Course  BME - 3090 - Project Management     Avery Gardner
New Course  BME - 3130 - Microelectronics for Biomedical Engineers     Avery Gardner
New Course  BME - 3210 - Signals & Systems     Avery Gardner
New Course  BME - 3600 - Biomedical Design and Standards     Avery Gardner
New Course  BME - 4010 - Senior Project I     Avery Gardner
New Course  BME - 4020 - Senior Project II     Avery Gardner
Program Changes      Computer Engineering (BS)     Fon Brown
New Course  ECE - 6750 - Quantum Computer Engineering     Fon Brown
Program Changes      Electrical Engineering (BS)     Fon Brown
New Course  ECE - 3430 - Engineering Probability and Statistics     Eric Gibbons

Meeting adjourned at 5:30 pm