

Thursday, December 2, 2021

**2 pm, MA 319 and Zoom**

**EXECUTIVE COMMITTEE AGENDA SETTING MINUTES**

Present: Laine Berghout, Amy Buckway, Christy Call, Jason Francis, Eric Gibbons, Aubrey Jones, Cora Neal, Marjukka Ollilainen, Sheryl Rushton, Ravi Krovi, Brad Mortensen, Patti Glover

1. Approval of [November 4, 2021 meeting minutes](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/12Dec/Nov4ECminutes.pdf) as circulated.
2. APAFT - Paul Crow, Chair
   1. [Health Professions Tenure Document](https://weber.curriculog.com/proposal:9269/form) – Valerie Herzog & Yas Simonian

All tenured and tenure-track faculty were emailed the updated version of the tenure document revisions, and voted via a link to anonymous survey in Qualtrics. 40 of 70 faculty responded to the survey yielding a 57% response rate. The vote was 33 yes, 3 no, 4 abstentions.

PPM & autobiographical changes that had been made at a University level, as well as a statement of commitment to Equity, Diversity and Inclusion were incorporated into the document. Post tenure and PCP were updated, and all course evaluations were required as part of the tenure file before tenure is received. Two new departments were added, a clear definition of third year review was given and a 3rd year channel was added.

MOTION: To send to Senate by Amy

SECOND: Marjukka Ollilainen

OUTCOME: Unanimous approval

1. PPM 8-11 and Stewart Library tenure document regarding teaching  
   Ravi Krovi, Wendy Holliday, and Stephanie Hollist met in regard to the Library tenure document. There was a request from the Library that PPM 8-11 be modified to acknowledge the tenure track differences in the library. It was suggested that the Library tenure document be referenced for library faculty tenure requirements in PPM 8-11. The Library will work with APAFT to make appropriate changes.

1. TLC – [Vice Chair Proposa](https://weber.curriculog.com/proposal:9380/form)l– Francois Giraud-Carrier, Chair  
   The TLC Vice-Chair proposal was discussed at length. The committee recommended that TLC review the ASSA and UCC vice-chair positions and consider additional options that may be less restrictive for the Vice-Chair position..

1. CRAO - [Barrett Bonella](mailto:barrettbonella@weber.edu)
   1. Apportionment [22-23](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/12Dec/Apportionment2021-22FS.xlsx)   [Historical](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/12Dec/ApportionmentFacultyHistorical.xlsx)  
      MOTION: To send the apportionment to Senate by Marjukka Ollilainen

SECOND: Cora Neal  
OUTCOME: Unanimous approval

* 1. PPM 1-13 [Committee Minutes](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/12Dec/PPM13-1ARTICLEB-V.pdf)

The change to the PPM adds the requirement that ad-hoc committees submit approved meeting minutes to the Executive Committee annually.

MOTION: To send to Senate by Cora Neal

SECOND Sheryl Rushton

OUTCOME: Unanimous approval

* 1. PPM 1-13 [Faculty Board of Review](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/12Dec/PPM13-1FBRCommitteeChairVerbiage.pdf)   
     The term for FBR member was clarified. It was also noted that members shall be available for summer reviews as needed.

MOTION: To send FBR changes to Senate by Aubrey Jones

SECOND: Marjukka Ollilainen

OUTCOME: Unanimous approval

1. Curriculum -John Cavitt (see bottom of page)
   1. Curriculog [**Justifications**](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/12Dec/JustificationsDec.xlsx) **for Curriculum** or Curriculog **Agenda** [**EC Dec 2, 2021**](https://weber.curriculog.com/agenda:406/form)  
      Motion: To send to Senate by Cora Neal  
      SECOND: Eric Gibbons

OUTCOME: Unanimous Approval

* 1. Badging and Micro-Credential next steps  
     Beth Rhodes and Brian Stecklein will be invited to Senate to present the Micro-Credential portion of their proposal. Senate will determine the next step.

1. [Assessment Committee Proposal](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/12Dec/ACProposalDRAFT2021Nov_.pdf) - Tom Mathews, Chair  
   The Ad Hoc Assessment Committee of the Faculty Senate proposes (A) the creation in each college of an Assessment Community of Practice, and (B) the establishment and funding of an Assessment Report Workshop to review and provide feedback on biennial program assessment reports.  
     
   It was noted that the Assessment Committee hopes to disband after the implementation of their recommendations. The Assessment Committee would like to start the Assessment Report Workshop this year to evaluate this year's reports. The need for financial support from the Provost’s Office was discussed. Ravi was in support, but needs to look and see if there is currently money available.

MOTION: To send part B forth as a recommendation to Senate, to consider sending forward as a recommendation to the administration as a process to review biennial reports. Marjukka Ollilainen

SECOND: Amy Buckway  
OUTCOME: One abstention, all others yea, motion carries

1. Testing Center Equity Concerns & Campus Testing Committee – Ravi Krovi   
   After meeting with chairs several concerns came up in regard to testing, including requiring on-line students to come to campus to test, the use of Proctorio, and requiring students to test outside of times reserved for class. After discussion by EC it was determined that a campus team should be assembled to look into this further. Recommended members include R.C. Callahan, Brian Stecklein, Carl Porter, Tracy Smith and faculty from each college. They will consider what would be best practice guidelines in terms of testing – including when and under what conditions various types of testing should be done.

1. Nepotism Clause in Policy - Ravi Krovi  
   PPM 3-2 speaks to nepotism in regard to employment with relatives, but there is no policy in regard to any activity that has a competitive aspect to it, whether student or employee. (i.e. admissions, progress evaluations, honors committees, thesis committees, and selecting students for awards) It is felt that a policy is needed for the expectations in regard to disclosure and how it is mitigated if there is a conflict of interest. Eventually this would be a charge for APAFT. Ravi will ask Stephanie Hollist to draft some proposed language to start with.
2. Ombuds Applications - Laine Berghout  
   MOTION: By Cora Neal to appoint Colleen Packer as Ombuds for a three-year term

SECOND: Sheryl Rushton

OUTCOME: Unanimous approval

The position of Ombuds and Parliamentarian are not connected although the last two Ombuds also functioned as Parliamentarians for the Senate. After discussion it was unanimously approved by EC for Laine to ask Gary to continue as parliamentarian for the upcoming year.

1. Executive Committee Replacements for Spring - Ryan Ridge and Dianna Huxhold will be the A&H replacements for Christy Call and Aubrey Jones for spring 2022.
2. For Senate
   1. Eduroam Concerns - Laine Berghout  
      It appears that much progress has been made with the Eduroam concerns. Laine and Marjukka met with IT and reported that IT needs people to reach out to them if they have issues with Eduroam so they can be fixed. It seems that many of the problems are user or computer specific.
   2. [ART BFA Program Name Change](https://weber.curriculog.com/proposal:8898/form) - Josh Winegar
   3. [ARCC Annual Report](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/21-22/10Oct/ARCCSenatePPT21.pptx) - Rex Christiansen, past chair
   4. Administrative Update – Brett Ellis
   5. General Faculty Vote Result on PPM 1-13 Adjunct Representation

Curriculum

**Gen Ed Attributes**

**Department of Mathematics**

Gen Ed Attribute     MATH - 1060 - Trigonometry    Sandra Fital-Akelbek

**Department of Political Science and Philosophy**

Gen Ed Attribute    WSU - 1560 - Politics and FIlm     Gary Johnson

**Social & Behavioral Science**

    Department of Political Science and Philosophy

New Course    POLS - ~~3060~~  3070- Moot Court    Gary  Johnson

**Department of History**

New Course    HIST - 4065 - The United States in the Second World War  Branden Little

HIST - 4490 - Exploring the Practices and Methods of History Teaching    Matt Romaniello

**Department of Geography, Environment and Sustainability**

 New Program     Certificate in Sustainable Land Use Planning    Brian Dorsey

**Department of Social Work and Gerontology**

New Course    SW - 4265 - Crisis Intervention and Trauma    Mark Bigler

New Course    SW - 4850 - Social Work Study Abroad    Mark Bigler

**Department of Criminal Justice**

New Course     MCJ - 6070 - Terrorism    Brad Reyns

New Course     MCJ - 6080 - Media and Crime    Brad Reyns

New Course     MCJ - 6060 - Private Security    Bruce Bayley

New Course     MCJ - 6090 - Ethics in Criminal Justice    Bruce Bayley

**Education**

**Department of Child and Family Studies**

New Course MECE - 6000 - Critical Perspectives and Research with Children and Families Alex Collopy

New Course    MECE - ~~6090~~ 6970 - Thesis Research    Alex Collopy

New Course    MECE - ~~6210~~ 6810  - Child Observation Seminar    Alex Collopy

New Course    MECE - 6220 - Understanding Children Beyond Behavior     Alex Collopy

New Course MECE - 6240 - Culturally Sustaining Collaboration and Advocacy with Children and Families    Alex Collopy

New Course MECE - 6250 - Inclusive Early Childhood Intervention and Special Education     Alex Collopy

New Course    MECE - 6620 - Inclusive Early Childhood Curriculum     Alex Collopy

New Course    MECE - 6720 - Student Teaching in the Children’s School    Alex Collopy

New Course    MECE - ~~6830~~ 6900 - Directed Readings    Alex Collopy

New Course    MECE - ~~6860~~ 6910  - Practicum    Alex Collopy

New Course    MECE - ~~6900~~ 6950 - Supervised College Teaching    Alex Collopy

New Program    Master of Science in Inclusive Early Childhood Education and Care (MS)    Alex Collopy

New Course    MECE - ~~6010~~ 6800  - Research Methods in Early Childhood    Carrie Ota

New Course MECE - 6200 - Foundations in Inclusive Early Childhood Education & Care Sheila Anderson

New Course MED - 6051 - Curriculum Planning and Evaluation for Special Education Students  Vince Bates

New Course    MED - 6231 - Assistive Technology    Vince Bates

Program Change    Special Education Teaching Graduate Certificate     Vince Bates

New Course    MECE - 6230 - Observing and Assessing Children in Context    Wei Qiu

**EAST**

**Department of Electrical & Computer Engineering**

~~New Course ECE - 3410 - Engineering Probability and Statistics Eric Gibbons~~ making changes and returning next month

**Department of Professional Sales**

Course Revision     PS - 3503 - Sales Planning and Forecasting    Blake Nielson

**Department of Manufacturing and Systems Engineering**

New Course    PDD - 3210 - Machines and Mechanisms    Glen West

Program Change Product Design and Development (formerly DET): An Engineering Technology (BS) Glen West

~~Program Change Systems Engineering and Sustainable Engineering Post Baccalaureate Certificate    Nicole Batty~~ returning next month with courses to support the program change

**Science**

**Department of Physics and Astronomy**

Course Revision     PHYS - 4200 - The Physics of Materials    Michele Arnold

Course Revision     PHYS - 4610 - Quantum Mechanics    Michele Arnold

Program Change    Physics (BS)    Michele Arnold

Meeting Adjourned 4:05 pm