



FACULTY SENATE MINUTES

April 11, 2019

MEMBERS - Alphabetically

David Aguilar-Alvarez – sub. Jenny Turley
 Aaron Ashley
 Sultan Ayubi - Absent
 Brody Bailey
 Jason Barrett-Fox- Excused
 Tracy Callahan
 Minsum Choi
 Vikki Deakin
 Bruce Davis
 Mark Denniston
 Veronica Doumit
 Andrea Easter-Pilcher
 Chis Eisenbarth
 David Ferro
 Wendy Fox-Kirk
 Doris Geide-Stevenson
 Scott Hadzik.
 Frank Harrold - Absent
 Ed Hahn
 Sue Harley
 Tim Herzog
 Wendy Holliday - Absent
 Rieneke Holman
 Brent Horn
 Dan Hubler/Teri Henke
 Justin Jackson
 Adam Johnston
 Mark LeTourneau
 Marek Matyjasik
 Madonne Miner
 Cory Moss
 Cora Neal
 Casey Neville
 Blake Nielson
 Kacy Peckenpaugh
 Brett Perozzi
 Travis Price
 Clay Rasmussen
 Jack Rasmussen
 David Read - Absent
 Rob Reynolds
 Bill Robertson - Absent
 Ann Rocha – sub. Cathy Harmston
 Yas Simonian

Mo Sondossi/Barb Wachocki
 Scott Sprenger – sub. Amanda Sowerby
 Jeff Steagall
 Amy Stegen – sub. Melissa Neville
 Sarah Steimel – sub. Dianna Huxhold
 Norm Tarbox - Absent
 John Trimble
 Hugo Valle
 Glen West
 Mary Beth Willard
 Stephen Wolochowicz – sub. Josh Winegar
 Catherine Zublin – sub. Nicola Corbin

 New Senators: Barb Wachocki, C. Ryan
 Dunn, Chris Trampel, Dianna Huxhold-
 absent, Dustin Birch, Joshua Winegar,
 Kenton Cummins, Marjukka Ollilainen,
 Nicola Corbin, Rebecka Brasso, Sheryl
 Rushton-Absent, Rex Christensen for
 Tanya Nolan

Guests: John Cavitt, Melissa Neville,
 Shannon McGillivray, Stephanie Wolfe,
 Leslie Park, Eric Amsel, Colleen Packer,
 Curriculum Guests

Administrative Associate: Patti Glover

- 1) Roll Call
- 2) Approval of March 14, 2019 Minutes as circulated
- 3) Faculty Governance Award – Presented by Kathryn MacKay, 17-18 FGA Recipient to John Cavitt 18-19 FGA Recipient, though John was unable to be present.
- 4) Certificates for Outgoing Members – Doris Geide-Stevenson, Chair & Marek Matyjasik, Vice Chair

Information Items

- 5) Administrative Update – President Mortensen
 - a) A task force for student vaccinations and a task force for student course fees will be formed.
 - b) A salary increase of 3.5% has been approved. This is 1% beyond the legislatures 2.5%. All employees will receive 2%, the additional 1.5% will be allocated by merit.
 - c) The state has realized a need to be more specific with statewide attainment goals regarding matching higher education with the needs of the workforce, maintaining educational affordability, and university dual mission goals. Representatives from WSU administration and faculty have been invited to a meeting regarding these issues.
- 6) APAFT – Melissa NeVille, Chair
 - a) [Summary](#) of [benchmarking](#) of student evaluations in tenure and promotion
APAFT has worked using data from peer institutions to benchmark the use of student evaluations in the tenure and promotion process. The results of benchmarking from peer institutions were equivocal (see excel spreadsheet).
DISCUSSION: Would like to see some uniformity across evaluations, including using a standardized Likert scale. There are 5 questions that are considered best practice that may be incorporated in the evaluations. A task force will be started to look at student evaluations. APAFT is working on aligning terminology in student evaluations with what is in the PPM.
 - b) [Summary](#) of benchmarking related to the ranking of instructors
The PPM has been updated so that a 3 year contract is available for instructors. The data gathered from other institutions regarding Instructor ranks and contract length showed many different approaches. APAFT proposes that there be two levels of Instructor at WSU. The proposed titles would be Instructor and Senior Instructor. In order to receive the title of Senior Instructor and associated pay raise, the faculty member would have to meet certain criteria. Also the option of a 5 year contract is being considered. APAFT will do more work on this and bring it back next year.
- 7) [ARCC Update](#)– Shannon McGillivray, Chair
 - a) ARCC was able to fund all of the 10 Dee Grants and 14 ARCC grants that were received. They also made some changes to how Dee Grants are scored, allowing extra credit for grants that fell in multiple categories.
 - b) Last year ARCC gathered data regarding what software departments were purchasing, needing, and wanting. This is helpful to IT, but they need information on how many people are using/wanting various software. Collection of this data has begun, and will continue in the fall. IT has been working on a comprehensive website for all IT related software, questions and service. In the fall, ARCC will work to help get out the information regarding this new site.
 - c) Costs associated with one-time faculty training in an area of technology directly applicable to the academic mission of the institution are currently funded by Dee grants. The requests for these have increased greatly. ARCC would like to shift the training category of funding under the ARCC umbrella. There has been a precedent that there have been changes to the ARCC grant guidelines in the past. There could also be additional funds recruited from other donors.

- 8) [RSPG Update](#)– Stephanie Wolfe, Chair
Rolling travel is now available all three semesters. The funding model has changed; faculty must have approved travel to be granted money. Grants will be collected for 1 week and then prioritized for funding. RSPG rubric has been redesigned. There is a question if more money can be allocated to the travel grants, RSPG has been looking at how this could be done.
- 9) [Starfish Update](#)– Leslie Park, Student Success
Starfish began at WSU in 2017 to help student success initiatives. It is a holistic instrument that academic advisors are using to receive early alerts to issues, connect with students and then use the analytics Starfish provides to help analyze student data. Advisors using Starfish are able to look across all of a student's classes to see if they are struggling and tailor a proactive outreach.
- 10) [First Year Student Challenges](#) – Eric Amsel
The Student Success Steering Committee subcommittee on transitions and opportunity is looking at all types of issues having to do with transitions. Retention of First-Year students is difficult, almost half of them leave the university. While many initiatives have come forth most of them are uncoordinated, which makes WSU an outlier compared to most colleges and universities. A First Year Experience (FYE) program definition is 'A purposefully connected set of initiatives designed to strengthen the quality of student learning during and satisfaction with the first year of college' (Koch & Gardner, 2014). Research is showing that success in gateway courses is critical to success. Gateway courses are described as foundational (Gen Ed), high enrollment, and high-risk (where many students receive D, F, W, or I grades). An effective, inclusive, and impactful FYE program will require coordinated efforts of faculty, staff, and administration. A first-year program can be strategically designed so that the curriculum and pedagogy of gateway courses are intentionally coordinated with advising and support services. At this point, the subcommittee is assessing all parties' interest in partnering to strategically plan such a FYE program.
DISCUSSION: Key departments and students need to be on the committee.
- 11) [TLA Update](#)– Colleen Packer, Chair
The purpose of the program review is to evaluate programs and services, resource allocation, infrastructure and organizational structure in order to clarify directions for strategic planning. The program review preliminary findings found strengths in the new faculty retreat, book groups, COPs & SOTL Scholars programs, administrative and faculty governance support. The reviewers found challenges in clarification of mission and focus, TLF/TLA structure which is confusing, limited capacity which makes it difficult to meet needs, and limited faculty involvement. This information will guide the strategic planning that will take place in the coming year for TLF/TLA.
- 12) [ASSA Letter to Faculty](#)- Brent Horn
This letter from administration states that all students (whether online or on campus) that need accommodation or are a safety concern on campus will be treated the same regardless of the accommodation. This letter will be presented to Deans Council to be dispersed to all faculty. This information will also be included in the faculty retreat and AA/EO training.

Action Items

- 13) Faculty Board of Review: Brian Rague, EAST; Sally Cantwell, HP; & Becky Jo Gesteland, A&H; will serve a two-year term. Peggy Saunders, ED; & Kirk Hagen, EAST; will serve as alternates.
- 14) [Standing and Ad Hoc Committee Nominations](#) – Doris Geide-Stevenson, Chair
MOTION: Approval of Standing and Ad Hoc Committees brought to floor by Casey Neville
SECOND: Aaron Ashley
OUTCOME: Unanimous Approval
- 15) Curriculum – John Cavitt UCC Chair
 - a) Annual Curriculum Shutdown May 1-June 30th
 - b) Curriculum [Faculty Senate April 11, 2019](#)

Social & Behavioral Science

Neuroscience

New Course NEUR - 3998 - EEG in Epilepsy Jim Hutchins

New Course NEUR - 3999 - EEG in Ped Patients & Neonates Jim Hutchins

Science

Microbiology

Program Changes Biotechnology and Industrial Emphasis\, Microbiology (BS) Matt Domek

Program Changes Medical Microbiology Emphasis\, Microbiology (BS) Matt Domek

Program Changes Microbiology (BS) Matt Domek

Program Changes Public and Environmental Health Emphasis\, Microbiology (BS) Matt Domek

MOTION: To bring all curriculum proposals to the floor by Tim Herzog

SECOND: Cora Neal

OUTCOME: Unanimous approval

16) PPM 8-11 & PPM 8-22 [Stewart Library Changes](#) Melissa NeVille, APAFT Chair

MOTION: To bring the PPM changes to the floor by Brent Horn

SECOND: Ed Hahn

OUTCOME: Unanimous Approval

17) [Emeritus College Ad Hoc Committees](#) – Doris Geide-Stevenson, Chair

This committee idea came up from retired faculty that were interested in staying involved with the university. This committee is made of retired and 'soon' to retire faculty.

MOTION: To bring formation of the committee and its member to the floor by Casey Neville

SECOND: Tim Herzog

OUTCOME: Unanimous Approval

18) [Interior Design Professional Sales BS Discontinuance](#) – Doris Geide-Stevenson, Chair

This discontinuance is because the program is moving, no jobs will be impacted.

MOTION: Dave Ferro

SECOND: Travis Price

OUTCOME: Unanimous Approval

Adjourned 5:05 pm

Next Meeting: Faculty Senate, Fall 2019