WEBER STATE UNIVERSITY
Faculty Senate

Thursday, March 4, 2021
2 pm, via Zoom

EXECUTIVE COMMITTEE AGENDA SETTING MEETING
Click on links to review items

Present: Christy Call, Wendy Fox-Kirk, Ed Hahn, Tim Herzog, Marjukka Ollilainen, Sheryl Rushton, Hugo Valle, Barb Wachocki, Ravi Krovi, Patti Glover

Excused: Brad Mortensen

Guests: Laine Berghout, Amy Buckway, Christy Call, Jason Francis, Eric Gibbons, Aubrey Jones, Cora Neal, John Cavitt, Molly Sween, Carrie Ota, Kristin Hadley, Brian Stecklein, Melissa NeVille-Norton, Stephanie Wolfe, Doris Geide-Stevenson, James Taylor, Guy Letendre, Michelle Paustenbaugh

1. Approval of February 4, 2021 meeting minutes as circulated
2. Curriculum -John Cavitt (see bottom of page)
   Curriculog **Justifications** for Curriculum or Curriculog **Agenda EC March 4, 2021**
   a. GEIAC - WSU Gen Ed Permanency Proposal   PPT – Molly Sween, Chair
      The WSU course program was approved in 2015 as an experiment for interdisciplinary courses in Gen Ed, students fulfill two requirements with one course. A cost benefit analysis was given to Faculty Senate last year and permission to move forward with a permanent proposal was received. Deans, department chairs and, faculty teaching within the program have all weighed in on the proposal. The biggest change from the pilot is the management of the program. Enrollment caps and modality parameters were set to demonstrate commitment to HIEE. There is an advisory committee that will address appeals to enrollment cap or modality parameters. The Director of General Ed manages the WSU Program, sets academic calendar, works with faculty and departments to ensure the MOU is met and does data assessment. GEIAC provides policy/procedural oversight approving courses requesting the WSU designation and assisting with appeals from faculty regarding course enrollment or modality delivery requirements.

   b. CPPM Changes   CPPM 1.4 Composition of University Curriculum Committee Cora Neal
      This change proposes having a vice-chair that can assist the Chair and acquire knowledge needed for the Chair position, with hopes that they will move into that, though it is not required.
   c. Information Items
      i. CPPM Changes   CPPM 2 - Degree Requirements Patti Glover
      ii. CPPM Changes   CPPM 3 - Credit Hours Patti Glover
      iii. CPPM Changes   CPPM 4 - Course Proposals   Patti Glover
      iv. CPPM Changes   CPPM 5 - Program Proposals Patti Glover
      v. CPPM Changes   CPPM 6 - Course Numbering and Attributes   Patti Glover
      vi. CPPM Changes   CPPM 9 - Variable Title Courses Patti Glover

3. Canvas Support - Brian Stecklein
   Brian gave an overview of support tickets that were called in by students, faculty and staff. The service that we are gaining beyond normal work hours is a real plus. Testing migration will take the extra hours available for the WSU Online staff hours that aren't spent in support.

4. College of Education Tenure Document – Carrie Ota and Kristin Hadley
   Language was streamlined and an EDI statement was added. Updates were made to align the document with the new autobiographical form. They opted to take the word "collegial" out because it is vague. The idea is about professionalism, whether a candidate is showing ethics in their research and behavior. A committee looked at the document and brought it to faculty as a whole for review and then a vote.

5. APAFT – Melissa NeVille-Norton, Chair
   a. Recommended Tenure and Promotion Canvas Template
      This Canvas template reflects the Autobiographical Form. It is planned that this will be updated to reflect any changes made to the autobiographical form. Any changes to the autobiographical passed by senate don't take place until then next academic year, and generally those faculty already in the T&P process are grandfathered in using their current format and form.

      Potential charge for APAFT to monitor if faculty are using the Canvas template.

   b. PPM 9-18 Faculty Resignations
      PPM 9-18 was returned to APAFT to reconsider the five day grace period to rescind a resignation or retirement. This revision has the president 'will' instead of the president 'may' consult others if someone requests a resignation.

   c. PPM 8-11 Evaluation of Faculty Members & 8-12 Dated Guidelines
      Wording in the document was made to be inclusive and encourage inclusivity. A channel was added that allows an excellent in Professional Service to allow leeway in other areas. This matches having Excellence in other areas. It was clarified that data acquired from student evaluations should be summarized and reported, and that each dean will ensure that new tenure-track faculty are provided with a faculty mentor. A diversity, equity and inclusion statement was added.
      i. Potential APAFT Charge - look at channels in 8-11, some are missing elements
      ii. PPM 8-12 Dated guidelines. New tenure-track faculty are provided with a mentor to help them through the tenure process. The committee recommended that during the faculty's second year review the faculty member has an identified mentor. This will go back to APAFT for additional editing.

   d. WSU Student Evaluation Pilot Report
      The new evaluation instrument has been piloted within every college. This report summarizes the results of feedback received from faculty and students via survey during the fall semester of 2020, examining the Pilot instrument currently under-development by the task force. The instrument and timing were based on research results. No Likert scale was used which made the evaluation not as reflective of issues correlated with low response rate. Much of the negative sentiment from students reflects them wanting a way to rate instructors directly, like a Yelp review.

6. RSPG Yearly Update - Stephanie Wolfe
   Each year there are two rounds of RSPG grants given out and three rounds of travel stipends are given out. The travel rounds were not done this year which led to additional funds being

available. Another round of RSPG grants is being done to disburse these additional funds.

7. CRAO Adjunct Vote – Barrett Bonella
    Currently CRAO is sending the proposal for the adjunct vote to legal, Provost, colleges and HR to get feedback.

8. SBBFP Merit Document – Doris Geide-Stevenson
    A survey that SBBFP did last year found that 70% of faculty that responded wanted merit pay. This document, which is best practices not policy, is to help with defining what merit pay is and how it is applied to faculty. There is a desire for more transparency in the distribution of merit pay. At Dean's Council there was strong support for no merit pay being given to faculty that don't complete the annual faculty report (AFR). The terminology in the AFR is different than Tenure and Promotion to avoid confusion with Tenure review. The Department Chairs will collect and review the AFR and assign ratings, but Dean will communicate to individual faculty their salary increase. This takes some of the pressure off of the Department Chairs. The Deans are not opposed to criteria, input they gave has been incorporated into the document. They are also allowed to generate their own criteria, not have it be identical university wide.

9. Interdisciplinary Center for Applied Research – James Taylor, Sponsored Projects Guy Letendre WSU Director of Economic Development.
    An overview of expenses and revenues was given. This proposal is dependent on a land lease and pending legislation for one-time funding. There is an academic and economic goal for the building. The desire is to have innovative companies rent spaces, allow current leases to be maintained, and grow entrepreneurial and industry access to the facility. It is anticipated that the center will be used by EAST, GSBE and Science, but it is anticipated that eventually other colleges will use it as well.

10. ASSA - PPM 6-22 - Recording Policy - Michelle Paustenbaugh
    This policy has made it very clear that instructors must give specific permission to have recordings done and they can only be used for educational purposes. ASSA held open hearings on the Recording Policy. After the open hearings which were held via Zoom for the WSU community, ASSA sent the Recording Policy to WSUSA for comments and suggestions. WSUSA had no comments or suggestions. ASSA then amended the Recording Policy to include a suggestion from the open hearings regarding syllabus language (in 6.6.3.2).

11. Discussion Items
    a. HB 318 Concerns
        Tim gave an overview of a few agenda items that are currently being heard at the legislature. 318 was rejected (university presidential candidates will be circulated publicly as they currently are).
    b. PPM 1-17 Appointment of Deans – In accordance with the new Policy on Policies, comments were received from faculty and staff on this proposal which was approved by faculty senate. The comments were circulated via email to EC and it was determined that no changes need to be made to the current proposal, the Provost is taking care of key concerns that were brought up. In the future we may want to amend the policy to require staff on the Dean search.
    c. Teaching & Learning (TL) Final Vote
        This was read last month in Senate and will be read for the second time and voted on this month.
    d. Senate Chair/Vice-Chair Election – will be done via Google form during Senate
    e. TLF Director Announcement - Due March 8, the list of committee member was given, there is one from each college, TLF program director and Brenda Kowalewski. There will be presentations via Zoom.

12. Faculty Governance Award – Ed Hahn

21-22 Executive Committee Members

Name   College   Department
Call, Christy   College of Arts Humanities   English
Jones, Aubrey   College of Arts Humanities   Foreign Language
Rushton, Sheryl   College of Education   Teacher Education
Gibbons, Eric   College of Eng Appld Sci Tech   Electrical and Computer Engineering
Buckway, Amy   College of Health Professions   Nursing
Berghout, Laine   College of Science   Chemistry and Biochemistry
Neal, Cora   College of Science   Mathematics
Ollilainen, Marjukka   College Social Behavior Science   Sociology
Francis, Jason   Library   Library

Curriculum for Review
Arts & Humanities
Department of Visual Art and Design
New Course   ARTH - 2050 - Visual Art in a Global Context Maria del Mar Gonzalez
New Course ARTH - 3010 - Art and Visual Cultures of Latin America Maria del Mar Gonzalez
New Course   ARTH - 3015 - Latinx Visual Art and Culture   Maria del Mar Gonzalez
Program Changes   Art History Minor   Matt Choberka
Program Changes Foundation Courses Required for All Art Majors (27 credit hours) Matt Choberka
Program Changes   Course Requirements for the BFA   Matt Choberka

Master of Arts in English Program
Course Deletion MENG - 5020 - Introduction to the Study of Language for Teachers David Hartwig
Course Deletion MENG - 5520 - American Literature: Early and Romantic   David Hartwig
Course Deletion MENG - 5530 - American Literature: Realism and Naturalism   David Hartwig
Course Deletion MENG - 5540 - American Literature: Modern   David Hartwig
Course Deletion MENG - 5550 - American Literature: Contemporary   David Hartwig
Course Deletion MENG - 5620 - British Literature: Renaissance   David Hartwig
Course Deletion MENG - 5630 - British Literature: Neoclassical and Romantic   David Hartwig
Course Deletion MENG - 5640 - British Literature: Victorian   David Hartwig
Course Deletion MENG - 5650 - British Literature: Modern   David Hartwig
Course Deletion MENG - 5660 - British Literature: Contemporary   David Hartwig

Department of Performing Arts
Course Deletion MUSC - 2872 - String Methods II   Shi-Hwa Wang
Program Changes Music Major Performance and Pedagogy (BM), Stringed Instrument Pedagogy
Emphasis   Dan Jonas

Education
Department of Child and Family Studies
New Course   CHF - 2910 - Children & Families: Variable Titles   Teri Henke/Wei Qiu
New Course   CHF - 4910 - Children & Families: Variable Titles   Teri Henke/Wei Qiu

Department of Teacher Education

New Course   EDUC - 3590 - Working with Students with ELA or Math Disabilities in Resource Settings Vincent Bates

Exercise and Nutrition Sciences
Course Revision ESS - 2200 - Exploring Exercise Science Professions Saori Hanaki
Program Changes   Exercise and Sport Science (BS)   Saori Hanaki
EAST
Department of Electrical and Computer & Mechanical Engineering
Course Revision ECE - 2210 - Electrical Engineering for Non-majors   Kirk Hagen
New Course   ECE - 6640 - Model-Based Engineering   Fon Brown

School of Computing
Course Revision   NET - 2310 - Network Server Administration   Andrew Drake
New Course   NET - 2500 - Practical Cybersecurity Infrastructure   Andrew Drake
New Course   NET - 2510 - Cyberethics   Andrew Drake
Course Revision NET 3710 - Switching and Transmission Network Systems Management Andrew Drake
Course Revision NET - 3720 - Wireless Networking and Security   Andrew Drake
Course Revision NET - 3730 - Survey of Information Security Policies   Andrew Drake
Course Revision NET - 4760 - Network Management Technology Internship   Andrew Drake
Course Revision NET - 4790 - Network Management Technology Senior Project   Andrew Drake
Program Changes Network Management Technology (AAS)   Andrew Drake
Program Changes Network Management Technology (BS)   Andrew Drake
Program Changes Network Management Technology (Minor or BIS Emphasis)   Andrew Drake
Program Changes Network Security Technology Certificate of Proficiency   Andrew Drake
Program Changes Network Technologies Certificate of Proficiency   Andrew Drake

UCC Subcommittee Proposals
GEIAC
 WSU Courses - Proposal for Permanency of Program   Molly Sween

CPPM Changes
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Meeting adjourned 5:00 pm