

**FACULTY SENATE MINUTES December 3, 2020**

MEMBERS - Alphabetically

Clinton Amos

Aaron Ashley

Aubrey Jones

Jason Barrett-Fox

Dustin Birch

Rebecka Brasso

Christy Call

Tracy Callahan

Nicola Corbin

Kenton Cummins

Mark Denniston

Kelli Denos

C. Ryan Dunn

Andrea Easter-Pilcher

Chris Eisenbarth

Ben Ferney

David Ferro

Wendy Fox-Kirk

Conrad Gabler

Andrea Gouldman

Kristin Hadley

Ed Hahn

Sue Harley

Tim Herzog

Wendy Holliday

Brent Horn

Dianna Huxhold

Aubrey Jones

Adam Johnston

JoEllen Jonsson

Ravi Krovi

Brad Mortensen

Cory Moss

Matt Mouritsen

Cora Neal

Casey Neville

Blair Newbold

Tanya Nolan

Marjukka Ollilainen

Hannah Olsen

Brett Perozzi

Joshua Petersen

Julie Rich

Jeffrey Richey

Ann Rocha – Mary Ann Reynolds sub.

Sheryl Rushton

Yas Simonian

Amanda Sowerby

Brian Stecklein

Norm Tarbox - Absent

Hugo Valle

Barb Wachocki

Glen West - Absent

Kris Williams – JoAnn Spencer

Joshua Winegar

Stacie Wing-Gaia

David Yoder

Deana Froerer – adjunct

Rick Westmoreland - adjunct

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Administrative Associate: Patti Glover

Parliamentarian: Gary Johnson

Guests: Julie Rich, Dave Ferro, Luke Jenkins, Melissa NeVille-Norton, Colleen Packer,

1. Approval of [November 5, 2020](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/20-21/12Dec/FSNov5Minutes.pdf) meeting minutes as circulated
2. Curriculum - John Cavitt, UCC Chair (see next page for full list)

Curriculog [**Justifications for Curriculum**](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/20-21/12Dec/JustificationNovProposals.xlsx) or Curriculog **Agenda** [**Faculty Senate Nov 5, 2020**](https://weber.curriculog.com/agenda%3A328/form)

MOTION: To approve all curriculum proposals by Casey Neville

SECOND: Marjukka Ollilainen

OUTCOME: Unanimous approval

**Information Items**

1. Administrative Update - Brad Mortensen, President & Ravi Krovi, Provost
Cares funding has been used to help over 1200 students from across campus during COVID. Stories and encouragements from COVID were given. COVID surveillance testing has been scaled back since Thanksgiving, but the positivity rate has gone from about 1.2% to 5%. The tests are not as available as originally promised, this may change how often testing is done on campus. WSU is working to be a distribution site for the COVID-19 vaccine.

Ravi is working to meet with colleges to find where their pressure points are. He hopes to also meet separately with faculty and staff to get to know them during the spring semester. He encouraged watching course waitlists to make sure sections are available for students that desire to come.

The CDC says the COVID-19 vaccine should be out and widely implemented by the end of spring semester. This should make it so WSU would be able to have a face-to-face fall semester as usual.
2. New Interdisciplinary Area SBS - [Social and Behavioral Sciences Interdisciplinary Area](https://weber.curriculog.com/proposal%3A7328/form) - Julie Rich
CSBS has created a Department of Interdisciplinary Studies (DIS) in order to make a SBS prefix that all departments can use.

**Action Items**

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1. New Center  EAST - [Noorda Interdisciplinary Center](https://weber.curriculog.com/proposal%3A7374/form) - Dave Ferro
The Noorda Grant was given with a desire for creation of a center. This center will work collaboratively inside and outside of the college and spearhead such activities as speaker series, seminars, and conferences.
MOTION: To approve the center by Blair Newbold
SECOND: Sheryl Rushton
OUTCOME: Unanimous approval
2. [SAC Parking Fee Request](https://docs.google.com/document/d/131LquQz3j2SUjuoI2ypZVAPW8A3gFu2Jjtrq6amyXR8/edit) - Luke Jenkins

SAC is hoping Senate will concur with their request to administration that there be no increase in parking fees in years when there is no salary increase.
MOTION: To approve by Brent Horn

SECOND: Barb Wachocki

OUTCOME: Unanimous approval

1. APAFT - Melissa NeVille-Norton, Chair
	1. [Student Evaluation Task Force](https://weber.curriculog.com/proposal%3A7516/form) (info item)

An overview of what has happened to date was given. Student evaluations are now to be used as an instrument for improvement instead of an instrument for comparison with other faculty. Faculty do not have to report comparison data with other faculty. The new evaluation instrument is being piloted in all courses in four programs; Professional Sales, Honors, Theatre, and Chemistry; as well as another 45 sections in nine other departments. After the evaluation period ends, all students who used the pilot instrument will be sent a survey asking for their feedback on the instrument. Once grades are posted and faculty have access to their evaluation results, pilot faculty will be sent a similar survey. Survey results will be gathered and analyzed, shared with the Task Force, APAFT and TLA to determine needed changes based upon the pilot. If results are positive there are plans for full implementation of the new evaluation instrument fall term 2021.

* 1. [Stewart Library Tenure Document](https://weber.curriculog.com/proposal%3A7517/form)
	Changes were made to the tenure document to be in alignment with the new autobiographical form.
	MOTION: To approve document by Marjukka Ollilainen

SECOND: Dianne Huxhold

OUTCOME: Unanimous Approval

* 1. [PPM 1-17.6.2](https://weber.curriculog.com/proposal%3A7520/form) Dean's Leadership Management Evaluation Survey
	The PPM previously said that Senate would make a task force to generate the Dean’s survey. It was changed to reflect that the document was generated by Senate and will be maintained by APAFT with final approval by Senate.

MOTION: To approve PPM change by Adam Johnston

SECOND: Kelli Denos

OUTCOME: Unanimous approval

* 1. [COVID](https://weber.curriculog.com/proposal%3A7518/form) Guidelines and Tenure & Promotion Clock Extension Form
	After thorough review and benchmarking of peer and national institutions regarding the management of COVID-19 as it relates to faculty tenure and promotion, updated recommendations have been made to the previous COVID-19 tenure and promotion guidelines for Spring/Summer 2021. Beginning with fall 2020 it is required to include student evaluations in tenure files. If evaluations are not positive faculty could include an explanation of how challenges of the pandemic affected their teaching, and how they are making improvements.
	MOTION: To approve guidelines as presented by Brent Horn

SECOND: Kelli Denos

OUTCOME: One abstention, all else approved, motion carries

* 1. [PPM 9-18.3.0](https://weber.curriculog.com/proposal%3A7521/form) Faculty Resignation
	In the proposed changes the 5 day rescinding clause for resignations has been removed. That option is only available by petitioning the president who has the option to accept or reject the request to rescind. Concerns with removing the 5-day clause were discussed, and it was noted that no other Utah colleges are allowing this type of rescinding to happen. The pros and cons were discussed at length..

MOTION: To approve PPM 9-18.3 by Casey Neville

SECOND: Jeffrey Richey

OUTCOME: 14 yes, 11 no, 8 abstentions (will discuss with parliamentarian to decide on vote) per that discussion the motion passes

1. ASSA - Michelle Paustenbaugh, Chair
	1. Recommendations regarding Charge 5 [Financial Aid Model](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/20-21/12Dec/MultiyearScholarshipsImpact.pdf) (Info Item)
	Tabled until January
	2. [PPM 4-19](https://weber.curriculog.com/proposal%3A7475/form) Grading Policies: Grade of Incomplete
	The changes to the policy allow Faculty to have more discretion as to when an ‘I’ grade may be appropriate. The change allows the faculty to determine if the student has completed a significant portion rather than adhering to an 80% threshold. Other changes to the policy help to clarify current processes and procedures.
	MOTION: To approve PPM 4-19 by Cora Neal

SECOND: Mark Denniston

OUTCOME: Unanimous approval

1. [PPM Change to TLA](https://weber.curriculog.com/proposal%3A7566/form) - Colleen Packer, Chair
This proposal is based on subcommittee results and information from reviewers. TLA desires to 1) separate assessment from teaching and learning 2) revise the Senate TLA standing committee to TL 3) create a new Assessment standing committee 4) shift the selection of the TLF Director from Faculty Senate Executive Committee to the Provost Office. The TLF Director would serve as ex-officio on the TL committee. Benefit of the separation of the committee include 1) clarity in structure 2) stronger focus on assessment 3) leadership opportunity for faculty 4) forward movement toward the creation of a 'Center' for Teaching Innovation. It was recommended that the organization structure be included in the PowerPoint slides. No reading of the PPM change took place at this meeting.
2. Discussion Items -  Tim Herzog
	1. CRAO [Apportionment](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/20-21/12Dec/Apportionment2021-22FSDec.xlsx)
	Last month the number of senators reported for representation was correct for each college, but the 20-21 numbers weren't included in the spreadsheet. The comparison of the 21-22 apportionment with 20-21 makes it so SBS & ED lose a seat while A&H and EAST each gain one.
	2. [Dixie State Name Change](https://www.weber.edu/wsuimages/facultysenate/AgendasMinutes/20-21/12Dec/DixieProposedResolution.pdf)
	The Dixie State Utah Council of Faculty Senate Leaders representative requested support for Dixie State to pursue changing the name of their University. There was extensive discussion in regard to the pros and cons of this resolution.
	MOTION: To approve the resolution by Dave Ferro
	SECOND: Blair Newbold
	OUTCOME: Unanimous approval

Meeting adjourned at 5:05 pm

 Full List of Curriculum

Course Revision    UNIV - 2900 - Career Planning and Exploration    DeeDee Mower

    **Science**

    **Department of Mathematics**

New Course & Gen Ed Attribute MATH - 1090 - Business College Algebra    Sandra Fital-Akelbek

    **Department of Microbiology**

New Course    MICR - 1280 - Life in Medicine   Barb Trask

    **Department of Zoology**

New Course    ZOOL - 1280 - Life in Medicine   Barb Trask

    **Department of Chemistry and Biochemistry**

Course Revision CHEM - 1130 - Introduction to General, Organic & Biochemistry    Laine Berghout

Course Revision CHEM - 1135 - Introduction to General, Organic & Biochemistry Lab Laine Berghout

    **Education**

    **Department of Health, Physical Education, and Recreation**

Program Changes    Health Promotion (BS)   Michael Olpin

    **Social & Behavioral Science**

New Course    POLS - 4770 - Genocide, War, and Human Rights    Stephanie Wolfe

New Course    SBS - 4860 - International Internships   Stephanie Wolfe

Course Revision    POLS - 4830 - Directed Readings    Thom Kuehls

    **Arts & Humanities**

**Department of Foreign Languages**

New Course    FL - 3760 - Special Topics in Translation     Isabel Asensio

New Course    FRCH - 3760 - Special Topics in Translation    Isabel Asensio

New Course    KOR - 1010 - KOR 1010 First Semester Korean    Isabel Asensio

New Course    KOR - 1020 - KOR 1020 Second Semester Korean    Isabel Asensio

New Course    KOR - 2010 - KOR 2010 Third Semester Korean    Isabel Asensio

New Course    KOR - 2020 - KOR 2020 Fourth Semester Korean    Isabel Asensio

New Course    KOR - 2021 - KOR 2021 Second Year II    Isabel Asensio

New Course    KOR - 4830 - KOR 4830 Directed Readings    Isabel Asensio

Program Changes    Localization (AA)    Isabel Asensio

Program Changes    Localization Minor    Isabel Asensio

New Course    SPAN - 3760 - Special Topics in Translation    Isabel Asensio

    **Health Professions**

**Department of Health Administrative Services**

Course Revision    HAS - 4520 - Long-Term Care Administration   Darcy Carter

Course Revision    HAS - 4525 - Post-Acute Care Operations    Darcy Carter

Program Changes    Health Administration (BS)    Darcy Carter

Program Changes    Health Information Management (BS)   Heather Merkley

    **Department of Health Sciences**

New Course    HTHS - 1005 - Current Certification in Health Care    Kathy Newton

New Course    HTHS – ~~1105~~ 1104 - Introductory Human Anatomy and Physiology Justin Burr

    **Department of Respiratory Therapy**

Program Changes    Respiratory Therapy (BS)    Paul Eberle

Course Revision  REST - 3220 - Advanced Cardiopulmonary Pathophysiology  Paul Eberle

New Course    REST - 3800 - Respiratory Care Certifications   Paul Eberle

New Course    REST - 4600 - Patient Education and Disease Management   Paul Eberle

    **EAST**

**Department of Manufacturing and Systems Engineering**

New Program    Certificate in Systems Engineering and Sustainable Engineering   Nicole Batty

    **Department of Mechanical Engineering**

New Course    EEN - 1200 - Introduction to Energy Engineering    Kirk Hagen

New Course    EEN - 2600 - Engineering Economics    Kirk Hagen

New Course    EEN - 3000 - Design, Ethics & Entrepreneurship    Kirk Hagen

New Course    EEN - 3200 - Sustainable Energy    Kirk Hagen

New Course    EEN - 4100 - Senior Project I    Kirk Hagen

New Course    EEN - 4200 - Senior Project II    Kirk Hagen

New Course    EEN - 4300 - Energy Auditing    Kirk Hagen

New Course    EEN - 4420 - Renewable Energy Systems Design I    Kirk Hagen

New Course    EEN - 4430 - Renewable Energy Systems Design II    Kirk Hagen

New Course    EEN - 4440 - Introduction to Energy Systems Engineering    Kirk Hagen

New Course    EEN - 4450 - Electric Vehicles    Kirk Hagen

New Course    EEN - 4460 - Energy Management    Kirk Hagen

New Course    EEN - 4470 - Energy and Environmental Issues    Kirk Hagen

New Course    EEN - 4480 - Energy and Legal Issues    Kirk Hagen

New Program 20-21    Energy Engineering    Kirk Hagen

    **Business & Economics**

**School of Accounting & Taxation**

Program Changes    Master of Accounting (MAcc)    James Hansen

Program Changes    Master of Taxation (MTax)    James Hansen

Program Changes    Accounting (BS)    James Hansen

    **Department of Business Administration and Marketing**

New Course    ENTR - 2002 - Marketing Strategy for Small Business    Brandon Stoddard

New Course    ENTR - 2003 - Marketing Execution for Small Business    Brandon Stoddard

New Course    ENTR - 2004 - Branding for Small Business    Brandon Stoddard

New Course    ENTR - 2005 - Product to Market    Brandon Stoddard

New Course    ENTR - 2006 - E-Commerce for Small Business    Brandon Stoddard

New Course    ENTR - 2007 - Product Design & Prototyping for Small Business    Brandon Stoddard

New Course    ENTR - 2008 - Legal Foundations for Small Business    Brandon Stoddard

New Course    ENTR - 2009 - Money Management for Small Business    Brandon Stoddard

New Course    ENTR - 2010 - Funding For Small Business    Brandon Stoddard

New Course    ENTR - 2011 - Results-Focused Leadership    Brandon Stoddard

New Course    ENTR - 2012 - People Management for Small Business    Brandon Stoddard

Program Changes    Entrepreneurship Minor    Brandon Stoddard

    **Master of Business Administration Program (MBA)**

New Program    Business Analytics Graduate Certificate    Randy Boyle

New Program    Business Development Graduate Certificate    Randy Boyle

New Program    Cyber Security Graduate Certificate    Randy Boyle

Program Changes    Master of Business Administration (MBA)    Randy Boyle