



Thursday, October 29, 2020  
2 pm, via Zoom

## EXECUTIVE COMMITTEE AGENDA SETTING MEETING

*Click on links to review items*

Present: Christy Call, Ed Hahn, Tim Herzog, Marjukka Ollilainen, Sheryl Rushton, Hugo Valle, Barb Wachocki, Ravi Krovi, Brad Mortensen, Patti Glover

Excused: Wendy Fox-Kirk,

1. Approval of, [October 1, 2020](#) meeting minutes as circulated
2. Curriculum - John Cavitt  
Curriculog [Justifications](#) for Curriculum Agenda [EC October 29, 2020](#)  
All curriculum was approved to go forward to Faculty Senate

Discussed CARES act funding for GSBE. They are requesting an exception to courses and programs funded by CARES money, they would like them entered into this year's catalog. We want to be careful about setting a precedent if we do this. Registration can do this but is wanting Faculty Senate approval. Since the courses can be listed in the schedule, do they have to be in the catalog? There are other programs, even outside the Goddard School that are trying to get this funding. If Senate approves then the Registrar's Office can enter all the programs and courses that get CARES funding into the catalog. UCC did approve a program for CARES from Business in the Curriculum proposals on this agenda. The main issue is precedent, we don't want to change current catalog as a regular rule, it is changed once a year. The programs need to have students registered and funds dispersed by Nov 30th to do the CARES funding. John believes that CARES funding is a justifiable reason to change the catalog. This will be brought before Faculty Senate, who has the authoritative power to make this exception.

3. Regents Transfer Council – Casey Bullock  
The Regents Transfer Council Committee is charged to look at transfers and improve ways to make transfers between colleges. Presidents, vice-presidents and institutional researchers, trying to make sure students don't lose credits when the transfer. They are trying to see if gen ed (GE) can be aligned throughout the state so all schools are offering the same amount. Aligning learning outcomes for the first two years allows academic freedom instead of requiring all schools to offer the same classes.  
Our current GE program states that GE at one institution completes GE at the other institution. The council is moving to conversation on learning outcomes. We don't want the state dictating too much, don't want them dictating down to the course level. If we can align outcomes we can maintain our freedom.

CRAO – Barrett Bonella, Chair

- a. [Apportionment](#)  
East gained a seat and Education lost a seat.
- b. [Senators on Leave](#)  
Looked into each colleges policy for sabbaticals and medical leave, there is not a policy set

in stone in any college. CRAO came up with a potential policy for election procedures. It was suggested that CRAO attend Dean's council and see what their feel is on a PPM policy being established.

c. [Adjunct Representatives](#)

Barrett reviewed the options for adjunct voting members. CRAO had overwhelming support for option 1 in the linked document. To do this would take a constitutional amendment. There is a question of what 'level' of 'adjunct' could be a representative, It was suggested to add the term "adjunct member" to the Senate Constitution Section 2.3.2 ("Administrators above the position of department chair shall be eligible for appointment as administrative members of the Senate but shall not be eligible for election as faculty members or adjunct members.")The committee would like to see the compelling reasons to have the adjuncts vote.

4. GEIAC – Rieneke Holman, Interim Chair

a. [GE Assessment Report](#)

This will be posted to the Gen Ed website once it is presented at Senate.

b. [Hiatus of DV](#) attribute proposal submission

GEIAC feels that they need to have a hiatus on submissions for diversity attributes as they strive to reassess what diversity is and how it should be measured in Gen Ed courses. They are recommending that no courses be submitted to receive the diversity attribute until fall of 2021. This policy would begin immediately and end at the end of summer 2021. This will be voted on in Senate.

5. Staff Advisory Committee/Senate Collaboration - Tim Herzog, Luke Jenkins

Tim and Luke want to build a framework for the future that keeps SAC and Senate connected. SAC has been having a Senate representative update them on Senate issues that affect staff. Including SAC at EC or FS for an update was agreed upon. We can put SAC on the agenda, they will let us know if they have something to present.

SAC is requesting that parking not raise fees on years that there is no pay raise. They will come back with a proposal to present to Senate.

6. ASSA Immunization Requirements - Mark Denniston ASSA Member

a. [USHE Draft Vaccination Policy](#) [WSU Vaccination Plan S'20](#)

Mark Denniston presented the ASSA Vaccination Policy which Senate passed in the 17-18 calendar year. Though a task force was formed the cost and who would be required to have the vaccinations was never finalized. This year ASSA found out that USHE is working on a vaccination policy, which is attached. They want to request that the administration adopt the USHE policy and move forward in the implementation process, answering questions on budget and who would enforce the policy. Brad says the USHE policy that was drafted this summer is a bit stuck right now, hopefully they will be looking at this in November. Support from WSU could help this get unstuck. This proposal will proceed to Senate for review and potential approval.

b. Recording Policy - There have been open hearings for the recording policy in the past few weeks. The question now is how to procedurally comply with the student code amendment requirements stated in PPM 6-22. After much discussion it was agreed that ASSA can initiate action as a representative Faculty Senate. ASSA will act as a committee on the draft proposal and there is opportunity at this point to approve or amend. They then move the proposal back to WSUSA who will take action and then move it back to ASSA. Once ASSA approves the proposal it will then move on to Faculty Senate.

Michelle agrees with this approach but thinks that this understanding requires a change to

the student code. The way it currently reads to her ASSA just facilitates the policy approval process, they do not make recommendations or changes as a committee.

7. [ASSA TOEFL Requirements](#) - Michelle Paustenbaugh, Chair  
University Standards for TOEFL - In collaboration with International Programs (ISSC), ASSA recommends (unanimously) to make no changes to University standards for TOEFL scores for students who have English as a second language. (Charge 4) The original concern was that the cut-off was too low. After researching the problem further they found that the issue had been fixed, so feel that nothing needs to change with the TOEFL.
8. Board of Trustees [Presentation Finalization](#)  
Presenters are still needed for May and September meetings.
9. [PPM 9—14](#) edits for quarter vs. semester - Tim Herzog  
Quarters are mentioned, which we no longer offer. EC supports changing the word from quarter to semester. Patti will talk with Stephanie to make sure it's ok to change like one would a typo.
10. [College Senator Election Procedures](#)  
Can a faculty member be appointed if no one can be found or a senator steps down during their term? There is concern with a dean appointing a senator. We should ask CRAO to expand their scope to include this question on their charge 2. Also ask CRAO to consider both sabbatical (temporary) and permanent replacements. Health Professions currently shows Department Chair selection procedure, ask Ken to resend.
11. SBBFP Salary Negotiating Nominee (incorrect name submitted last month) Vincent Bates (SBBFP nominee)
12. Update on [Legal Review Group](#) step— Patti Glover  
Patti reviewed the steps required for PPM changes so that liaisons are aware and can help to remind their chairs of the process. Curriculog forms will also be updated to reflect these steps.
13. Library is canceling Journal Packages because of budget cuts. Recommend faculty suggesting to the Library an individual journal instead of the entire package.

## Curriculum for Review

### Science

#### Department of Chemistry and Biochemistry

Course Revision CHEM - 3410 - Foundations in Physical Chemistry Michelle Paustenbaugh

#### Department of Mathematics

New Course MATH - 1215 - Integral Calculus Sandra Fital-Akelbek

Program Changes Mathematics (AS) Sandra Fital-Akelbek

### Business & Economics

New Course MBA - 6260 - Data Visualization Using Tableau Randy Boyle

New Course MBA - 6620 - Data Mining for Business Randy Boyle

New Course MBA - 6650 - Penetration Testing Randy Boyle

New Course MBA - 6660 - Forecasting and Time Series Randy Boyle

New Course MBA - 6670 - Cloud Computing Randy Boyle

New Course MBA - 6870 - Sales Strategy & Management Randy Boyle

New Course MBA - 6890 - MBA Internship Randy Boyle

**EAST**

**Department of Mechanical Engineering**

Course Revision ME - 3500 - Numerical Methods for Engineering Kirk Hagen

**Department of Manufacturing and Systems Engineering**

New Course MFET - 1820 - Manufacturing Electricity and Electronics Rick Orr

Course Revision MFET - 4610 - Senior Project Management & Cost Estimating Rick Orr

Program Changes Course Requirements for the AAS Degree Rick Orr

**Health Professions**

**Master of Science in Nursing Program**

Program Changes Nurse Educator Graduate Certificate Melissa Neville-Norton

Program Changes Nurse Executive Graduate Certificate Melissa Neville-Norton

**Department of Medical Laboratory Sciences**

Program Changes Medical Laboratory Sciences (AAS) Janice Thomas

Program Changes Medical Laboratory Sciences (BS) Janice Thomas

Course Revision MLS - 3314 - Advanced Clinical Chemistry Janice Thomas

Course Revision MLS - 3316 - Advanced Clinical Microbiology and Molecular Diagnostics

Course Revision MLS - 4411 - MLS Simulated Laboratory I Janice Thomas

Course Revision MLS - 4412 - MLS Simulated Laboratory II Janice Thomas

**Meeting adjourned at 4:52 pm**