



WEBER STATE UNIVERSITY

Faculty Senate

EXECUTIVE COMMITTEE **AGENDA SETTING MEETING MINUTES**

Thursday, October 1, 2020
2 pm, via Zoom

Click on links to review items

Present: Christy Call, Wendy Fox-Kirk, Nicole Beatty for Ed Hahn, Tim Herzog, Aaron Ashley for Marjukka Ollilainen, Sheryl Rushton, Hugo Valle, Barb Wachocki, Ravi Krovi, Brad Mortensen, Patti Glover

Guests: Stephanie Hollist, Julie Rich, Rieneke Holman, John Cavitt

1. Approval of [September 3, 2020](#) meeting minutes as circulated
2. APAFT - [Policy on Tenure College of Social & Behavioral Sciences](#) - Melissa Neville-Norton, Julie Rich
Changes that removed comparative language within the document were made. Melissa requested Julie share her example and be a consultant for others if needed. A clarification of intent was made by Melissa that in tenure review no one has to have departmental or other comparisons even if they are part way through the tenure process. They can compare themselves against themselves to show how they have improved. The new autobiographical form is for those that are just starting their tenure files, those already in process do not need to switch forms.
3. [PPM 8-11with necessary Edits](#) - Melissa Neville-Norton
The website error which was made because red-line was not showing to remove comparison language from ratings of Good and Excellent was discussed [PPM-8-11, IV-H](#). Two removals were missed in the web posting. Brad brought up that now Regents should be noted as Board of Education. All were comfortable with Stephanie Hollist working with Sherri Cox to remove comparison language and the change to Board of Education in the PPM. No Curriculog proposal needs to be generate.
4. Update PPM 8-23 to ensure that the language in PPM 8-23 and the form do not create any unnecessary barriers to participation. Tim Herzog
APAFT is looking at inclusion in the tenure and promotion process, so this charge will be removed from SBBFP since APAFT is already working on it.
5. Using Canvas for Tenure and Promotion - APAFT should continue with their charge to make a standardized Canvas template.
6. Curriculum - John Cavitt (see bottom of page)
[Curriculog Justifications](#) for Curriculum or [Curriculog Agenda](#) EC Oct 1, 2020
There were no concerns with any of the Curriculog proposals.

7. [GEIAC Annual Assessment Report Summary](#)– Rieneke Holman, Interim Chair
Rieneke gave the highlights of the charges met and the accomplishments of the GEIAC committee. This included: the revision of CPPM to define the roles of Area Committees in Gen Ed course proposals, the review and recommendations for the DV attribute, the review and recommendation (and approval in concept, per Faculty Senate) of the permanency of the WSU program, and the revision of the Gen Ed course assessment process that includes all GEIAC committee members. Future directions for GEIAC were presented, including the focus on re-evaluating the DV attribute, (they hope to make diversity more integrated into all Gen Ed courses), and creating a proposal for the permanent WSU program. The State is looking at making a diversity proclamation but GEIAC will move forward, not knowing if or when the State will be doing this. GEIAC will ask to be included on the agenda for next month to present the following: the annual Gen Ed assessment report for the last 2 years, and a proposal for a hiatus of courses seeking the DV attribute until the next catalog year, while the committee works on that charge.
8. PPM 3-15 [Personnel Relations Policy](#) – Jessica Oyler
This policy is applicable to all faculty and staff. It includes information from the law that goes into effect at the beginning of 2021. It is much more comprehensive than the current discrimination and harassment policy that WSU has.
9. Legal Representation for Faculty Harassment – Stephanie Hollist & Rich Hill
Faculty are entitled to legal representation when a faculty member is sued in a civil suit as a result of their duties of employment (PPM 9-2). If due process has not been given, faculty can request support for legal services cost from FBR, who will make a non-binding recommendation to the president. University attorneys are hired to represent the University not faculty, staff or students. When the representation of faculty, staff or student supports the interest of the University then representation may be given. Rich suggested that legal counsel be informed of situations of faculty harassment. If you are aware that someone is being harassed you must report it to the AA/EEO office per PPM 3-32. How to disseminate this information was discussed.
10. [Red-Flag System](#) – Bryce Barker, Auditor
A review was given of how the Red-Flag system works. The appropriate division is informed and copies go to the Vice-President of that area. There is follow-up to make sure that issues are resolved adequately. Trivial reports will be handed off to the Provost. Red-Flag is an independent service, no one at the university has access to who has submitted the information when it is submitted anonymously. Sometimes it is very difficult to fully address issues when they are completely anonymous. It was noted that there are a number of retaliation protections in a variety of places within the PPM's.
11. Discussion Topics - Tim Herzog
 - a. Sexual Relations [PPM 3-32](#)
This policy needs to have very legal language in it. There are a number of ways that this information is available in a more user-friendly format. The Safe at Weber website has some information which is being updated to reflect the PPM changes. The [chart](#) that has been generated, which can help people navigate the process, is on the legal counsel website. The Ombuds, Women's Center, and AA/EEO office can also help people navigate this policy. It was suggested to add a couple examples on the website of what this looks like in a real-life situation.
 - b. Credit/No Credit [PPM 4-19](#) - There is a sunset to the CR/NC option at the end of Spring 2021. It was determined that WSU is still operating in the governor's

Emergency Operations plan, and thereby the Continuity of Operations and the CR/NC will be offered for fall. The registrar's website will be updated to include fall semester. Tim will put together a meeting with the significant stakeholders to see if this policy should be extinguished or reinstated.

c. WSU enrollment for students under 10th grade - Casey Bullock

The policy in place in regard to this is currently is done on a case by case basis, there is due process, and parents can protest against the decision. The decision that comes from that petition is final. No further actions will be taken by Executive Committee.

12. Approve Salary Negotiating Committee – Tim Herzog (FS Chair, required), Leah Murray (SBBFP Chair, required), Kendal Beazer (SBBFP nominee)
13. Program Discontinuance - Radiologic Sciences, Advanced (BS) - Radiologist Assistant Emphasis
14. URTE Chair Nomination - Nominees for chair were made, Patti will reach out to them to see if they are willing.

LIST OF CURRICULUM CHANGES

Program Changes Department of Economics

Quantitative Economics (BS) Brandon Koford

Department of Geography, Environment and Sustainability

Course Deletion GEOG - 5030 - Geography for Teachers Eric Ewert
EAST

Department of Mechanical Engineering

New Course ME - 4440 - Compressible Fluid Flow Kirk Hagen

Program Changes Mechanical Engineering (BS) Kirk Hagen

Program Changes Mechanical Engineering (BS) (different than above) Kirk Hagen

New Course ME - 4600 - Advanced Thermal-Fluids Kirk Hagen

Course Revision ME - 4450 - Aerospace Propulsion Kirk Hagen

Program Changes Mechanical Engineering (BS) Kirk Hagen

Education

Exercise and Nutrition Sciences

New Course ESS - 4320 - Current Issues/Special Topics in Exercise Science Saori Hanaki

New Course ESS - 4800 - Directed Undergraduate Exercise Science Research Saori Hanaki

New Course ESS - 4830 - Directed Readings in Exercise Science Saori Hanaki

Master of Education in Curriculum and Instruction Program

New Course MED - 6820 - Organization and Leadership in Non-profit Family Services Mark Adams

Arts & Humanities

Master of Professional Communication

Program Changes- Substantive (2)19-20 Master of Professional Communication (MPC) Sarah Steimel

New Course & All Gen Ed 20-21 MPC - 6710 - Communication Survey Design and Analysis Sarah Steimel

Course Revision MPC - 6700 - Qualitative Communication Research & Analysis Sarah Steimel

Meeting Adjourned 4:45pm