



FACULTY SENATE MINUTES

September 10, 2020

MEMBERS - Alphabetically

Clinton Amos
Aaron Ashley
Aubrey Jones
Jason Barrett-Fox
Dustin Birch
Rebecka Brasso
Christy Call
Tracy Callahan
Nicola Corbin
Kenton Cummins - Kendal Beazer sub.
Mark Denniston
Kelli Denos
C. Ryan Dunn - Excused
Andrea Easter-Pilcher - Barb Trask sub.
Chris Eisenbarth
Ben Ferney
David Ferro
Wendy Fox-Kirk
Conrad Gabler
Andrea Gouldman
Kristin Hadley - Absent
Ed Hahn
Sue Harley
Tim Herzog
Wendy Holliday - Absent
Brent Horn
Dianna Huxhold
Adam Johnston
JoEllen Jonsson
Ravi Krovi
Brad Mortensen
Cory Moss
Matt Mouritsen
Cora Neal
Casey Neville
Blair Newbold
Tanya Nolan
Marjukka Ollilainen
Hannah Olsen
Brett Perozzi
Joshua Petersen

Julie Rich - Susan Matt sub.
Jeffrey Richey/Matt Romaniello F'20
Ann Rocha
Sheryl Rushton
Yas Simonian
Amanda Sowerby
Brian Stecklein
Norm Tarbox - Absent
Hugo Valle
Barb Wachocki
Glen West - Absent
Kris Williams
Joshua Winegar
Stacie Wing-Gaia
David Yoder
Deana Froerer – adjunct
Rick Westmoreland - adjunct

Administrative Associate: Patti Glover

Guests: Shannon McGillivray, Stephanie Hollist, John Cavitt,

1. ROLL CALL - Tim announced Deana Froerer and Rick Westmoreland as adjunct representatives with freedom to speak at Senate meetings.
2. Approval of [April 9, 2020](#) meeting minutes as circulated
3. Approval of [August 27, 2020](#) retreat minutes as circulated
 - a) Norms on Civility - while not voted on, these were agreed to by a majority of those in the meeting
 - i) If there is an issue, let parties know ahead of time
 - ii) Listen carefully, make sure everyone has a chance to speak
 - iii) Think before you talk, don't yell
 - iv) Patience and perspective
 - v) Ask for clarification
 - vi) Let facts be stated before rebuttal or debate
 - b) Norms on Meetings - while not voted on, these were agreed to by a majority of those in the meeting
 - i) Meetings will be virtual until something changes
 - ii) Cameras on as a general guideline.
 - iii) Vote by yes and no in the participant field (abstention equals present but did not click either)
 - iv) Raise hand in participant field to be recognized by the chair (Executive Committee will help monitor).
 - v) Microphones muted unless you are recognized.
 - vi) Type in chat if you have a comment
 - vii) Take roll at the beginning and at the end
 - viii) Change name to First name/Last Name/ College, for example: Tim Herzog Science
 - ix) Email an EC member if you are kicked out of the meeting

Information Items

4. Administrative Update - Brad Mortensen, WSU President
Enrollment was up by .1% at the end of the first week. The numbers actually increased from the first day of class. Legislative budget reductions are not anticipated. Campus town halls for Strategic Planning will be upcoming. WSU Mission, Vision, and Core Values were worked on during the summer and five broad goal areas were arrived at. Task forces will be set up to address these goals.
5. [ARCC Annual Update](#) - Shannon McGillivray, ARCC past Chair
ARCC was able to fund 9 Dee Grants and 16 ARCC grants. There doesn't seem to be a trend in what is being requested for Dee or ARCC grants. A survey was sent to determine if the Microsoft license could be released. Faculty and staff indicated they could use Google for service-related duties, but also indicated that those products wouldn't be sufficient for teaching, research, and administrative-type duties. ARCC also surveyed to assess faculty needs, thoughts and preferences regarding remote/online teaching. The biggest challenge seems to be a lack of interactions with students and co-workers and hands on instruction. In consultation with Information Technology it was revealed that they would like faculty to not use their personal devices for work, but many are because of the convenience (screen size, multiple screens).
6. [Policy Governing Policies](#) - Stephanie Hollist, Legal Counsel and Brad Mortensen, President
This policy was made to mirror the current flow for policy approvals that WSU has been using. The goal is more efficiency in regard to policy, transparency of policy changes, and the policy makers being able to see comments that are made by stakeholders. Stephanie reviewed the flow of the policy review process. The policy [website](#) has a policy template and a style guide. Research is still being done to find the best software to use for policy submittals/changes.
7. CPPM Proposals from April (These passed with no discussion from the floor at Senate. Some senators requested more information in a post senate conversation) - John Cavitt
 1. PPM Changes [CPPM 8 - Experimental Courses](#)
The policy information on experimental courses needed to be changed in order to resolve a records issue. The university has the responsibility to ensure that all courses being taught are

- listed on the catalog appropriately. This was not occurring with the current process. Experimental courses will now be offered for two catalog years instead of two semesters. It is very problematic to have a course go on a transcript that the university has no record of on the catalog. This updated policy will solve this problem.
2. PPM Changes [CPPM Section 2, New 1.2 - Non-course Requirements](#)
A new CPPM section was needed in order to address the addition of non-course requirements to the catalog and the degree evaluation system. This would include things such as a Cat-Tracks check box for non-course requirements.
 3. PPM Changes [CPPM 5.10 Bachelor of Integrated Studies \(BIS\) Emphasis Approval](#)
BIS emphasis programs of study can be developed in two formats. 1) Department predetermined BIS emphasis program of study, which is a fixed program of study as outlined by the department or 2) Contractual emphasis program design which is a BIS emphasis program of study that is co-developed with the relevant department chair and the BIS Program Director. #1 will be generated and changed via Curriculog proposals.

Action Items

8. [Committee Changes since April](#)
MOTION: To approve changes by Adam Johnston
SECOND: Joshua Petersen
OUTCOME: Unanimous Approval
9. [Committee Charges](#) - Tim highlighted the Diversity charge that was added to every committees charges
MOTION: To approve all charges (except charge 6 for ASSA which is held for further discussion) by Marjukka Ollilainen
SECOND: Casey Neville
DISCUSSION: ASSA charges 4 & 6 which have been removed from the ASSA charges were discussed. Credit/NoCredit policy that sunsets at the end of the academic year was not included in the charges, it will be reconsidered at the next EC committee.
OUTCOME: Unanimous approval

MOTION: To remove Charge 6 from ASSA by Brent Horn
SECOND: Aaron Ashley
DISCUSSION: Re-writing PPM 3-32 is outside the scope of what ASSA can do, most work would have to come from legal. Over the summer a small subcommittee met and made changes to the policy especially in regard to title IX. Stephanie stated that much of this policy is legal terminology that really needs to be included in the policy to show our compliance with legal regulations. Rewriting PPM 3-32 so Faculty Board of Review can understand it would be very helpful. Brent would like to strike the charge and have EC do a re-writing of the charge to bring back to Senate in October.
OUTCOME: 31 yes, 8 abstentions, motion carries
10. [Data Analytics Minor Transfer to SC/MIS Department](#) this proposal is to rectify an error in assignment of department, this moves it to its rightful home.
MOTION: To approve by Wendy Fox-Kirk
SECOND: Joshua Petersen
OUTCOME: 37 yes, one abstention, motion carries.

Meeting adjourned at 4:12 pm