

Facilities Management Grant Application

EQUIPMENT

You may submit your equipment proposal in any format you wish. Review the guidelines at the end of this application to learn best practices and requirements. Answer the questions below as well as you can. Please include any supporting documents. Failure to provide examples and to answer the questions will make it impossible for the Selection Committee to evaluate the proposal properly.

Submit one copy of your completed application to Chair of the Finance SAT.

Name: _____ Shop: _____

Amount Requested: _____

Equipment Requested: _____

Description of Equipment

Why are you interested in this equipment? _____

How does this equipment relate to your job description? How would it enhance your ability to perform your job? _____

Will this equipment be used by just you or a team? If a team will use it, please list them. _____

Benefits to the University and/or Your Department

Includes cost effectiveness, University exposure, excellence in education, meets community or student needs, provides a service to students, new concepts, training opportunities and/or application of acquired skill from project, etc.

Please explain how this equipment will make you better able to do your job. _____

