Reporting Suspected and Confirmed Cases of COVID-19

Individual Reports Symptoms of COVID-19

Direct the individual to go home, contact their medical care provider for additional information including testing guidance, and complete the self-report form.

Public Safety will work with Facilities Management and the local health department to determine building closures and individuals who may need to be contacted.

Is the individual a student or employee?

Student

If a student is taking classes, they should be reminded of simulcast options where applicable. Faculty should be flexible if this option is not available and ensure information and assignments are provided. If the student is working on campus, they will be instructed by Human Resources to complete a form to capture their leave appropriately.

Employee

Staff will be instructed by Human Resources to complete a form to capture their leave appropriately. Individuals are strongly encouraged to enter this leave as soon as possible for accurate data collection. Faculty will continue to teach or assign materials remotely if possible or work with department chair to find alternative solutions.

Individual Receives Test Results

Positive Results

The individual can return to campus after receiving two consecutive negative COVID tests (taken at least 24 hours apart) and they no longer have symptoms OR after completing a pre-screening assessment and have no symptoms for at least 24 hours AND at least 10 days have passed since initial symptoms first appeared unless otherwise advised by a healthcare provider.

IF POSITIVE WITH SYMPTOMS: Individual can return to campus after receiving two consecutive negative COVID tests (taken at least 24 hours apart) and they no longer have symptoms OR after completing a pre-screening assessment and have no symptoms for at least 24 hours AND at least 10 days have passed since initial symptoms first appeared unless otherwise advised by a healthcare provider.

IF POSITIVE WITH NO SYMPTOMS: Individual can return to campus ten days after their positive test as long as no symptoms have appeared and after completing a pre-screening assessment unless otherwise advised by a healthcare provider. If symptoms appear, follow guidance in the previous bullet point.

Negative Results

The individual should continue to self isolate for 14 days from the onset of symptoms or exposure unless otherwise advised by a healthcare provider. If possible, the individual may continue to complete work from home.

Individual Reports Exposure to Someone Who Has Tested Positive for COVID-19

Ask the individual to go home and complete the self-report form.

Public Safety will determine if there was close contact and ask about the date of exposure to determine if quarantine is necessary. Public Safety will work with Facilities Management and the local health department to determine building closures and individuals who may need to be contacted.

Yes, close contact.

No close contact.

Individual can continue to report to work or school and will self monitor.

Information regarding dates for self-isolation are based on CDC recommendations. Information herein may change as guidance from the CDC or local health department is updated.