

Weber State University Phased Guidelines for Pandemic Recovery

The goal of the Weber State University COVID-19 Task Force (Task Force) and Office of Emergency Management is to return the university to regular operations in an efficient, effective, but overall, safe manner. Following the presumed guidance of federal, state and local public health officials, WSU plans to use a cautious phased approach in returning to normal day-to-day activities to avoid a resurgence of disease that could compromise fall semester 2020. The purpose of the phased approach is to allow the recovery to proceed in such a way that it is easy to return to pandemic response functions should there be a resurgence of the virus. A slower, incremental return to regular operations will allow public health officials to monitor the effects of the societal changes to the spread of the virus. Should infection or transfer rates begin to increase, with this phased approach, WSU could take a small step back rather than completely change the university’s entire operational course again.

DISCLAIMER: These are recommendations that are subject to modification and may be superseded by county or local health department guidance.

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Overview of Guidelines for WSU Employees and Students

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Intensity of Disruption	<div style="display: flex; justify-content: space-between; width: 100%;"> 12345678910 </div>	<div style="display: flex; justify-content: space-between; width: 100%;"> 12345678910 </div>	<div style="display: flex; justify-content: space-between; width: 100%;"> 12345678910 </div>	<div style="display: flex; justify-content: space-between; width: 100%;"> 12345678910 </div>
Overview of Guidelines	<ul style="list-style-type: none"> • WSU and individuals take extreme precautions • Face coverings are worn in public settings where other social distancing measures are difficult to maintain • Follow strict hygiene standards, including: • Wash hands frequently with soap and water for at least 20 seconds • Use hand sanitizer frequently • Avoid touching your face • Cover coughs or sneezes (e.g. into a tissue, sleeve, or elbow; not hands) • Regularly clean high-touch surfaces (e.g. door handles, counters, light switches, remote controls, restroom surfaces) • Follow any other standards promulgated by the CDC, the Utah Dept. of Health, and local health depts. • Do not shake hands • In-person interactions limited to individual residences; Interactions in groups of 10 or fewer • Increase virtual interactions • Leave housing infrequently; stay 6 feet away from others when outside the home • Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, countertops, handrails, shopping carts, check-out counters, restroom surfaces) • Sick members of the same residence should have their own room if possible and keep the door closed • Classes online only • Employees operate remotely, unless not possible • Employers evaluate workforce strategy, concerns, and enact strategies to minimize economic impact • Restaurants and dining facilities are open for takeaway and pre-packaged options • Symptom checking in public and business interactions (checklist or verbal symptom checking) 	<ul style="list-style-type: none"> • WSU and individuals take extreme precautions • Face coverings are worn in public settings where other social distancing measures are difficult to maintain • Follow strict hygiene standards, including: • Wash hands frequently with soap and water for at least 20 seconds • Use hand sanitizer frequently • Avoid touching your face • Cover coughs or sneezes (e.g. into a tissue, sleeve, or elbow; not hands) • Regularly clean high-touch surfaces (e.g. door handles, counters, light switches, remote controls, restroom surfaces) • Follow any other standards promulgated by the CDC, the Utah Dept. of Health, and local health depts. • Do not shake hands • In-person interactions in decreased group sizes that enable all social distancing guidelines to be maintained; social interactions in groups of 20 or fewer • Leave housing infrequently, stay 6 feet away from others when outside the home • Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, countertops, handrails, shopping carts, check-out counters, restroom surfaces) • Sick members of the same residence should have their own room if possible and keep the door closed • Classes online as much as possible. • Employees operate remotely, unless not possible • Employers evaluate workforce strategy, concerns, and enact strategies to minimize economic impact • High-contact businesses can operate under strict protocols • Restaurants and dining facilities are open for dine-in services with strict requirements 	<ul style="list-style-type: none"> • WSU and individuals take reasonable precautions • Face coverings are worn in public settings where other social distancing measures are difficult to maintain • Follow strict hygiene standards, including: • Wash hands frequently with soap and water for at least 20 seconds • Use hand sanitizer frequently • Avoid touching your face • Cover coughs or sneezes (e.g. into a tissue, sleeve, or elbow; not hands) • Regularly clean high-touch surfaces (e.g. door handles, counters, light switches, remote controls, restroom surfaces) • Follow any other standards promulgated by the CDC, the Utah Dept. of Health, and local health depts. • Do not shake hands • In-person interactions in decreased group sizes that enable all social distancing guidelines to be maintained; social interactions in groups 50 or fewer • Stay 6 feet away from others in public • Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, countertops, handrails, shopping carts, check-out counters, restroom surfaces) • Sick members of the same residence should have their own room if possible and keep the door closed • In-person classes operating fully, with reasonable accommodations for high-risk students and staff • WSU exercises discretion with remote work and returning to onsite work • Symptom checking in public and business interactions (checklist or verbal symptom checking) • Design spaces to maintain 6-foot distance between individuals 	<ul style="list-style-type: none"> • WSU and individuals take reasonable precautions • All services operating • Schools are open • Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, handrails, shopping carts, check-out counters, restroom surfaces) • Resume normal travel

High Risk	Moderate Risk	Low Risk	New Normal Risk
<ul style="list-style-type: none"> • Design spaces to maintain 6-foot distance between individuals • No university related travel. 	<ul style="list-style-type: none"> • Symptom checking in public and business interactions (checklist or verbal symptom checking) • Design spaces to maintain 6-foot distance between individuals • University related travel (domestic/international) should not occur during the moderate risk stage. 	<ul style="list-style-type: none"> • Non-essential university related travel should be limited. • Exceptions to this restriction should be approved by the department chair, Dean or Vice President with the approval of the COVID-19 Task Force Executive Committee. <ul style="list-style-type: none"> • Travel reservations should not be made without refund ability. • An abundance of caution should be used if traveling during this time. • Any traveler returning from a high-risk area may be subject to a 14-day isolation period. 	

Tiered Guidelines for High-Risk Individuals

High-risk individuals are defined as people 65 years and older, people who live in a nursing home or long-term care facility, people of all ages with underlying medical conditions, including lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised (many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications), people with severe obesity, diabetes, chronic kidney disease undergoing dialysis, or liver disease

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Actions by High-Risk Individuals	<ul style="list-style-type: none"> Face coverings are worn at all times in public setting Limit travel to only essential travel; if telework is not possible, limit travel to work-related travel only Limit visiting friends or family without urgent need Limit physical interactions with other high-risk individuals, except for members of your household or residence Limit attending gatherings of any number of people outside your household or residence Do not visit hospitals, nursing homes, or other residential care facilities 	<ul style="list-style-type: none"> Face coverings are worn at all times in public setting Limit travel to only essential travel; if telework is not possible, limit travel to work-related travel only Limit visiting friends or family without urgent need Limit physical interactions with other high-risk individuals, except for members of your household or residence Limit attending gatherings of any number of people outside your household or residence Do not visit hospitals, nursing homes, or other residential care facilities 	<ul style="list-style-type: none"> Face coverings are worn in settings where other social distancing measures are difficult to maintain For any travel, use appropriate precautions; avoid high-risk areas¹ Telework if possible, if not, maintain 6-foot distance When visiting friends or family, wear face coverings when within a 6-foot distance Limit physical interactions with other high-risk individuals, except for members of your household or residence Social interactions in groups of 20 or fewer people outside your household or residence Limit visits to hospitals, nursing homes, or other residential care facilities 	<ul style="list-style-type: none"> For any travel, use appropriate precautions; avoid high-risk areas Limit physical interactions with other high-risk individuals, who are symptomatic Interactions allowable in larger groups, with strict hygiene measures and symptom monitoring Do not interact with symptomatic individuals
Interactions with High-Risk Individuals	<ul style="list-style-type: none"> Avoid physical interactions with high-risk individuals as much as possible No visits to hospitals, nursing homes, and other residential care facilities Targeted testing for those working with high-risk individuals 	<ul style="list-style-type: none"> Avoid physical interactions with high-risk individuals as much as possible No visits to hospitals, nursing homes, and other residential care facilities Targeted testing for those working with high-risk individuals 	<ul style="list-style-type: none"> Individuals not experiencing symptoms consistent with COVID-19 take extra precautions and follow strict hygiene standards when interacting with high-risk groups Do not interact with symptomatic individuals Limit visitors to the hospital, nursing homes, or other residential care facilities Targeted testing for those working with high-risk individuals 	<ul style="list-style-type: none"> Individuals not experiencing symptoms consistent with COVID-19 take extra precautions and follow strict hygiene standards when interacting with high-risk groups Take proper precautions when visiting the hospital, nursing homes, or other residential care facilities
Residences with High-Risk Individuals	<ul style="list-style-type: none"> For those living with a high-risk individual, residence members should conduct themselves as if they are a significant risk to the high-risk individual Wash hands before interacting with high-risk residence members, including before feeding or caring for the person If possible, provide a protected space for high-risk residence members, and ensure all utensils and surfaces are cleaned regularly High-risk populations should take extra precaution to avoid close contact with multiple people, including having the same caretakers whenever possible Those who are, or work with, vulnerable populations should undergo daily screening/symptom monitoring and should be tested if they develop COVID-19 symptoms Consider providing additional protections or more intensive care for high-risk residence member Additional CDC guidance for high-risk populations can be found here³ 			

¹ <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/what-you-can-do.html>

Guidelines for Weber State University Facilities

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Intensity of Disruption	1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10
Guidelines for Students and Employees in Social Settings	<ul style="list-style-type: none"> General public takes extreme precautions Stay 6 feet away from others when outside the home unless not possible Face coverings are worn in settings where other social distancing measures are difficult to maintain In-person interactions limited to individual households; increase virtual interactions Essential travel only. Leave home infrequently Social interactions in groups of 10 or fewer 	<ul style="list-style-type: none"> General public takes extreme precautions Stay 6 feet away from others when outside the home unless not possible Face coverings are worn in settings where other social distancing measures are difficult to maintain In-person interactions limited to individual households and those who have been following recommended distancing/hygiene guidelines; increase use of virtual interactions Leave home infrequently Private, social interactions that occur without formal oversight allowable in groups of 20 or fewer 	<ul style="list-style-type: none"> General public takes reasonable precautions Stay 6 feet away from others when outside the home Face coverings are worn in settings where other social distancing measures are difficult to maintain Private, social interactions that occur without formal oversight are allowable in groups of 50 or fewer; this may be increased incrementally based on data & milestone trends 	<ul style="list-style-type: none"> Individuals take reasonable precautions Interactions allowable in larger groups, with strict hygiene measures and symptom monitoring Evaluate mass gatherings based on monitoring and testing rates
Use of Face Coverings	<ul style="list-style-type: none"> Face coverings (e.g. mask, scarf, gaiter, bandana) are worn in public settings where other social distancing measures are difficult to maintain Change or launder cloth face coverings routinely Individuals should stay 6 feet away from others even when wearing a face covering Cloth face coverings should not be placed on young children under the age of 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance 	<ul style="list-style-type: none"> Face coverings (e.g. mask, scarf, gaiter, bandana) are worn in public settings where other social distancing measures are difficult to maintain Change or launder cloth face coverings routinely Individuals should stay 6 feet away from others even when wearing a face covering Cloth face coverings should not be placed on young children under the age of 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance 	<ul style="list-style-type: none"> Face coverings (e.g. mask, scarf, gaiter, bandana) are worn in public settings where other social distancing measures are difficult to maintain Change or launder cloth face coverings routinely Individuals should stay 6 feet away from others even when wearing a face covering Cloth face coverings should not be placed on young children under the age of 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance 	<ul style="list-style-type: none"> Face coverings not necessary for the general public
Outdoor Recreation (intramural sports, team sports)	<ul style="list-style-type: none"> Remain at least 6 feet apart from individuals from other households while engaging in outdoor activities Do not touch high-touch surfaces, including handrails, benches, etc. Do not engage in close-contact or team sports Do not travel to, or participate in activities at, any of the following locations: <ul style="list-style-type: none"> places of public amusement or public activity public swimming pools gyms, and fitness center 	<ul style="list-style-type: none"> Remain at least 6 feet apart from individuals from other households while engaging in outdoor activities Do not touch high-touch surfaces, including handrails, trail signs, maps Do not congregate at trailheads, parks, or other outdoor spaces Do not engage in sporting activities requiring teammates or opponents to be closer than 10' from one another Skills development and conditioning activities are allowable under social distancing guidelines Staff must disinfect all equipment after each use 	<ul style="list-style-type: none"> Remain at least 6 feet apart from individuals from other households while engaging in outdoor activities Avoid contact with high-touch surfaces, including handrails, trail signs, maps Do not congregate at trailheads, parks, or other outdoor spaces Exhibit caution when engaging in close-contact or team sports, including symptom checking of participants prior to each competition or practice Limit spectators so social distancing guidelines can be adhered to 	<ul style="list-style-type: none"> Resume activities, follow hygiene standards

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General Guidelines Intended for Use in All Campus Settings	<p>WSU exercises extreme caution, with employees working remotely, no student classes or activities, and enacting strategies to minimize economic impact. Settings that necessitate on-site interactions should monitor individuals for symptoms and well-being.</p> <ul style="list-style-type: none"> • WSU takes extreme precautions • Provide accommodations to high-risk employees • Employees operate remotely, unless not possible • Symptom² checking where in-person interactions are required • Face coverings are worn in settings where other social distancing measures are difficult to maintain; ensure that face coverings are available • Make every possible effort to enable working from home as a first option; where not possible, departments comply with distancing and hygiene guidelines • Minimize face-to-face interactions • Where distancing and hygiene guidelines cannot be followed in full, WSU should consider whether that activity needs to continue • Eliminate unnecessary travel and cancel or postpone in-person meetings, conferences, workshops, and training sessions • Require employees to self-quarantine when returning from high-risk⁵ areas • WSU evaluates workforce strategy and concerns and enact strategies to minimize economic impact • WSU must not allow any individuals under isolation or quarantine to come to work or participate in group activities at any time unless authorized by local health departments • Create a summary of campus guidelines that can be shared with all visitors 	<p>WSU exercises caution, with employees working remotely, evaluating student concerns, and enacting strategies to minimize economic impact. Settings that necessitate on-site interactions should monitor individuals for symptoms and well-being.</p> <ul style="list-style-type: none"> • WSU takes extreme precautions • Provide reasonable accommodations to high-risk employees and students • Employees and students operate remotely, unless not possible • Symptom⁶ checking where in-person interactions are required • Face coverings are worn in settings where other social distancing measures are difficult to maintain; ensure that face coverings are available • Make every possible effort to enable working and learning from home as a first option; where not possible, departments comply with distancing and hygiene guidelines • Minimize face-to-face interactions • Where distancing and hygiene guidelines cannot be followed in full, WSU should consider whether that activity needs to continue • Eliminate unnecessary travel • Require employees to self-quarantine when returning from high-risk⁷ areas • WSU evaluates workforce strategy and concerns and enact strategies to minimize economic impact • WSU must not allow any individuals under isolation or quarantine to come to work, attend classes, or participate in group activities at any time unless authorized by local health departments • Create a summary of campus guidelines that can be shared with all visitors 	<p>WSU exercises flexible working arrangements (rotating shifts, remote work, etc.). Comply with distancing guidelines. Increased cleaning regimen of high-touch areas. Monitor employees and students for symptoms and well-being.</p> <ul style="list-style-type: none"> • WSU takes reasonable precautions • Provide accommodations to high-risk employees and students; minimize face-to-face contact, assign tasks that allow these individuals to maintain a 6-foot distance from other employees or customers, implement flexible work hours or staggered shifts, allow high-risk individuals to work remotely • Encourage students, faculty and staff to regularly check symptoms⁶ • Face coverings are worn in settings where other social distancing measures are difficult to maintain; ensure that face coverings are available • Encourage remote work when possible; WSU exercises discretion with returning to onsite work • WSU complies with distancing and hygiene guidelines • Limit unnecessary travel • Require employees and students to self-quarantine when returning from high-risk⁶ areas • Supervisors evaluate workforce strategy and concerns and enact strategies to minimize economic impact • WSU must not allow any individuals under isolation or quarantine to come to work, attend classes, or participate in group activities at any time unless authorized by local health departments • Create a summary of campus guidelines that can be shared with all visitors 	<p>WSU is open and operating under stricter hygiene and cleaning regimen. Monitoring health of workforce and students.</p>

² Symptoms include fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, sudden change in taste or smell, muscle aches or pains

⁵ <https://wwwnc.cdc.gov/travel/destinations/list>

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	High Risk	Moderate Risk	Low Risk	New Normal Risk
Weber Dining (cafeteria dining, cafes, residential kitchens, food service, break rooms, catering)	<p>Takeout, curbside pickup, or delivery only. Extreme caution taken in food preparation. Physical distancing maintained. Contactless payment encouraged. Create safe environment for staff.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Takeout only. This includes pre-packaged food, delivery, curbside pickup, third-party delivery (e.g., DoorDash, Grubhub, Uber Eats) Check symptoms of employees Stagger workstations so workers can maintain a 6-foot distance and do not face one another Encourage contactless payment; if not possible, disinfect transaction terminal between customers Staff must sanitize hands between handling payment options and food/containers Employers provide personal protection equipment such as face coverings, hair nets, gloves, overalls Customers voluntarily provide contact information to assist with contact tracing efforts 	<p>Takeout, curbside pickup, or delivery options encouraged. Dine-in services allowable with extreme precaution, following strict guidelines around physical distancing and staff monitoring. Contactless payment encouraged. Create safe environment for staff.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 For dine-in services³ <ul style="list-style-type: none"> Dine-in services, including buffets, may be open under the following requirements outlined in the appendix on page 19 For takeout services: <ul style="list-style-type: none"> Check symptoms of employees Face coverings are worn by staff, stagger workstations so workers can maintain a 6-foot distance and do not face one another Encourage contactless payment; if not possible, disinfect transaction terminal between customers Staff must sanitize hands between handling payment options and food/containers WSU provides personal protection equipment for employees, such as face coverings, hair nets, gloves, overalls Customers voluntarily provide contact information to assist with contact tracing efforts 	<p>Dine-in service are opened, with tables arranged so there is appropriate distance between diners.</p> <ul style="list-style-type: none"> Increased hygiene practices for customers and staff. Follow all General Guidelines outlined on page 6 Dine-in services, including buffets, may be open under the following requirements outlined in the appendix on page 19 For takeout services: <ul style="list-style-type: none"> Check symptoms of employees Staff wear face coverings Stagger workstations so workers can maintain a 6-foot distance and do not face one another Encourage contactless payment; if not possible, disinfect transaction terminal between customers Staff must sanitize hands between handling payment options and food/containers WSU provides personal protection equipment for employees, such as face coverings, hair nets, gloves, overalls Customers voluntarily provide contact information to assist with contact tracing efforts 	<p>Dine-in restaurants operating under proper safety precautions for staff and customers.</p>
Retail (including Wildcat Store, Art Elements, convenience stores)	<p>Essential retail (e.g., grocery) create a safe environment for customers and staff with frequent reminders on distancing and hygiene. Monitor patrons and employees for symptoms. Customers and employees wear face coverings.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Both customers and employees wear face coverings Maintain signage to remind and help individuals stand at least 6 feet apart, including outside when in line, and in store check-out lines Assign an employee to disinfect carts and baskets after each use Maximum number of patrons must be such that a 6-foot distance between patrons and employees 	<p>Retail establishments create a safe environment for customers and staff with frequent reminders on distancing and hygiene. Monitor employees for symptoms. Customers and employees wear face coverings.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Both customers and employees wear face coverings⁴ Maintain signage to remind and help individuals stand at least 6 feet apart, including outside when in line, and in store check-out lines Assign an employee to disinfect carts and baskets after each use Maximum number of patrons must be such that a 6-foot distance between patrons and employees 	<p>Retail establishments exercise discernment, establishing principles for safe environment and public trust. Monitor employees for symptoms and encourage face coverings for any interactions taking place within 6 feet.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Face coverings are worn for interactions that take place within a 6-foot distance Maintain signage to remind and help individuals stand at least 6 feet apart, including in store checkout lines Assign an employee to disinfect carts and baskets regularly <ul style="list-style-type: none"> Resume to normal patron capacity if social distancing guidelines can be maintained 	<p>Retail establishments operate under heightened hygiene and cleaning standards. Monitor employees for symptoms.</p> <ul style="list-style-type: none"> Signage to encourage customers to use cleaning wipes and hand sanitizer Ensure cleaning wipes are near shopping carts and shopping baskets <p>Provide hand sanitizer at checkout counters and entrance/exit</p>

³ Dine-in services not recommended during moderate risk conditions. However, if dine-in services are opened, the following precautions should be taken

⁴ Face coverings are extremely important in the retail setting, as customers are passing one another with high frequency

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	High Risk	Moderate Risk	Low Risk	New Normal Risk
	<p>can be easily maintained (1 person per 100 square feet)</p> <ul style="list-style-type: none"> • Provide hand sanitizer at checkout counters and entrance/exit • Limit purchase quantities on certain goods selling out quickly; this will help maintain ability to meet needs of patrons and limit crowds and lines • Set an established window of time for high-risk individuals to come in without pressure from crowds • Staff may only come closer than 6 feet to other staff and customers when accepting payment or delivering goods or services if wearing face covering • One-way aisles to support physical distancing • Discourage bringing kids or strollers into stores when possible to allow as much space as possible in aisles • Consider installing a clear plastic partition between cashier and customer where it is not possible to maintain 6 feet of distance • Deliver products through curbside pick-up or delivery • Make regular announcements to remind customers to follow physical distancing guidelines • Prevent people from self-serving any food items that are ready to eat and are not prepackaged • Only make bulk items available if they are individually packaged • Do not allow individuals to bring their own bags, mugs, or other reusable items from home 	<p>can be easily maintained (1 person per 100 square feet)</p> <ul style="list-style-type: none"> • Provide hand sanitizer at checkout counters and entrance/exit • Limit purchase quantities on certain goods selling out quickly; this will help maintain ability to meet needs of patrons and limit crowds and lines • Set an established daily window of time for high risk individuals to come in without pressure from crowds • Staff may only come closer than 6 feet to other staff and customers when accepting payment or delivering goods or services if wearing face covering • One-way aisles to support physical distancing • Discourage bringing kids or strollers into stores when possible to allow as much space as possible in aisles • Consider installing a clear plastic partition between cashier and customer where it is not possible to maintain 6 feet of distance • Deliver products through curbside pick-up or delivery • Make regular announcements to remind customers to follow physical distancing guidelines • Prevent people from self-serving any food items that are ready to eat and are not prepackaged • Only make bulk items available if they are individually packaged • Do not allow individuals to bring their own bags, mugs, or other reusable items from home 	<ul style="list-style-type: none"> • Provide hand sanitizer at checkout counters and entrance/exit • Set an established daily window of time for high risk individuals to come in without pressure from crowds • Staff may only come closer than 6 feet to other staff and customers when accepting payment or delivering goods or services if wearing a face covering • One-way aisles to support physical distancing • Discourage bringing kids or strollers in stores when possible to allow as much space as possible in aisles • Consider installing a clear plastic partition between cashier and customer where it is not possible to maintain 6 feet of distance • Deliver products through curbside pick-up or delivery • Make regular announcements to remind customers to follow physical distancing guidelines • Prevent people from self-serving any food items that are ready to eat and are not prepackaged; does not include fresh produce • Only make bulk items available if they are individually packaged • Allow individuals to bring their own reusable bags 	
Libraries (small work rooms, study carrels, open seating, collaborative/communal workspaces, technology rentals, IT assistance)	<p>In-person operation of libraries is discouraged, but allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> • Follow all General Guidelines outlined on page 6 • Set an established window time for high-risk groups to come in and/or separate entrances and queues • Limit the number of people in a confined area to enable adequate distancing at all times 	<p>In-person operation of libraries is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> • Follow all General Guidelines outlined on page 6 • Set an established window time for high-risk groups to come in and/or separate entrances and queues • Limit the number of people in a confined area to enable adequate distancing at all times • Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas 	<p>In-person operation of libraries is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> • Follow all General Guidelines outlined on page 6 • Provide an established window time for high-risk groups to come in and/or separate entrances and queues • Limit the number of people in a confined area to enable adequate distancing at all times • Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas 	In-person operation of libraries is allowable for large groups.
	<ul style="list-style-type: none"> • Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas • Congregating at any point is not allowed • Encourage contactless transactions 	<ul style="list-style-type: none"> • Congregating at any point is not allowed • Encourage contactless transactions • Assign an employee to disinfect high-touch objects after each use 	<ul style="list-style-type: none"> • Assign an employee to frequently disinfect high touch areas/objects • Provide hand sanitizer at checkout counters and entrance/exits 	

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	High Risk	Moderate Risk	Low Risk	New Normal Risk
	<ul style="list-style-type: none"> Assign an employee to disinfect high-touch objects after each use Provide hand sanitizer at checkout counters and entrances/exits Consider one-way aisles to support physical distancing Consider installing a clear plastic partition between staff and patrons where it is not possible to maintain 6 feet of distance Make regular announcements to remind patrons to follow physical distancing guidelines 	<ul style="list-style-type: none"> Provide hand sanitizer at checkout counters and entrances/exits Consider one-way aisles to support physical distancing Consider installing a clear plastic partition between staff and patrons where it is not possible to maintain 6 feet of distance Make regular announcements to remind patrons to follow physical distancing guidelines 	<ul style="list-style-type: none"> Consider installing a clear plastic partition between staff and patrons where it is not possible to maintain 6 feet of distance 	
Events, Cultural Arts & Entertainment (including concerts, sporting events, theatres, museums, on campus socials)	<p>In-person operation of these settings is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Spectators encouraged to attend remotely A 10-foot distance must be maintained between individual household groups at all times while seated For reserved-seating facilities, facility capacity is dependent on ability to block reserved seats (demonstrated on digital seat map) to ensure safe radius Set an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits Congregating at any point is not allowed Encourage contactless payment; disinfect between transactions and comply with other retail recommendations Participants (e.g., players, performers, actors) in events should have their symptoms checked Electronic tickets and playbills encouraged in place of paper 	<p>In-person operation of these settings is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 A 6-foot distance must be maintained between each group at all times Facility capacity is dependent on ability to ensure safe radius Provide an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits Congregating outside of your individual group at any point is not allowed Encourage contactless payment; disinfect between transactions at facility stores/gift shops and comply with other retail recommendations Participants (e.g., players, performers, actors) in events should have their symptoms checked Electronic tickets and playbills encouraged in place of paper <p>Concessions:</p> <ul style="list-style-type: none"> Serving and seating protocols consistent with restaurant guidance Maintain 6-foot distancing for all lines Encourage contactless payment To the extent reasonable, serve grab-and-go food items Any concessions/restaurant seating is compliant with restaurant dine-in recommendations 	<p>In-person operation of these settings is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 A 6-foot distance must be maintained between each group at all times Facility capacity is dependent on ability to ensure safe radius Provide an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits Distribution of promotional items, candy, food items, etc. during parades or spectator sporting events must be distributed in a manner that does not promote congregating Congregating outside of your individual group at any point is not allowed Encourage contactless payment; disinfect between transactions at facility stores/gift shops and comply with other retail recommendations Participants (e.g., players, performers, actors) in events should have their symptoms checked Electronic tickets and playbills encouraged in place of paper <p>Concessions:</p> <ul style="list-style-type: none"> Serving and seating protocols consistent with restaurant guidance Maintain 6-foot distancing for all lines 	<p>In-person operation of this this industry is allowable for large groups. Mass gatherings follow proper safety procedures and precautions for monitoring symptoms.</p>

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Phased Guidelines for Pandemic Recovery

High Risk

Moderate Risk

Low Risk

New Normal Risk

	High Risk	Moderate Risk	Low Risk	New Normal Risk
			<ul style="list-style-type: none"> Encourage contactless payment To the extent reasonable, serve grab-and-go food items Any concessions/restaurant seating is compliant with restaurant dine-in recommendations 	
Gyms & Fitness Centers (including indoor recreation centers, intramural sports, weight rooms, yoga studios, dance, etc.)	Fitness centers and gyms are closed.	<p>Recommended closure of fitness centers and gyms; if open, fitness centers and gyms should follow strict distancing and cleaning guidance.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Employees must go through symptom checking before every shift, including temperature; log must be kept and available for inspection by health department Screen patrons upon entering the facility with a questionnaire asking about symptoms, travel, and any sicknesses in the home Employees must wear face coverings; patrons encouraged to wear face coverings whenever possible Limit the number of patrons in the facility at one time Space or close off equipment so patrons maintain 10 feet⁵ of distance at all times No team or group activities Do not engage in sporting activities requiring frequent close contact with other teammates or opponents Skills development and conditioning activities are allowable under social distancing guidelines Staff must disinfect all equipment after each use No sign-in sheets, touchpads, or touch surfaces required for entry <ul style="list-style-type: none"> High-risk individuals discouraged from using facilities at this time 	<p>Fitness centers and gyms are open with some distancing and cleaning guidance.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Employees must go through symptom checking before every shift, including temperature; log must be kept and available for inspection by health department Employees working within 6 feet of patrons must wear face coverings Space or close equipment so patrons maintain 6 feet of distance at all times <ul style="list-style-type: none"> Make chemical disinfectant supplies available throughout the establishment and post signs encouraging patrons to thoroughly disinfect equipment after use 	<p>Fitness centers and gyms are open with cleaning guidance.</p> <ul style="list-style-type: none"> Space equipment at normal capacity Make cleaning supplies available throughout the establishment and post signs encouraging patrons to clean all equipment

⁵ Physical distance increased to 10 feet in this category to account for movement, exertion, and prolonged exposure. Physical distancing requirements will be evaluated for incremental decreases in the yellow phase based on data and milestone trends

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Phased Guidelines for Pandemic Recovery

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Pools	Pools are closed.	Pools are open with strict physical distancing requirements and restricted capacity. <ul style="list-style-type: none"> • Follow all General Guidelines outlined on page 6 • Pools are limited to lap swim only, one swimmer per lane; no congregating on pool decks • Swim team is allowed as long as social distancing is allowed on pool deck • Symptom screening • Maintain signage that encourages physical distancing guidelines to be met at all times 	Pools are open with strict physical distancing requirements. <ul style="list-style-type: none"> • Follow all General Guidelines outlined on page 6 • Pools are opened at a capacity that enables 6’ foot physical distance to be maintained at all times • 6’ social distancing is maintained on pool deck and in pools • Lap swimming resumes to normal capacity • Swim team and swim lessons are allowed as long as physical distancing is allowed on pool deck • Maintain signage that encourages physical distancing guidelines to be met at all times 	Pools are open under normal capacity. <ul style="list-style-type: none"> • Follow all General Guidelines outlined on page 6

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Phased Guidelines for Pandemic Recovery

High Risk

Moderate Risk

Low Risk

New Normal Risk

	High Risk	Moderate Risk	Low Risk	New Normal Risk
WSU Facilities Management & Construction	<p>Operates under the General Guidelines for Employers. Strict hygiene and reduced group interactions.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Ensure nobody with symptoms enters a job site Provide additional hand washing stations; wash or sanitize hands before and after leaving a site Face coverings and gloves are worn Clean and disinfect project sites, including high touch surfaces and tools frequently Share estimates, invoices, and other documentation electronically 	<p>Operates under the General Guidelines for Employers. Strict hygiene and reduced group interactions.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Ensure nobody with symptoms enters a job site Provide additional hand washing stations; wash or sanitize hands before and after leaving a site Face coverings and gloves are worn Clean and disinfect project sites, including high touch surfaces and tools frequently Share estimates, invoices, and other documentation electronically 	<p>Operates under the General Guidelines for Employers. Strict hygiene.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Ensure nobody with symptoms enters a job site Provide additional hand washing stations; wash or sanitize hands before and after leaving a site Face coverings and gloves are worn Clean and disinfect project sites, including high touch surfaces and tools frequently Share estimates, invoices, and other documentation electronically 	<p>Operates under the General Guidelines for Employers.</p>
Day Care	<p>Enhanced cleaning and distancing protocols. No symptomatic children.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Enhanced cleaning and disinfecting Encourage children to be 6 feet apart as much as possible Groups must be restricted to groups of 10 unless a wall can physically separate each group Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times) Curbside drop off and pick up All individuals must wash hands with soap and running water upon arrival Don't use toys that can't be washed and disinfected Children and staff should stay home if they're sick Children and staff are screened for symptoms If there is a confirmed case, facility must be closed and alert local health department All high-touch surfaces should be cleaned and disinfected after each use (e.g., toys, keyboards, desks, remote controls) 	<p>Enhanced cleaning and distancing protocols. No symptomatic children.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Enhanced cleaning and disinfecting Encourage children to be 6 feet apart as much as possible Groups must be restricted to groups of 20 unless a wall can physically separate each group Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times) Curbside drop off and pick up All individuals must wash hands with soap and running water upon arrival Don't use toys that can't be washed and disinfected Children and staff should stay home if they're sick Children and staff are screened for symptoms If there is a confirmed case, facility must be closed and alert local health department All high-touch surfaces should be cleaned and disinfected after each use (e.g., toys, keyboards, desks, remote controls) 	<p>Enhanced cleaning and distancing protocols. No symptomatic children.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Enhanced cleaning and disinfecting Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times) Children from the same household are kept in the same group whenever possible Don't use toys that can't be washed and disinfected All individuals must wash hands with soap and running water upon arrival Children and staff should stay home if they're sick Children and staff are screened for symptoms If there is a confirmed case, facility must be closed and alert local health department All high-touch surfaces should be cleaned and disinfected regularly The provider must restrict offsite activities to places or environments where social distance and proper cleaning practices can be controlled 	<p>Enhanced cleaning and distancing protocols. No symptomatic children.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Enhanced cleaning and disinfecting Don't use toys that can't be cleaned Children and staff should stay home if they're sick
New Student Orientation & Campus Tours (provided by student ambassadors, one-on-one, small groups, travel on foot)	<p>In-person operation of these events are allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met. Move aspects to online environment as much as possible.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Consider making tour and information available remotely, in part or in entirety Maintain 10 foot between each group, when seated; 6 foot distance when walking 	<p>In-person operation of these events are allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met. Move aspects to online environment as much as possible.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 Consider making tour and information available remotely, in part or in entirety Maintain 6 foot between each group 	<p>In-person operation of these events is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 A 6-foot distance must be maintained between each group at all times Consider hosting smaller groups for high-risk individuals 	<p>In-person operation of these events are allowable for large groups. Gatherings follow proper safety procedures and precautions for monitoring symptoms.</p>

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Phased Guidelines for Pandemic Recovery

	High Risk	Moderate Risk	Low Risk	New Normal Risk
	<ul style="list-style-type: none"> Consider hosting smaller groups for high-risk individuals Limit the number of people in a confined area to enable adequate distancing at all times Face coverings are worn by students and other participants Participants should have their symptoms checked Redesign layout to increase open space Consider scheduling when classes are not being held or in off-peak hours 	<ul style="list-style-type: none"> Consider hosting smaller groups for high-risk individuals Limit the number of people in a confined area to enable adequate distancing at all times Face coverings are worn by students and other participants Participants should check symptoms before coming Redesign layout to increase open space Consider scheduling when classes are not being held or in off-peak hours 	<ul style="list-style-type: none"> Limit the number of people in a confined area to enable adequate distancing at all times Participants should check symptoms before coming 	
Transport: Campus shuttle buses, travel for local off campus events)	<p>Operates under UTA guidelines. Maintain hours of service on most routes but adjust frequency on shorter transport routes and suspend some commuter bus routes.</p> <ul style="list-style-type: none"> Daily disinfected of all vehicles, stations and facilities, including all surfaces that are frequently touched Daily floor cleaning and wiping of all touch services on vehicles with an approved disinfecting bleach solution Operators should open the doors after arriving at stations so riders do not need to press button to open door; riders with disabilities who need to use the ramp will need to push button to deploy the ramp Post signage on advising riders to board through the rear doors; riders that need the ramp or require assistance may still board through the front door Request riders avoid standing or sitting within 6 feet of operator Temporary Plexiglas barrier may be placed between operators and passengers 	<p>Operates under UTA guidelines. Maintain hours of service on most routes but adjust frequency on shorter transport routes and suspend some commuter bus routes.</p> <ul style="list-style-type: none"> Daily disinfected of all vehicles, stations and facilities, including all surfaces that are frequently touched Daily floor cleaning and wiping of all touch services on vehicles with an approved disinfecting bleach solution Operators should open the doors after arriving at stations so students do not need to press button to open door; students with disabilities who need to use the ramp will need to push button to deploy the ramp Post signage on advising riders to board through the rear doors; riders that need the ramp or require assistance may still board through the front door Request riders avoid standing or sitting within 6 feet of operator Temporary Plexiglas barrier may be placed between operators and passengers 	<p>Operates under UTA guidelines.</p> <ul style="list-style-type: none"> Daily disinfected of all vehicles, stations and facilities, including all surfaces that are frequently touched. Daily floor cleaning and wiping of all touch services on vehicles with an approved disinfecting bleach solution. Post signage on advising riders to board through the rear doors; riders that need the ramp or require assistance may still board through the front door Request riders avoid standing or sitting within 6 feet of operator 	<p>Operates under UTA guidelines.</p> <ul style="list-style-type: none"> Daily disinfected of all vehicles, stations and facilities, including all surfaces that are frequently touched. Daily floor cleaning and wiping of all touch services on vehicles with an approved disinfecting bleach solution.
Student Housing	All on-campus housing closed.	Housing operates under strict protocols and guidelines	Housing operates under cautionary protocols and guidelines.	Housing operates under increased cleaning regimen.

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Phased Guidelines for Pandemic Recovery

	High Risk	Moderate Risk	Low Risk	New Normal Risk
	<ul style="list-style-type: none"> • Face coverings are worn by students and staff in hallways and common spaces • Non-essential common areas closed (e.g. TV rooms and study rooms closed; laundry rooms and bathrooms open) • Common areas that remain open and high touch surfaces (e.g. door handles, elevator buttons) should be cleaned and disinfected frequently • Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating in common areas • Provide sanitation solutions or wipes and hand sanitizer in hallways and common areas (e.g., alcohol wipes for remote controls or shared surfaces) • Limit elevator occupancy to students living together or as needed to maintain 6-foot distancing • Students should sign up for time-blocks to use essential common areas to avoid crowding and ensure adequate space for 6-foot distancing • Limit visitors (between living units, from other dorm halls) no off campus visitors except immediate family • Consider enhanced symptom monitoring, contact tracing, and randomized testing to detect and isolate/quarantine potential cases <ul style="list-style-type: none"> • Provide isolation/quarantine facilities for students showing symptoms, students with a positive test, students identified as contacts during contact tracing, and students in the same living unit as these students 	<ul style="list-style-type: none"> • Face coverings are worn by students and staff in hallways and common spaces • Non-essential common areas closed (e.g. TV rooms and study rooms closed; laundry rooms and bathrooms open) • Common areas that remain open and high touch surfaces (e.g. door handles, elevator buttons) should be cleaned and disinfected frequently • Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating in common areas • Provide sanitation solutions or wipes and hand sanitizer in hallways and common areas (e.g., alcohol wipes for remote controls or shared surfaces) • Limit elevator occupancy to students living together or as needed to maintain 6-foot distancing • Students should sign up for time-blocks to use essential common areas to avoid crowding and ensure adequate space for 6-foot distancing • Limit visitors (between living units, from other dorm halls) no off campus visitors except immediate family • Consider enhanced symptom monitoring, contact tracing, and randomized testing to detect and isolate/quarantine potential cases <ul style="list-style-type: none"> • Provide isolation/quarantine facilities for students showing symptoms, students with a positive test, students identified as contacts during contact tracing, and students in the same living unit as these students 	<ul style="list-style-type: none"> • Face coverings are worn by students and staff in hallways and common spaces • Common areas may be open • Provide sanitation solutions or wipes and hand sanitizer in hallways and common areas (e.g., alcohol wipes for remote controls or shared surfaces) • Physical distancing encouraged in common areas or study rooms • Common areas and high-touch surfaces (e.g. door handles, elevator buttons) should be cleaned and disinfected frequently • Limit elevator occupancy to students living together or as needed to maintain 6-foot distancing • Limit visitors (between living units, from other dorm halls, and from off campus) • Consider enhanced symptom monitoring, contact tracing, and randomized testing to detect and isolate/quarantine potential cases • Provide isolation/quarantine facilities for students showing symptoms, students with a positive test, students identified as contacts during contact tracing, and students in the same living unit as these students 	
Communal Bathrooms (on-campus bathrooms, residential/communal bathrooms, locker rooms)	<p>Enhanced cleaning and masks worn when possible.</p> <ul style="list-style-type: none"> • Communal bathrooms should be cleaned and disinfected regularly or between each group of students • Provide sanitation solutions or wipes and hand sanitizer (e.g., alcohol wipes for remote controls or shared surfaces) • Face coverings are worn when possible but may be removed when necessary (e.g. in the shower, when brushing teeth, to wash face) 	<p>Enhanced cleaning and masks worn when possible.</p> <ul style="list-style-type: none"> • Communal bathrooms should be cleaned and disinfected regularly or between each group of students • Provide sanitation solutions or wipes and hand sanitizer (e.g., alcohol wipes for remote controls or shared surfaces) • Face coverings are worn when possible but may be removed when necessary (e.g. in the shower, when brushing teeth, to wash face) 	<p>Enhanced cleaning and masks work when possible.</p> <ul style="list-style-type: none"> • Communal bathrooms should be cleaned and disinfected regularly or between each group of students • Provide sanitation solutions or wipes and hand sanitizer (e.g., alcohol wipes for remote controls or shared surfaces) • Face coverings are worn when possible but may be removed when necessary (e.g. in the shower, when brushing teeth, to wash face) 	Communal bathrooms operate under increased cleaning regimen.

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Phased Guidelines for Pandemic Recovery

	High Risk	Moderate Risk	Low Risk	New Normal Risk
	<ul style="list-style-type: none"> Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating, especially, when masks are not being worn Where possible, students should sign up for time-blocks to use communal bathrooms to avoid crowding and ensure adequate space for 6-foot distancing Encourage students to only bring essential supplies into bathrooms, and to wipe everything down when they leave 	<ul style="list-style-type: none"> Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating, especially, when masks are not being worn Where possible, students should sign up for time-blocks to use communal bathrooms to avoid crowding and ensure adequate space for 6-foot distancing Encourage students to only bring essential supplies into bathrooms, and to wipe everything down when they leave 	<ul style="list-style-type: none"> Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating, especially, when masks are not being worn Encourage students to only bring essential supplies into bathrooms, and to wipe everything down when they leave 	
Classes (moveable/immovable seats or desks, conference rooms, small classrooms, medium classrooms, lecture halls)	Classes are virtual only.	<p>In-person classes are allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 A 6-foot distance to be maintained between each student while seated Make reasonable accommodations for high-risk faculty and students (follow Tiered Guidelines for High-Risk Individuals) Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind individuals to not attend class if experiencing symptoms Encourage contactless handouts/assignments (i.e. no paper) Students should check their symptoms before attending class Face coverings are worn by both students and instructors Consider microphones/speakers for teachers to offset sound reduction from face coverings Provide hand sanitizer at classroom entrance/exit One-way aisles to support physical distancing Consider having facilities management check ventilation of classrooms to assess classrooms with poor ventilation 	<p>In-person classes are allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met.</p> <ul style="list-style-type: none"> Follow all General Guidelines outlined on page 6 A 6-foot distance to be maintained between each student while seated Make reasonable accommodations for high-risk faculty and students (follow Tiered Guidelines for High-Risk Individuals) Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind individuals to not attend class if experiencing symptoms Encourage contactless handouts/assignments (i.e. no paper) Students should check their symptoms before attending class Face coverings are worn by both students and instructors Consider microphones/speakers for teachers to offset sound reduction from face coverings Provide hand sanitizer at classroom entrance/exit One-way aisles to support physical distancing Consider having facilities management check ventilation of classrooms to assess classrooms with poor ventilation 	In-person classes are allowable under increased cleaning regimen
Common Areas (in between classes, lobbies, lounge areas, corridors, stairwells,	<p>Common areas at low occupancy with closed facilities.</p> <ul style="list-style-type: none"> Remain at least 6 feet apart from other individuals Maintain signage to remind individuals to stand 6 feet apart 	<p>Common areas equipped with clear directions.</p> <ul style="list-style-type: none"> Remain at least 6 feet apart from other individuals Maintain signage to remind individuals to stand 6 feet apart 	<p>Common areas equipped with clear directions.</p> <ul style="list-style-type: none"> Remain at least 6 feet apart from other individuals Do not congregate in groups larger than 50 (including lounge areas) 	<p>Common areas resume normal activity.</p> <ul style="list-style-type: none"> Make hand sanitizer available at every entry point, including elevators

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Phased Guidelines for Pandemic Recovery

	High Risk	Moderate Risk	Low Risk	New Normal Risk
elevators, seating areas, drinking fountains, main entry doors, service desks, snack areas)	<p>Avoid high-touch surfaces, including tables, doorknobs, railings, elevator buttons (consider propping doors open or taking other action to minimize frequency of touch) or sanitize high-touch surfaces between each use</p> <ul style="list-style-type: none"> • Make hand sanitizer available at entry points, including elevators • Face coverings are worn • Install Plexiglas partition(s) at applicable points (i.e., service desks) • Drinking fountains not in use 	<ul style="list-style-type: none"> • Do not congregate in groups larger than 20 and maintain social distancing (including informal lounge and seating areas) • Avoid high-touch surfaces, including tables, doorknobs, railings, elevator buttons (consider propping doors open or taking other action to minimize frequency of touch) or sanitize high-touch surfaces between each use • Consider having someone monitor spaces to discourage students from congregating • Consider maintaining one-way traffic, especially in areas of campus that are generally high traffic/congestion • Make hand sanitizer available at entry points, including elevators • Face coverings are worn • Install Plexiglas partition(s) at applicable points (i.e., service desks) • Drinking fountains not in use 	<ul style="list-style-type: none"> • Avoid touching un-sanitized high-touch surfaces, including tables, doorknobs, elevator buttons • Make hand sanitizer available at entry points, including elevators • Face coverings are worn • Install Plexiglas partition(s) at applicable points (i.e., service desks) 	
On-campus Laboratories and Research Spaces	<p>Only mandatory employees and functions on campus.</p> <ul style="list-style-type: none"> • Only research activities that can be safely conducted with physical distancing, sanitization, and limited personnel density, along with normal guidelines, are permitted 	<p>Laboratories and research spaces open under strict protocols</p> <ul style="list-style-type: none"> • Only research activities that can be safely conducted with physical distancing, sanitization, and limited personnel density, along with normal guidelines, are permitted • Allow only up to 1 individual per lab or research related space for small rooms and 2 for larger rooms or 1 per bay for open labs) • Monitor symptoms of lab attendees • Anyone who can work remotely should do so • Accommodations should be made for high-risk personnel to work from home • Maintain 6 feet of separation between individuals • To avoid physical overlap, schedule lab time slots through calendaring • Each lab should maintain a check list of surfaces to sanitize at the start and end of each shift, including shared equipment, fridge doors/handles, etc. • Graduate student research activities should be limited; undergraduate research activities can only be conducted remotely • High-hazard operations should be minimized 	<p>Laboratories and research spaces open under strict protocols.</p> <ul style="list-style-type: none"> • Only research activities that can be safely conducted with physical distancing, sanitization, and limited personnel density, along with normal guidelines, are permitted. • Monitor symptoms of lab attendees • Anyone who can work remotely should do so • Accommodations should be made for high-risk personnel to work from home • Maintain 6 feet of separation between individuals • To avoid physical overlap, schedule lab time slots through calendaring • Each lab should maintain a check list of surfaces to sanitize at the start and end of each shift, including shared equipment, fridge doors/handles, etc. 	<p>Laboratories and research spaces open under increased cleaning regimen.</p>

Appendix A: Pre-Screening Self Assessments

1. Employees should take their temperature and assess symptoms prior to coming to work.
2. If an employee is taking fever suppressing medication, their temperature should be taken beforehand.
3. Employee should conduct a general symptoms assessment including checking for: cough, shortness of breath, muscle aches and pains, decrease sense of smell/taste, and/or sore throat.
4. Employees who should not come to work if they have symptoms. Anyone who develops symptoms while at work should be separated from other individuals immediately and sent home.
5. Employees should remain home until:
 - a. They have had no fever for at least 72 hours (that is three full days of no fever) without fever-reducing medicine;
 - b. Other symptoms have improved (for example, their cough or shortness of breath have improved); AND
 - c. At least 7 days have passed since their first symptoms appeared.
6. Let the employee know:
 - a. Follow Department of Health or medical professional guidance for being tested for COVID-19 if they have any of the symptoms above.
 - b. If their symptoms worsen, they should call their medical provider immediately.
7. Employees who test positive for COVID-19 must follow the directions in Appendix D.
8. Event participants can report symptoms to their coach/trainer, event organizer, etc and follow the same procedures listed under “employee.”

Appendix B: General Guidelines for Weber State University Facilities

Best Practices for WSU Facilities

- Those who are, or work with, high-risk populations, should undergo daily screening/symptom⁶ monitoring, and be tested if they begin to experience COVID-19 symptoms. High-risk populations should take extra precautions to avoid close contact with multiple people
- Use online conferencing, email, or telephone in place of in-person meetings, even when people are in the same building
- Employees and students should not congregate in groups; if the setting involves a waiting area, individuals should wait outside or in their cars
- Encourage contactless pay options if possible; otherwise immediately disinfect transaction equipment
- Make regular announcements to remind employees and students to follow distancing guidelines. Use floor markings to mark appropriate physical distance where appropriate
- Encourage digital files rather than paper formats (e.g. documentation, invoices, inspections, forms, agendas)
- Consider what reserve supplies may be necessary to obtain (e.g., cleaning supplies, gloves or other protective equipment)
- Consider the possibility of interruptions to water or power that might force closure
- Establish and maintain open dialogue with local communities, including key vendors and suppliers, exploring contingencies and sharing appropriate decisions about foodservice, transportation, and other services
- Identify a workplace coordinator/committee who will be responsible for COVID-19 issues and their impact in the facility
- If relevant, update emergency communication plan with key contacts and backups, chain of communications, and processes for tracking and communicating; share the response plan with employees and communicate expectations
- Ensure every employee's and student's contact information and emergency contact details are up to date; ensure a plan is in place to reach individuals quickly
- Educate workforce and student body about the threat of the COVID-19 pandemic, what the business is doing, and what they should do to protect themselves
- Prepare for absenteeism—not only sick employees will stay home; others may need to care for the sick or children if schools close; those employees should notify their supervisors
- Provide signage at each public entrance to inform all employees and students that they should:
 - Avoid entering if they have a fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, muscle aches and pains, sudden changes in smell or taste, or feel generally unwell
 - Maintain a minimum 6-foot distance
 - Sneeze/cough into cloth, tissue, elbow or sleeve (not hands)
 - Avoid hand shaking or unnecessary physical contact
 - Wash hands often, and for at least 20 seconds
 - Wear face coverings

Cleaning & Hygiene Guidelines for WSU Facilities

- Promote etiquette for coughing, sneezing, and handwashing; avoid touching face, especially eyes, nose, and mouth; place posters that encourage hand and respiratory hygiene
- Face coverings should be worn by employees and students, especially when difficult or impossible to maintain 6-foot distance
- Ensure adequate air circulation and post tips on how to stop the spread of germs
- When possible, discourage sharing of tools and equipment
- Make a list of high-touch surfaces requiring routine disinfecting and perform routine environmental cleaning (e.g., elevator buttons, workstations, countertops, handrails, doorknobs, breakrooms, bathrooms, common areas), either twice a day or after each use. Keep a logbook of cleaning regimen. Those cleaning should:
 - Wear gloves
 - Prior to disinfecting, clean surfaces with soap and water if soiled
 - Use EPA-approved disinfectant, industrial cleaner, diluted bleach, or alcohol solutions
- Provide disposable disinfecting wipes for employee use on high-touch surfaces; provide no-touch trash bins
- Laundry: wear gloves, use warmest appropriate water setting, dry items completely, do not shake dirty laundry, launder items that have come in contact with COVID-19 separately
- Make hand sanitizer, soap and water, or effective disinfectant readily available. Provide pop-up handwashing stations or facilities where necessary (e.g. open houses, construction sites)
- Personal Protection Equipment (PPE) should not be shared and should be disposed of properly
- After using gloves, employees and students should wash their hands
- Employees and students who are sick or who appear to have COVID-19 symptoms should be separated from others immediately and sent to their residences; immediately clean and disinfect areas the sick individual visited
- Train employees/students to spot symptoms of COVID-19 and to be clear on relevant protocols
- Monitor employee symptoms, especially fever (100.4 degrees Fahrenheit/38 degrees Celsius, or above). If employees take simple medications such as acetaminophen, ibuprofen, or aspirin, they should take temperature beforehand
- Do not allow employees to come to work if they feel sick; create or maintain non-punitive leave policies so employees do not feel pressured to come to work if they are sick. Remind employees to report any illness to a manager, especially if sick with fever, cough, trouble breathing, sore throat, muscle aches and pains, sudden changes in smell or taste
- If an employee is confirmed COVID-19 positive, facilities should inform the local health department and close contacts while maintaining confidentiality; close contact employees should self-monitor for symptoms for 14 days

⁶ Symptoms include fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, sudden change in taste or smell, muscle aches or pains

Appendix C: Guidelines for Dine-in Restaurants Open in Orange & Yellow

Operational Practice

- Limit tables to groups of 10, preferably members of the same residence
- Must maintain 6 feet between parties at all times. Either move tables or mark off tables not to be used
- In waiting areas, a 6-foot distance must be maintained between parties, whether indoor or outdoor
- Maintain signage to remind individuals from separate parties to stand at least 6 feet apart; waiting area has floor markers to indicate proper spacing
- Hosts preferably open doors for customers and guide them to their seats to prevent traffic or congregating; hand sanitizer available at door
- Recommendation that upon entry, hosts point guests to signage that includes the following information:
 - Outlines symptoms⁷ and encourages that if the patron, or someone they live with, has experienced COVID-19 symptoms, to please order takeout instead
 - Recommendation for high-risk individuals⁸ to order takeout/delivery instead of dining in for the protection of that individual
- Manager checks each employee for symptoms before every shift with temperatures taken and asks if any member of the employee's residence has tested positive for COVID-19 in the past 14 days. Log must be kept and available for inspection by the local health officer
- Face coverings are worn at all times and perform hand hygiene between interactions with each table
- Cups, lids, napkins and straws must be handed directly to customers by staff
- Do not place utensils on table until patron is seated
- Encourage contactless and non-signature payment; when not possible, card and payment stations must be sanitized after each use. Staff must sanitize hands between handling payment options and food/containers
- Staff avoid touching items that have been placed on the table (menus, plates, utensils, pens, cups, etc.). The table will be cleared by a dedicated staff member once all guests have left
- Dedicated staff member sanitizes the area occupied by customers upon departure including tables, menus, pens, salt and pepper shakers, etc. Consider use of disposable items if necessary
- The restaurant may not operate if PPE, EPA-approved disinfectants and sanitizers, soap, and other necessary cleaning supplies are not available; sanitizer is effective against COVID-19. Chlorine (bleach) at 100-200 ppm is recommended
- Hand sanitizer must be available immediately adjacent to bathrooms
- Close restaurant for cleaning and disinfecting in the morning, afternoon, and evening. Cleaning and disinfecting includes all tables, chairs, door handles, floors, bathrooms, and any high-touch surfaces
- Buffet and self-serve restaurants will provide utensils, cups, plates and other service items only from the counter where food is ordered. None of these items will be accessible to the public. Buffet style restaurants will provide servers who will serve the meals from buffet to limit exposure. Patrons will not be allowed within 6 feet of the food serving area
- Stagger workstations so employees are not facing one another and are 6 feet apart
- To-go boxes, pizza boxes, paper cups, and any other paper product that touches food must be treated as food
- Staff must use gloves when handling ready-to-eat foods (including ice). Gloves are not required when handling foods that have yet to be cooked
- Indoor playgrounds in restaurants remain closed

⁷ Symptoms include fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, sudden change in taste or smell, muscle aches or pains

⁸ High-risk individuals are defined as people 65 years and older, people who live in a nursing home or long-term care facility, people of all ages with underlying medical conditions, including lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised (many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications), people with severe obesity, diabetes, chronic kidney disease undergoing dialysis, or liver disease

Appendix D: Reporting Suspected and Confirmed COVID-19 Cases

Suspected COVID Case

- **If an individual has symptoms**, or otherwise is alerted that they have been exposed to COVID-19, the individual should immediately go home (unless they are already at home) and self isolate.
 - Contact primary care doctor, the Utah COVID hotline at 800.456.7707, and or complete a screening assessment at: testutah.com/.
 - If recommended for testing, the individual will report to Public Safety (or email covid19@weber.edu).
 - **If a case is suspected**, it should be reported to Public Safety (or email covid19@weber.edu) to receive any additional guidance. Public Safety will work with Facilities Management and the local health department to determine building closures. Human Resources will be notified.
 - If the individual is not recommended to be tested or the test is negative, the individual should follow the guidance provided by the healthcare provider before returning to work.

Confirmed COVID Case

- The individual who has tested positive will immediately notify Public Safety (or email covid19@weber.edu) and will include a list of anyone they had close contact (within six feet for a prolonged period of time) with and provide a list of all spaces they visited on campus. Fellow employees should be notified (while maintaining confidentiality) and should self-monitor for 14 days.
 - Public Safety (or email covid19@weber.edu) will provide additional guidance (if the individual has been on campus in the last 14 days). All spaces visited by the individual will be shut down for at least 24 hours. Prior to reopening the space, it will be sanitized.
- Return to Work
 - IF POSITIVE WITH SYMPTOMS: Employee can return to work after receiving two consecutive negative COVID tests (taken within 24 hours apart) and they no longer have symptoms. If an employee cannot be retested, they can return to work after completing a pre-screening assessment and have no symptoms for 72 hours AND at least 10 days have passed since initial symptoms first appeared.
 - IF POSITIVE WITH NO SYMPTOMS: Employee can return to work ten days after their positive test as long as no symptoms have appeared and after completing a pre-screening assessment. If symptoms appear, follow guidance in the previous bullet point.