

**Weber State University Charter Academy**  
**Board of Directors Retreat**  
**Minutes June 13, 2019 3:00-5:00pm**  
**WSU Ogden Campus Education Building 238**

*Vision is the art of seeing what is invisible to others and leadership is the capacity to translate vision into reality.*

3:00 Call to order & welcome – Sheila (Chair)

- **In attendance Sheila, Stephanie, Tyler, Brittany & Camie. Isabel excused as she is out of the States.**
- **Jeremy Shinoda was introduced as a possible New Parent Board Member for the school year 2019-20**

Service Recognition Presentation- Sheila (Chair):

- **Sheila and Camie thanked board members for their time and service this year, then presented current board members with a gift and certificate of appreciation.**

3:10 Consent Items

– Brittney (Secretary): VOTE Approval of April

- **Motion to approve April 16<sup>th</sup> minutes by Stephanie, seconded by Brittany, motion passed**

– Stephanie (Treasurer): VOTE Approval of May Budget Report (attached)

- **Board reviewed May, June Budget reports, and Stephanie reports that we are ending the year in the Black.**
- **Discussed what happens to left over funds. Camie and Stephanie reported that left over funds go into the Carry Forward account. Question was asked if for having too much Carry Forward funds in our account is a problem. The answer was no.**
- **Discussion on the Budget %s and amounts and if we are short in any category. Funds can be reallocated from another category that has more monies left at the end of the year which is normal.**
- **MOTION TO APPROVE both May and June Budget Reports by Brittany, seconded by Tyler, motion passes**

3:15 Board Business

-Financial Report – Stephanie (Treasurer): VOTE Approval of 2019-2020 School Year Budget (attached)

- **Discussed State Grants that we can apply for ie.**
  - **Early Literacy**
  - **Digital Teaching & Learning**
- **Will Budget need to be increased for the textbooks for the new curriculum to more than a \$1000.00 for next year? No, as the Curriculum has already been purchased**
- **Literacy is top priority, and question asked should we hold off on the new math curriculum for next year? New Math Curriculum will not start until next year.**
- **MOTION TO APPROVE the 2019-20 School Year budget by Stephanie, seconded by Brittany, motion passed.**

-Code of Conduct/Appropriate Behavior Sheila (Chair, attached): VOTE to Approve

- **New Code of Conduct was reviewed and discussed if any changes needed to be made.**
- **MOTION TO APPROVE New Code of Conduct by Stephanie, seconded by Brittany, motion passed**

-Legislative update Sheila (Chair, p. 2-4)

-Board Training Annual Report Presentation – Sheila (Chair, attached)

- **Sheila presented a power point to the Board about the organizational for the year-end report and responsibilities of the board of directors.**

-Executive Summary/Strategic Recommendations-Camie (Principal)

- **Camie reviewed the Executive Summary.**
- **KEEP & ESGI end of year testing results were discussed for Literacy and Math.**

-Personnel updates (Closed Session) – Sheila (Chair)

- **Natalie has resigned as Special Education Director and this position will need to be filled.**
- **Camie is concerned about her workload due to program expansion and may need to focus only on Children's School in the future. This would mean finding a new principal for Charter Academy.**

4:00 2019-2020 Strategic Planning Sheila (Chair, work plan draft p. 5)

- **Discussed strategic planning completed by Mid-July: ACTION ITEM: Brittney will steer this. Curriculum Committee will also meet for next year's new Literacy curriculum.**
- **Discussed if due to budget increases and clarifications of how Land Trust funds can be used we could support a full day kindergarten program now instead of 2 half time classes**

4:50

-Open Public Comment: Sign-up sheet available prior to the board meeting

-Other Business/ Items

-Next Meeting:

- **Will be in early August before the Year-End Report is ue and email will be sent out.**

Adjournment

- **MOTION TO ADJOURN by Stephanie, seconded by Tyler**