# Charter Academy

## Board of Directors Meeting:
### Minutes
**Date:** Tuesday, April 27, 2021  
**Time:** 4:00-6:00pm

**Zoom Meeting** [https://weber.zoom.us/j/9323647603?pwd=VUZYaTlueHlwzdhoTmJXK2h2V0Fkdz09](https://weber.zoom.us/j/9323647603?pwd=VUZYaTlueHlwzdhoTmJXK2h2V0Fkdz09)

| Welcome and Introductions | Members attending: Teri Henke, Wei Qiu, Scott Moore & Stephanie Speicher  
| | School staff: Camie Bearden  
| | Guests attending: Angela Page, Morris Haggerty  
| | Absent: Brittany Goddard |

### Notes:
- **Agenda Overview**
  - Open Public Comment: Sign-up sheet available prior to board meeting
  - **4:00** - Welcome & Check-in
  - **4:10** - Approval of Minutes (Secretary: Teri)
    - Scott motions to approve, Wei seconds, approved
  - **4:15** - Presentation by Angela Page
  - The Board watches the presentation.
  - **4:45** - Board Business details below
  - **5:15** - Action Items Follow Up (if not addressed in reports)
  - **5:25** - Board Meeting Evaluation
  - **5:30** – Adjournment
    - Wei motioned to adjourn, Stephanie seconds, adjourned

#### Notes:
- C & A working with the computer science program will digitize the registration process that will include or allow for an interface with the health information.
- Provides for many opportunities to link in a way that helps monitor children’s health to communicate and educate.
- Speech/language (SLPs billed separately), hearing (exploring low cost options), vision (free) at beginning of year to identify early and refer as needed
- PNP (exploring costs and funding options and using faculty resources)
- Angela is planning to continue developing this program as a “prototype” to develop a program that is sustainable.
- We will need a MOU and what that would include such as liability insurance

### Voting Items
- Included above:
- **Approval of March Minutes (Chair: Teri)** [Consent Item VOTE](#)
  - Scott motions to approve, Wei second, approved
- In business section below including
- **Budget Approval** [Consent Item VOTE](#)
  - Scott motioned to approve, Stephanie second, approved

#### Notes:

### Business
1. **Financial Report (Treasurer: Stephanie)**
   - Updates (audits, finance and audit committee)
     - We had an extra buy out due to Contract not canceled for past Chair. On the *Supplemental/Other Bills (3800)* so funding is owed back to the Charter School.
     - Talked about a Finance Committee and Audit Committee being formed, we have had Abel and we fall under the University, so we have not had issues.
     - We may need to tweak some of the wording in the document
   - Budget Approval [Consent Item VOTE](#)
     - Scott motioned to approve, Stephanie second, approved
2. **Principal Reports**
Executive Summary
- Camie went over the Assessments and where students are from the BOY to MOY and will be looking forward to the EOY data.
- Talked about how we compare to other schools and Camie says they meet with Randy Tingey from Imagine Learning about 3 times a year. He says we look good. Camie and Letitia will be meeting with him on Thursday afternoon.
- Special Ed has not changed. Camie praised our Special Ed team and how great they are doing!
- Volunteer hours look good
  Action Item: Send out reminder to parents!

Strategic Plan Progress Report
- Will go over and discuss progress at the June Board meeting.

2021-2022 Calendar draft
- Will be voted on at next meeting
- Wei would like to have a couple of year calendars ahead, but we will need to do them in draft as the Board has to approve the calendar and then USBE has to approve.
  Action Item: add testing weeks to calendar

Key ideas from Diversity Training
- Camie stated it was not really a training, but more of definitions of diversity terminology and Stephanie agreed.

Committee Reports
- Principal Evaluation Committee (Chair: Teri)
  - Meeting tomorrow to discuss the response to the Principal Self Evaluation.
- LAND Trust Committee Report from 2020-2021 AY
  - Final report has sent to Ron Smith; after he goes over it him and Camie meet/talk, then Camie will get it submitted before the due date in May.
- Family Involvement Committee
  - Working on note card fundraiser, they have sent artwork to the printer to have proofs done before the Order form is sent to parents.
  - Provided dinners Letitia during Parent Teacher Conference and did a special gift for Letitia and Teacher Assistants for Teacher Appreciation Day.

Legislative Updates (see 2021 Public Education Summary)
- Morris is going to a Seminar and will put a list together after that to go over with the Board later.

Follow up action items from March (see below)
- June End of Year (EOY) Meeting
  - Decide date and format
  - Talk about meeting in person, at Teri’s or Wei said a park, Zoom is still an option. Stephanie suggest the Alumni building courtyard or the Union patio.
  - Teri will do a Doodle poll to figure out the date in June

Notes:
Action Items Follow Up from January
Camie’s Action Items:
- Send LAND Trust proposal to authorizer week of March 29th
- Complete Principal Evaluation by April 10th
- Develop Academic Year Calendar for 2021-2022

Teri’s Action Items:
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<th>Documentation of Trainings &amp; Resources</th>
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<tr>
<th>Next Step/Action Items before next meeting</th>
<th>Camie Action Items:</th>
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<tbody>
<tr>
<td></td>
<td>Teri Action Items: Schedule June Meeting</td>
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<td>Stephanie Action Items:</td>
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<td>Brittany Action Items:</td>
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<td>Wei Action Items:</td>
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<td>Scott Action Items:</td>
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Notes:

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<tr>
<th>Reference Documents</th>
<th>March BOD Meeting Minutes</th>
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<tr>
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<td>Angela Page DNP Presentation on WSUCA website :)</td>
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<td>Financial Reports (from March)</td>
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<td>Executive Summary</td>
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<td>2021-2022 Calendar Draft</td>
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