Weber State University Charter Academy Board of Directors Retreat
Minutes Draft for June 25, 2020 2:00-3:30pm
Zoom Meeting Link

Join Zoom Meeting https://weber.zoom.us/j/846795238 Meeting ID: 846 795 238
Toll Dial by your location US Toll Meeting ID: 846 795 238
Find your local number: https://weber.zoom.us/u/aceImMoCCm

Preparation. Please review all materials prior to the meeting. For the board training we will discuss the boards role in address COVID-19 and racial equity. Review:

Video: Bettina Love on co-conspirators https://www.c-span.org/video/?c4804332/user-clip-conspirators
Read: Creating caring classroom and Ally and Accomplish handouts with meeting materials

2:00 Call to order & welcome – Sheila (Chair)
➢ In attendance by zoom Brittany, Camie, Letitia, Jeremy, Stephanie, Alex and Angela Page

2:10 Consent Items
– Brittney (Secretary): VOTE Approval of March (pdf attached)
– Stephanie (Treasurer): VOTE Approval of May Budget Report (pdfs attached)
➢ Brittany motioned to approve both March minutes and May Budget Report, Alex seconded
Approved

2:15 Board Business
➢ Introduction of Angela Page a nurse here at the College who is doing a project on “Community and School Based Health and will be Consulting with the Charter Academy and the Children's school ie.
  o Hearing
  o Sight (if Friends for Sight are not able to do it this year)
  o Speech and Language help
  o Follow-ups being implemented
  o Immunizations and helping get us into USSIS to follow up on immunizations.
  o Community Nursing Services to come in and help.
  o Consultations with really sick children
  o Mental Health

-Board Training - Sheila (Chair). COVID-19 and Equity Response. What is the board's role in addressing gaps highlighted by COVID-19 and death of George Floyd? Do we need a subcommittee to move this work forward? Examples of transparent commitments:
  ➢ Camie gave over view:
    o USBE expects school to open in the yellow or new normal.
    o Will be meeting as a class team to start implementation of required steps. Going over what has to be implemented and what is recommended.
    o Distant Learning Form has to be filled out and to USBE by June 30th if plans are to do on line school instead of classroom teaching/learning.
    o Reached out to the Covid -19 Committee here on campus to make sure they are including the children that are here on campus in their decision making.
    o The Boards role will be to give feedback and approve the Covid Re-opening Plan
Issues on Racism “Equality and the gap”

- Alex has some expertise in this area and will go over some of the points and issues that need to be addressed.
  - She starts off by saying her research was mainly disability, but happened to be in a lower income area in Washington DC, so did deal with minorities. Alex then started talking about the videos above.
  - As a board we need to look at the different materials being used in the classroom for diversity.
  - Brittany wants to look at how we advertise our Charter and make sure it is to a wide diverse demographics.
  - Commitment to the Transparency of our Charter.
  - Covid Plan and Equality need to go hand in hand.

- Alex will draft a Statement of Commitments.

- Action Item 2nd week in July to look at the Draft of Statement of Commitment.

- Executive Summary / Legislative update / Strategic Recommendations – Camie (Principal, pdf attached)
  - Camie states that everything is the same since March, no data was able to be taken to compare from the beginning, mid and end of the year due to Covid-19 and the State Soft shut down.
  - No vote for now on the Strategic Recommendations/plan until USBE has Finalized theirs.

- Annual Report - Sheila (Chair)
  - Jeremy motioned to approve, Brittany seconed. Approved

- 2019-2020 Strategic Priorities – Brittany (Secretary, pdf attached)
  - Just reviewed keeping same as last year as goals were for the end of the year and were not all met due to the Covid and shut down.

- Financial Report – Stephanie (Treasurer): VOTE Approval of 2020-2021 School Year Budget (pdf attached)
  - Not much changed and we are in a good place in the positive.
  - Looking at hiring a 2nd Para Professional for 20-21 and there is funding to do this.
  - Talk of new technology and curriculum if we have to go back to online teaching/learning.
  - Cleaning and sanitizing products may need to add a little more to this budget.
    - Angela said she has a list of approved and sanitizers she will send to us.
  - Cares Act funding was denied, but some things have changed due to Covid, so Abel is following up on this.
  - Stephanie motioned to approve, Alex seconded. Approved

- Tentative 2020-2021 Schedule - Sheila (Chair, see p. 2-3): Feedback and suggestions?
  - Board will vote on in August when we have our new Parent Board Member/s in attendance.
3:10 Service Recognition Presentation- Sheila (Chair)
    ➢ Sheila thanked everyone for their time and service for the year!

3:20
- Open Public Comment: Sign-up sheet available prior to the board meeting
- Other Business/ Items
- Next Meeting: TBA

Adjournment
    ➢ Stephanie motioned to adjourn, Jeremy seconded. Approved

2020-2021 WSUCA BOD Work Plan & Meeting Schedule DRAFT

July
- Welcome and orient new Provost and board members
- Revise Annual report format
- Policy revisions to address legislative updates
- Update strategic plan and progress indicators
- Personnel

August Retreat
- Approve year end report, strategic plan (curriculum and assessment, marketing, professional development, family engagement, evaluation), policy revisions to address legislative requirements
- Training – roles and responsibilities, Annual Conflict of Interest Statement
- Principal Executive Summary
- Plan and coordinate principal support needed

September
Beginning of Year Principal evaluation subcommittee conference (Sheila, Stephanie, Brittney)

October
- Minutes & Budget
- Principal Executive Summary with beginning or year progress indicators
- Family Involvement Committee report
- Open public meeting training

December: Holiday Social

January
Minutes & Budget
Principal Executive Summary with mid-year progress indicators
Principal Evaluation Subcommittee Midyear progress review (Sheila, Stephanie, Brittney)

March
Lottery
Minutes & Budget
Principal Executive Summary
2020-2021 Calendar
Land Trust Committee recommendation approval

May 2nd attend Charter Academy Opera 6:00 pm. (tentative)

June Year End Board Retreat
- Approval of Annual Report & 2020-2021 Budget
- Principal Report Year End Summary and Strategic Plan Recommendations
- Strategic Planning & mission statement review
- Teacher and student success plan