

**Board of Directors Meeting**  
**Minutes Draft**  
**Date: Tuesday, March 23, 2021**  
**Time: 4:00-5:30pm**

**Zoom Meeting** <https://weber.zoom.us/j/93233647603?pwd=VUZYaTlueHlwdzhoTmJXK2h2V0Fkdz09>

<p><b>Welcome and Introductions</b></p>	<p><b>Members attending:</b> Teri Henke, Wei Qiu, Scott Moore, Stephanie Speicher &amp; Brittany Goddard</p> <p><b>Others attending:</b> Sally West, Morris Haggerty <b>Absent:</b> Camie Bearden <b>Notes:</b></p>
<p><b>Agenda Overview</b></p>	<p>Open Public Comment: Sign-up sheet available prior to board meeting 4:00 - Welcome &amp; Check-in 4:10 - Approval of January Minutes (Secretary: Brittney) <u>Consent Item VOTE</u></p> <ul style="list-style-type: none"> <li>• <b>Scott motioned, Stephanie seconded, approved</b></li> </ul> <p>4:15 - Board Training: <a href="#">State LAND Trust</a></p> <ul style="list-style-type: none"> <li>• <b>Teri pulled up the video for the Board to watch the training.</b></li> </ul> <p>4:25 - Board Business details below 5:20 Action Items before next meeting 5:25 Board Meeting Evaluation 5:30 Adjournment <b>Notes:</b></p>
<p><b>Voting Items</b></p>	<p>Included above: Approval of January Minutes (Secretary: Brittney) <u>Consent Item VOTE</u></p> <ul style="list-style-type: none"> <li>• <b>Scott motioned, Stephanie seconded, approve</b></li> </ul> <p>In business section below including Budget Approval <u>Consent Item VOTE</u></p> <ul style="list-style-type: none"> <li>• <b>Scott motioned, Wei seconded, approved</b></li> </ul> <p>LAND Trust funding Proposal <u>VOTING ITEM</u></p> <ul style="list-style-type: none"> <li>• <b>Scott motions, Stephanie seconds, approved</b></li> <li>• <b>Notes:</b></li> </ul>
<p><b>Business</b></p>	<ol style="list-style-type: none"> <li>1. Budget Report and Approval (Treasurer: Stephanie) <u>Consent Item VOTE</u> <ul style="list-style-type: none"> <li>• <b>Stephanie says not much has changed and they had a good discussion at the last meeting with Camie about the budget.</b></li> <li>• <b>Scott motioned, Wei seconded, approved</b></li> </ul> </li> <li>2. Follow up action items from January (see below)</li> <li>3. Enrollment for 2021-2022 as of 3/18/21 <ul style="list-style-type: none"> <li>○ <b>18</b> = AM Session accepted, <b>4</b> = declined, <b>2</b> = no response (22 original applications submitted for AM)</li> <li>○ <b>16</b> = PM Session accepted, <b>3</b> = declined, <b>1</b> = no response (20 original applications submitted for PM)</li> <li>○ some more applications submitted <ul style="list-style-type: none"> <li>➤ <b>No new applications have been submitted as of today. Sally will continue to monitor.</b></li> </ul> </li> <li>○ 1 (AM) students pending special education recommendations</li> </ul> </li> <li>4. Principal Evaluation Committee (Chair: Teri) <ul style="list-style-type: none"> <li>• <b>Looking at a new format for this evaluation. Needs to be more user friendly.</b></li> </ul> </li> <li>5. LAND Trust Committee Proposal (see attached) <u>VOTING ITEM</u> <ul style="list-style-type: none"> <li>• <b>Teri goes over the plan with the Board, see attached.</b></li> <li>• <b>The 4 Goals are</b> <ul style="list-style-type: none"> <li>○ <b>Para professional funding</b></li> <li>○ <b>4 yearly fieldtrips (Treehouse, Ogden Nature Center, Discovery Gateway &amp; Loveland Living Planet Aquarium.</b></li> <li>○ <b>Yearly license for Agents of Discovery computer software and programing</b></li> </ul> </li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>○ 5 new iPads</li> <li>● <b>Scott motions, Stephanie seconds, approved</b></li> </ul> <p><b>Notes:</b></p>
<b>Action Items Follow Up from January</b>	<p><b>Camie's Action Items:</b></p> <ul style="list-style-type: none"> <li>● Follow up Morris about student working             <ul style="list-style-type: none"> <li>○ <b>(done and hired)</b></li> </ul> </li> <li>● Look for revisions of code in policies             <ul style="list-style-type: none"> <li>○ <b>(done and posted)</b></li> </ul> </li> <li>● Let us know if we have to vote on Land Trust             <ul style="list-style-type: none"> <li>○ <b>(done)</b></li> </ul> </li> </ul> <p><b>Teri Action:</b> Schedule mtg for lottery early March if needed             <ul style="list-style-type: none"> <li>○ <b>(done, not needed)</b></li> </ul> </p> <p><b>Action ALL</b> - watch audit trainings and email Sally when complete to document             <ul style="list-style-type: none"> <li>○ <b>All Board members completed</b></li> </ul> </p> <p><b>Notes:</b></p>
<b>Documentation of Trainings &amp; Resources</b>	<p><a href="#">State LAND Trust</a> (5:55min governance training video from the UAPCS, Utah State Charter School Board)</p> <ul style="list-style-type: none"> <li>● <b>Teri pulled up the video for the Board to watch the training.</b></li> <li>● <b>No questions, so moved on to next item of business.</b></li> </ul> <p><b>Notes:</b></p>
<b>Next Step/ Action Items before next meeting</b>	<p><b>Camie's Action Items:</b></p> <ul style="list-style-type: none"> <li>● Send LAND Trust proposal to authorizer week of March 29th</li> <li>● Complete Principal Evaluation by April 10th</li> <li>● Develop Academic Year Calendar for 2021-2022</li> </ul> <p><b>Teri's Action Items:</b></p> <ul style="list-style-type: none"> <li>● Send Camie Principal Evaluation to complete by April 10th</li> <li>● Plan a date for June Year End Meeting</li> <li>● Meet with Stephanie</li> <li>● Meet with Scott</li> </ul> <p><b>Stephanie Action Item:</b></p> <ul style="list-style-type: none"> <li>● Meet with Teri to plan for audit and finance committee requirements for the end of year.</li> </ul> <p><b>Scott Action Item:</b></p> <p><b>Notes:</b></p>
<b>Board Meeting Evaluation</b>	<p><b>Stephanie motioned to adjourn, Wei seconded</b></p>
<b>Reference Documents</b>	<p><a href="#">February Financial Documents</a> <a href="#">LAND Trust Funding Proposal</a></p>