

**Board of Directors Meeting**  
**Minutes October 22, 2020 4:00-5:00 pm**

**Zoom <https://weber.zoom.us/j/97623108045> Meeting ID: 976 2310 8045**

Additional meeting materials are in the [shared google drive folder](#) and may also be accessed using the links below.

4:00 -4:05 - Welcome –Teri (chair)

- **In attendance Teri, Brittany, Scott, Stephanie, Morris, Wei & Camie**

4:05 Consent Items

- Brittney (Secretary) Approval of Aug Minutes (p. 2-4) VOTE
  - **Stephanie motions to approve, Brittany seconds approved**
- Stephanie (Treasurer) Budget Report Approval VOTE
  - **Stephanie says we are on track.**
  - **Camie informed the Board that we will be applying for 2 Covid Grants 20CRF K-12 Coronavirus Relief Grant – 2020 and 20CPPE K-12 Personal Protective Equipment (PPE) – 2020 to help cover some the PPE purchases.**
  - **Talked about the buyout to pay the new Board Chair for school year 2020-21.**
  - **Brittany motions to approve, Wei seconds, approved**

4:15 Morris - Open Public Meeting Training. <https://ucap.schools.utah.gov/Library> New BOD members please complete GBOT #4 on open public meetings by end of October. (Teri & Scott completed)

4:30 Board Business

- Policy proposals from Aug. meeting – are all updated on website
- Strategic Plan Progress Review (**Action Item from Aug. -Approval**) VOTE
  - **Brittany motions to approve, Scott seconds, approved**
- Principal Executive Summary
  - **Oct. 1 count finished, enrollment same as last year. Report being sent out next week.**
  - **Talked over testing benchmarks for beginning year and will add the mid and end of year as taken.**
- a. COVID-19 Plan Implementation update
  - **Camie updated Board that we have had our first Covid case with only 1 student being effected and 1 other student and teacher quarantining.**
- b. Angela Page Health Consultant (vision screening? Hearing screening?)
  - **Vision screen scheduled for first week in November.**
  - **Hearing screening finished up today.**
- c. Family Involvement Committee update
  - **Committee has been established but no meetings set up yet. Teri asked if Scott would sit in on this Committee as a Board Representative. Scott said yes he was fine with doing that.**
- d. LANDTrust Committee update
  - **Committee has been established will meet 3 times during the school year.**
  - **Land Trust funds are used for the following:**
    - **Teacher Assistant**
    - **Fieldtrips**
    - **Talk about maybe purchasing kids magazines since fieldtrips may not happen this year because of Covid.**
    - **Brittany brought up Microsoft virtual fieldtrips could be a possibility.**
  - **Camie said when the Committee meets they are the ones who decide how the money will be used for the following year, vote on and send the information on to the Board. She will however forward these new ideas on to the Committee at their first meeting.**
- e. Special Education Services update
  - **Special Education Director resigned and new one hired. The new Directors name is Katy Jacobson and she also in contract with Greenwood Charter Academy, so she comes to us with lots of Special Ed knowledge.**

- Action Items Follow-Up (Completed)
  - Reimbursement for BOD chair service follow up needed
    - **Camie explained that the last years request was asked for after the end of the FY for last year, so came out of this year's (20-21) budget. Abel will be informed and will take care of moving monies for this year's reimbursement.**
  - Financial info systems (HB 67) and accounting methods (HB 242) meet requirements. **Camie completed**
  - New board member contact information updated with Abel - **completed**
  - Action Item: Annual Conflict of Interest Statement to be signed and forwarded until all signatures and then final copy to Sally to post on the Website - **completed**
  - Action Item: Schedule principal evaluation meeting Teri (Chair) - **completed**
  
- Continue to Watch 2020  
HB 114: Possible funds available to provide training and coaching to teachers. "LEAs will identify schools and grades that demonstrate a need for improved learning outcomes and provide targeted professional learning and follow-up to support teachers in advancing their students' learning." LEA Action: Establish an early learning plan, select and administer a mathematics benchmark assessment, optional for kindergarten, and apply for the grant program, if interested. **Math Plan like the Literacy Plan is likely coming-refer to Curriculum Committee (Camie, Brittany and Letitia)**

5:40

-Open Public Comment: Sign-up sheet available prior to the board meeting

-Evaluation

- **Everyone said this has never really happened in passed meetings, but were open to giving feedback as needed to help new Chair.**

-Next Meetings: December Holiday Social?

- **Talked about if we would go out for or maybe do a gift card to a restaurant instead going out.**
- **Teri wants to know why we do this. Stephanie says it is to help with team building to make the Board a stronger unity.**
  - **Action item: Stephanie, Teri & Camie will work on what the plan will be for the Board Holiday Social.**

January Applicable midyear

- LANDTrust & FIC committee updates.
- Special Education services report
- Principal Evaluation Subcommittee Midyear progress review
  - **Action item: Find out if a vote needs to happen by the Board, as one of the Subcommittee members could not stay on the committee and a new Board member was appointed. Check Policy Handbook.**

5.45 Adjournment

**Scott motioned to adjourn, Stephanie seconds, approved**